

Contract, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this contract and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

**Amendment:** This contract may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the Division and the Contractor. The Purchase and Contract Divisions of the NC Department of Administration and the NC Department of Health and Human Services shall give prior approval to any amendment to a contract awarded through those offices.

**Severability:** In the event that a court of competent jurisdiction holds that a provision or requirement of this contract violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this contract shall remain in full force and effect.

**Headings:** The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

**Gender and Number:** Masculine pronouns shall be read to include feminine pronouns and the singular of any word or phrase shall be read to include the plural and vice versa.

**Time of the Essence:** Time is of the essence in the performance of this contract.

**Key Personnel:** The Contractor shall not replace any of the key personnel assigned to the performance of this contract without the prior written approval of the Division. The term "key personnel" includes any and all persons identified by as such in the contract documents and any other persons subsequently identified as key personnel by the written agreement of the parties.

**Care of Property:** The Contractor agrees that it shall be responsible for the proper custody and care of any property furnished to it for use in connection with the performance of this contract and will reimburse the Division for loss of, or damage to, such property. At the termination of this contract, the Contractor shall contact the Division for instructions as to the disposition of such property and shall comply with these instructions.

**Travel Expenses:** Reimbursement to the Contractor for travel mileage, meals, lodging and other travel expenses incurred in the performance of this contract shall not exceed the rates published in the applicable State rules. International travel shall not be reimbursed under this contract.

**Sales/Use Tax Refunds:** If eligible, the Contractor and all subcontractors shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this contract, pursuant to G.S. 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.

**Advertising:** The Contractor shall not use the award of this contract as a part of any news release or commercial advertising.



N. C. Department of Health and Human Service  
Division of Public Health

**SCOPE OF WORK**

---

**BACKGROUND**

The mission of Carolina Pregnancy Care Fellowship (CPCF) is to equip, support and network member pregnancy resource centers that provide direct services in their local communities to pregnant women that face challenging pregnancy situations. These centers provide one or more of the following services:

confidential lay counseling and/or mentoring; pregnancy options education and decision making support; material assistance, such as maternity and baby clothing, food, and furniture; prenatal education, childbirth and parenting classes; referrals to other community agencies and medical resources; adoption information; medical services such as limited ultrasound and sexually transmitted infection (STI) testing available under physician supervision; and other related services necessary for the well-being of the mother and child.

While each center is a separate non-profit, members of the CPCF coalition pledge to uphold high standards of care as they deliver free supportive services to their clients by providing an informational, mentoring, emotionally supportive program during pregnancy and early infant parenting.

**Comparison Data:**

In 2014, approximately 37% of North Carolina's (NC) births were to women in the CPCF service area (29 counties). Of these births, approximately half were to women who had Medicaid and 13.5% were to women with less than a high school education compared to the state's 15.8%. The percentage of pregnant women in these counties who did not receive prenatal care in their first trimester of pregnancy in 2014 was 29%, a little higher than in 2013, but lower than the state percentage of approximately 32%. North Carolina's percentage of preterm birth was consistent with those of the service area at 11%. Similarly, approximately 9% of the births in North Carolina were classified as low birth weight compared to approximately 8% of the births in the service area of the same characteristic. (NC State Center for Health Statistics, 2014.)

**PURPOSE**

Through this contract, CPCF will provide training, operational support, and technical assistance to pregnancy care centers in North Carolina in order to expand and improve services.

**COUNTIES**

This contract serves the following North Carolina counties: Alexander, Alleghany, Beaufort, Buncombe, Cabarrus, Carteret, Cleveland, Gaston, Haywood, Henderson, Iredell, Jackson, Johnston, Lincoln, Macon, Madison, Moore, New Hanover, Onslow, Pitt, Polk, Rowan, Rutherford, Surry, Transylvania, Wake, Wilkes, Yadkin and Yancey.

**PERFORMANCE REQUIREMENTS**

The Contractor shall:

1. Provide 5 regional trainings in effective practices in client services and non-profit management for a network of 81 pregnancy care centers (including satellite offices). Trainings to be held in the Asheville, Greenville, Raleigh & Winston-Salem areas of the state. Dates and specific locations to be determined.
2. Provide 1 statewide 3-day conference October 7-9, 2016 (Black Mountain, NC area) offering training in development and client services.



3. Provide up to 6 training sessions (2 days each) for nurse sonographers working in pregnancy resource centers to update their skills. Dates and locations to be determined based on resource center availability.
  - a. Hosted by individual pregnancy resource centers and may include sonographers from other centers.
  - b. Trainer: Karen Porter, Registered Diagnostic Medical Sonographer (RDMS)
  - c. CEU credit offered
4. Provide up to 10 sessions (each 5 hours) in staff planning and methods for improving pregnant clients accessing early prenatal care. Dates and locations to be determined based on resource center availability.
  - a. Hosted by individual pregnancy resource centers
  - b. Training to include paid staff and volunteer trained in client care
  - c. Materials to be developed and distributed with the goal of streamlining and standardizing access to Medicaid, early access to prenatal care, and tracking client compliance in keeping appointments.
  - d. Trainer: Karen Porter, RDMS, with over 10 years of experience as a Nurse Manager in a large pregnancy resource center
5. Purchase computer and office equipment by March 31, 2017.
6. Purchase advertising including, but not limited to, social media, billboards and radio ads by April 30, 2017.
7. Provide technical assistance in effective practices in client services and non-profit management to 81 pregnancy resource centers (including satellite offices) in the form of site visits, phone, and email interactions.
8. Provide operational support to 27 pregnancy resource centers who serve approximately 9,400 clients (totaling 26,600 visits) annually in order to expand and improve program services. This includes the provision of supplies, equipment, curriculums, travel reimbursement for training, outreach costs, etc. All purchases made by pregnancy resource centers shall be completed by May 30, 2017. The 27 centers receiving operational support for this requirement are listed in Scope of Work, *Attachment I* in bold and are also listed individually in the *Budget Detail for Activity*.

#### PERFORMANCE STANDARDS

The Contractor shall:

1. Notify the Women's Health Branch (WHB) Program Manager of any changes in staff included in this contract within 10 days of the change and report the changes in the Contractor's Report.
2. Enter into a formal agreement with each of the 27 pregnancy resource centers. A copy of the agreement shall be forwarded to the WHB Program Manager.
3. Ensure that any gift cards, provided by Subcontractors to participants as incentives are logged by serial number and maintained in a locked storage cabinet. Upon receipt of the gift card, recipients shall sign the log acknowledging receipt. Subcontractors shall keep the log on file and submit a copy of the final log to Contractor. Contractor shall submit the log to the WHB Program Manager with their report.
4. Conduct site visits (as needed) with 81 pregnancy resource centers (including satellite offices).
5. Include reimbursements made to pregnancy resource centers on Monthly Contract Expenditure Reports (CER). Monthly Financial Reports (MFR) must accompany each CER and shall provide a detailed list of expenditures by Contractor, Subcontractor (Center) and budget line item category. Subcontractors' itemized reimbursement requests, copies of purchase documents, internal requisitions and invoices shall be kept on file for review during site visits. The Contractor shall keep a file for each Subcontractor (Center) with payment and reimbursement documentation separated by month.
6. Issue and compile pre and posttests from trainings with pregnancy resource centers.



7. Submit four (4) quarterly reports and one (1) annual summary report, in a format provided by the Division, detailing all services, number of clients served by pregnancy resource centers, pre- and post-test training results, and outcomes to the WHB Program Manager according to the following schedule:

<u>Service Period</u>	<u>Report Due Date</u>
June – August	September 15, 2016
September – November	December 15, 2016
December – February	March 15, 2017
March – May	June 15, 2017
Annual Summary Report	June 15, 2017

8. Contractor shall not use the name, logo or other insignia of DHHS or DPH in any print or broadcast media without prior written approval of the DHHS Office of Communications and program staff. The Department's review process is outlined at <http://www.ncdhhs.gov/publicaffairs/forms.htm>
9. Contractor is responsible for all print advertising, web material, television/radio broadcast and any other promotional media or public service announcement produced under this contract and for ensuring that media shall contain only content acceptable for publication; as in a paid-general-circulation newspaper or broadcast by a licensed media outlet.
10. Consult with subject matter experts in the Division of Public Health and elsewhere on developing content that is scientifically accurate and consistent with current medical advice.

#### PERFORMANCE MONITORING / QUALITY ASSURANCE PLAN

This contract will be monitored according to the following plan:

Deliverables will be monitored by site visits and required reports. The Contractor agrees to participate in periodic site visits as needed (with a minimum of one per year) as determined by the Program Manager. If the Contractor is deemed out of compliance, program staff will provide technical assistance; and funds may be withheld until Contractor is back in compliance with deliverables. If technical assistance does not prove beneficial, the contract may then be terminated.

#### REIMBURSEMENT

The Contractor must submit a Contract Expenditure Reports (CERs) each month to reflect actual expenditures. CERs must be submitted even when no expenses are incurred in a given month. Failure to submit monthly sequential reports may delay receipt of reimbursement.



Attachment I  
CPCF Pregnancy Care Centers  
Grant Recipient Centers in BOLD

1. Ahsokie  
Wanda Vaughn, Director  
PCC of Ahsokie  
PO Box 1466  
Ahsokie, NC 27910  
(252)-862-4777  
Email: [pccofahoskie@yahoo.com](mailto:pccofahoskie@yahoo.com)  
[www.pccofahoskie.com](http://www.pccofahoskie.com)  
Location: 217 W. Church Street
2. Albemarle  
Gina Russell, Director  
Pregnancy Resource Center of Stanly County  
P.O. Box 1091  
Albemarle, NC 28002  
(704) 983-2100  
(704) 983-3369 Director: (704) 983-3369  
Email: [prcstanly@charlotte.twcbc.com](mailto:prcstanly@charlotte.twcbc.com)  
[www.prcstanly.com](http://www.prcstanly.com)  
Location: 731 W. Main Street
3. Asheboro  
Lyn Thrasher, Executive Director  
Randolph Pregnancy Care Center  
530 So. Cox Street  
Asheboro, NC 27203  
(336) 629-9988  
Email: [execdir@randolphpcc.org](mailto:execdir@randolphpcc.org)  
[info@randolphpcc.org](mailto:info@randolphpcc.org)  
[www.randolphpcc.org](http://www.randolphpcc.org)
4. Asheville  
Deborah Wood, CEO  
Jill Derrick, Director of Client Services  
Asheville Pregnancy Support Services  
P. O. Box 6116  
Asheville, NC 28806  
(828) 252-1306  
Email: [ceo@preginfo.org](mailto:ceo@preginfo.org)  
[www.preginfo.org](http://www.preginfo.org) (client)  
[www.myapss.org](http://www.myapss.org) (donor)  
Location: 710 Old Haywood Rd.
5. Belmont  
Sherry Overbey, Director  
Crisis Pregnancy Center East Gaston (satellite office)  
399 Belmont/Mt Holly Rd.  
Belmont, NC 28012  
(704) 827-0806  
Email: [sdoverbey@yahoo.com](mailto:sdoverbey@yahoo.com)  
[www.cpcgaston.com](http://www.cpcgaston.com)
6. Boone  
Brian Lowe, Executive Director  
Hope Pregnancy Resource Center  
P.O. Box 3316  
Boone, NC 28607  
(828) 262-3951  
Email: [blowe@choosehope.org](mailto:blowe@choosehope.org)  
[www.choosehope.org](http://www.choosehope.org)  
Location: 208 Howard Street



7. Brevard Wendy Kicklighter, Executive Director  
The Center for Women  
39 E. Jordan Street  
Brevard, NC 28712  
(828) 885-7885  
Email: [cpcare@citcom.net](mailto:cpcare@citcom.net)  
[www.brevardwomenscenter.com](http://www.brevardwomenscenter.com)
8. Bryson City Marzena Bradley, Director  
Western Carolina Pregnancy Care Center  
PO Box 391  
Bryson City, NC 28713  
(828)488-5461  
Email: [Marzena.bradley@gmail.com](mailto:Marzena.bradley@gmail.com)  
[www.wcpregnancycenter.com](http://www.wcpregnancycenter.com)  
Location: 980 Bryson Walk
9. Burnsville Mary Ann Higgins, Executive Director  
Tri-County Pregnancy Center  
P.O. Box 125  
Burnsville, NC 28714  
(828) 682-7250  
Email: [tcpc3@frontier.com](mailto:tcpc3@frontier.com)  
[www.burnsvillepregnancyhelp.com](http://www.burnsvillepregnancyhelp.com)  
Location: 19 Burnsville School Rd.
10. Carthage Suzanne Clendenin, Director  
Life Care Pregnancy Center  
PO Box 519  
Carthage, NC 28327  
(910) 947-6199  
Email: [lcpc01@embarqmail.com](mailto:lcpc01@embarqmail.com)  
[Scendenin@embarqmail.com](mailto:Scendenin@embarqmail.com)  
[www.lifecarepregnancycenter.org](http://www.lifecarepregnancycenter.org)  
Location: 261 Niagara Carthage Rd.
11. Chapel Hill Hillary Yeo, Client Services Director  
Pregnancy Support Services (satellite office)  
PO Box 52599  
Durham, NC 27717  
(919) 942-7318  
Email: [hilary@psspartners.org](mailto:hilary@psspartners.org)  
[www.triangepregnancysupport.com](http://www.triangepregnancysupport.com)  
Location: 1777 Fordham Blvd.  
Chapel Hill, NC 27514
12. Charlotte Jeannie Wray, Executive Director  
MiraVia (formerly Room at the Inn)  
1747 Weona Avenue  
Charlotte, NC 28209  
(704) 525-4673  
Email: [jeanniewray@rati.org](mailto:jeanniewray@rati.org)  
[www.mira-via.org](http://www.mira-via.org)



- 13. Clayton**                      **Vicky Currie, Executive Director**  
**iChoose Pregnancy Support Services**  
**P.O. Box 1768**  
**Clayton, NC 27528**  
**(919) 585-4353**  
**Email: [director@ichoose.me](mailto:director@ichoose.me)**  
**[www.ichoose.me](http://www.ichoose.me)**  
**[www.ichoosepartners.org](http://www.ichoosepartners.org)**
- 14. Clinton**                      **Helen Rogers, Director**  
**His Blessings Pregnancy Support Services**  
**Satellite of Agape, Fayetteville**  
**PO Box 1076**  
**Clinton, NC 28328**  
**(910) 592-3777**  
**Email: [wrogers15@nc.rr.com](mailto:wrogers15@nc.rr.com)**  
**[www.agapepregnancysupport.com](http://www.agapepregnancysupport.com)**  
**Location: 414 NE Blvd.**
- 15. Columbus**                      **Hands of Hope for Life (satellite office)**  
**206 E. Mills Street**  
**Columbus, NC 28722**  
**(828) 894-0582**  
**Email: [kbhill@hh4life.org](mailto:kbhill@hh4life.org)**  
**[www.hh4life.org](http://www.hh4life.org)**
- 16. Cullowhee**                      **Smoky Mountain Pregnancy Care Center (satellite office)**  
**PO Box 333**  
**Cullowhee, NC 28723**  
**(828) 293-3600**  
**Email: [smpcco@dnnet.net](mailto:smpcco@dnnet.net)**  
**[www.smpcc.org](http://www.smpcc.org)**  
**Location: 4699 Little Savannah Road**
- 17. Denver**                      **Crystal Regan, Executive Director**  
**Pregnancy Care Center**  
**4264 N Highway 16**  
**Denver, NC 28037**  
**(704) 489-0708**  
**Email: [elpccddirector@bellsouth.net](mailto:elpccddirector@bellsouth.net)**  
**[www.eastlincolnpcc.org](http://www.eastlincolnpcc.org)**
- 18. Durham**                      **Ruby Bea Peters, Executive Director**  
**Pregnancy Support Services**  
**P. O. Box 52599**  
**Durham, NC 27717**  
**(919) 490-0203**  
**Email: [rubybea@pregnancysupport.org](mailto:rubybea@pregnancysupport.org)**  
**[www.pregnancysupport.org](http://www.pregnancysupport.org) (donor)**  
**[www.trianglepregnancysupport.com\(cli\)](http://www.trianglepregnancysupport.com(cli))**  
**Location: 1777 Fordham Blvd, Chapel Hill**



19. Elizabeth City      Dee Spruce, Executive Director  
Albemarle Pregnancy Resource Center  
P. O. Box 2188  
Elizabeth City, NC 27906-2188  
(252) 338-1655  
Email: [albemarleprc@gmail.com](mailto:albemarleprc@gmail.com)  
[Dspruce.aprc@gmail.com](mailto:Dspruce.aprc@gmail.com)  
[www.albemarlepc.org](http://www.albemarlepc.org)  
Location: 201 E. Ehringhaus Street
20. Elizabethtown      Helen Rogers, Director  
Agape Pregnancy Support Services of Elizabethtown  
PO Box 2996  
Elizabethtown, NC 28337  
(910) 862-7903  
Email: [wrogers15@nc.rr.com](mailto:wrogers15@nc.rr.com)  
[www.agapepregnancysupport.com](http://www.agapepregnancysupport.com)  
Location: 109A Mill Street
21. Elkin      Sharon Kelly, Executive Director  
LifeLine Pregnancy Help Center  
P.O. Box 447  
Elkin, NC 28621  
(336) 526-5433 & 4033  
Email: [sharon@lifelinehelps.org](mailto:sharon@lifelinehelps.org)  
[lifelinehelps@lifelinehelps.org](mailto:lifelinehelps@lifelinehelps.org)  
[www.caring-helps.org](http://www.caring-helps.org) (Client)  
[www.lifelinehelps.org](http://www.lifelinehelps.org) (Donor)  
Location: 525 Samaritans Ridge Court
22. Fayetteville      Peggy Middleton, Executive Director  
AAA Crisis Pregnancy Center  
1337 Ramsey Street  
Fayetteville, NC 28301  
(910) 483-3111  
Email: [aaapcnc@ncrrbiz.com](mailto:aaapcnc@ncrrbiz.com)  
[www.operationblessingsfayetteville.org](http://www.operationblessingsfayetteville.org)
23. Fayetteville      Helen Rogers, Director  
Agape Pregnancy Support Services  
P.O. Box 20084  
Fayetteville, NC 28301-6551  
(910) 485-0055  
Email: [wrogers15@nc.rr.com](mailto:wrogers15@nc.rr.com)  
[www.agapepregnancysupport.com](http://www.agapepregnancysupport.com)  
Location: 710 E. Russell St.
24. Forest City      Karen Hill, Executive Director  
Hands of Hope for Life (The Resource Center)  
PO Box 32  
Forest City, NC 28043  
(828) 247-4673  
Email: [kbhill@hh4life.org](mailto:kbhill@hh4life.org)  
[www.hh4life.org](http://www.hh4life.org)  
Location: 129 N. Powell Street



- 25. Franklin**      **Jenny Golding, CEO**  
**Smoky Mountain Pregnancy Care Center**  
**226 E. Palmer Street**  
**Franklin, NC 28734**  
**(828) 349-3200**  
**Email: [smpregnancycc@dnet.net](mailto:smpregnancycc@dnet.net)**  
**[www.smpcc.org](http://www.smpcc.org)**  
**[www.smpccpartners.com](http://www.smpccpartners.com)**
- 26. Fuquay-Varina**      **Tonya Baker Nelson, Executive Director**  
**Your Choice Pregnancy Clinic**  
**607 Ennis Street**  
**Fuquay-Varina, NC 27526**  
**(919)758-8444**  
**Email: [tonya@handofhope.net](mailto:tonya@handofhope.net)**  
**[www.handofhope.net](http://www.handofhope.net) (donor)**  
**[www.yourchoicepregnancyclinic](http://www.yourchoicepregnancyclinic) (client)**
- 27. Gastonia**      **Ancil Overbey III, CEO**  
**Crisis Pregnancy Center of Gaston Co.**  
**800 Robinson Road**  
**Gastonia, NC 28056**  
**(704) 867-3706**  
**Email: [cpedir@gmail.com](mailto:cpedir@gmail.com)**  
**[www.cpcgaston.net](http://www.cpcgaston.net)**
- 28. Gastonia**      **Brenda White**  
**Crisis Pregnancy Center West (satellite office)**  
**2782 Fairview Drive**  
**Gastonia 28052**  
**704-884-1098**  
**Email: [cpedir@gmail.com](mailto:cpedir@gmail.com)**  
**[www.cpcgaston.com](http://www.cpcgaston.com)**
- 29. Goldsboro**      **Beverly Weeks, Director**  
**Wayne Pregnancy Care Center**  
**PO Box 1235**  
**Goldsboro, NC 27530**  
**(919) 583-9330**  
**Email: [waynepcc@raleigh.twcbc.com](mailto:waynepcc@raleigh.twcbc.com)**  
**[www.waynepregnancycenter.com](http://www.waynepregnancycenter.com)**  
**Location: 2003 E. Ashe St**
- 30. Graham**      **Sherry Morris, Director**  
**A Heart's Cry**  
**P.O. Box 903**  
**Graham, NC 27253**  
**(336) 222-1505**  
**Email: [lbmsherry@bellsouth.net](mailto:lbmsherry@bellsouth.net)**  
**Location: 306 S. Main Street**  
**[www.amkico.com/sites-other/heartformoms/](http://www.amkico.com/sites-other/heartformoms/)**



31. Greensboro Judy Roderick, Executive Director  
Greensboro Pregnancy Care Center  
917 N. Elm Street  
Greensboro, NC 27401  
(336) 274-4881  
Email: [jroderick@pregnantfreehelp.com](mailto:jroderick@pregnantfreehelp.com)  
[www.gsocarecenter.org](http://www.gsocarecenter.org)
32. Greenville Blake Honeycutt, Executive Director  
Carolina Pregnancy Center  
P.O. Box 1964  
Greenville, NC 27835  
(252) 757-0003  
Email: [blake@carolinapregnancycenter.org](mailto:blake@carolinapregnancycenter.org)  
[www.carolinapregnancycenter.org](http://www.carolinapregnancycenter.org) (client)  
[www.friendsofcpc.org](http://www.friendsofcpc.org) (donor)  
Location: 1012 Charles Boulevard
33. Gulf Barbara Flagg, Executive Director  
Reach Out Crisis Pregnancy Center  
PO Box 186  
Gulf, NC 27256  
(919) 898-2923  
Email: [reachoutcpc@embarqmail.com](mailto:reachoutcpc@embarqmail.com)  
[www.reachoutcpc.com](http://www.reachoutcpc.com)  
Location: 1565 Gulf Rd.
34. Harrisburg Mary Fainn, Director  
GATE Pregnancy Resource Center  
3824 NC Highway 49 S  
Harrisburg, NC 28075  
(704) 455-5200  
Email: [gateprc@windstream.net](mailto:gateprc@windstream.net)  
[www.gateprc.org](http://www.gateprc.org)
35. Havelock Cindy Springston, Director  
Havelock Pregnancy Resource Center  
PO Box 1158  
Havelock, NC 28532  
(252) 675-2799  
Email: [Havelockprc@gmail.com](mailto:Havelockprc@gmail.com)  
[www.havelockprc.org](http://www.havelockprc.org)  
Location: 925 E. Main Street
36. Hendersonville Joyce Wright, Director  
Open Arms Crisis Pregnancy Center  
329 N. Washington St.  
Hendersonville, NC 28739  
(828) 692-7935  
Email: [jwoaboard333@aol.com](mailto:jwoaboard333@aol.com)  
[www.openarms329.com](http://www.openarms329.com)



37. Hickory  
Renee Bentley, Executive Director  
Pregnancy Care Center of Catawba Valley  
P. O. Box 9423  
Hickory, NC 28603  
(828) 322-4272  
Email: [execdir@pcchickory.com](mailto:execdir@pcchickory.com)  
[www.pcchickory.com](http://www.pcchickory.com)  
Location: 421 Main Ave, SW
38. High Point  
Deborah Rodenhizer, Executive Dir.  
Pregnancy Care Center  
212 N. Lindsay Street  
High Point, NC 27262  
(336) 887-2232  
Email: [highpointpcc@outlook.com](mailto:highpointpcc@outlook.com)  
[www.pcc-highpoint.org](http://www.pcc-highpoint.org)
39. Jacksonville  
Stacey Holland, Executive Director  
Onslow Pregnancy Resource Center  
411C Western Blvd  
Jacksonville, NC 28546  
(910) 938-7000  
Email: [life@oprcfriends.com](mailto:life@oprcfriends.com)  
[www.oprcfriends.com](http://www.oprcfriends.com)  
[www.onslowpregnancyresources.com](http://www.onslowpregnancyresources.com)
40. Jefferson  
Roger Newton, Executive Director  
Ashe Pregnancy Care Center  
P.O. Box 1572  
Jefferson, NC 28640  
(336) 846-4100  
Email: [newton@skybest.com](mailto:newton@skybest.com)  
<https://sites.google.com/site/ashepregnancycarecenter/>  
Location: 346 S. Main Street
41. Lenoir  
Machelle Kirby, Director  
Caldwell Pregnancy Care Center  
P.O. Box 1561  
Lenoir, NC 28645  
(828) 757-9555  
Email: [caldwellpregnancycare@gmail.com](mailto:caldwellpregnancycare@gmail.com)  
[www.caldwellpregnancycare.org](http://www.caldwellpregnancycare.org)  
Location: 301 Connelly Springs Road
42. Lexington  
Linda Hargett, Director  
Meadowview Pregnancy Care Center  
1 Grace Way Drive  
Lexington, NC 27295  
(336) 309-0326  
Email: [lhargett@lexcominc.net](mailto:lhargett@lexcominc.net)  
No website listed



43. Lincolnton Paula McSwain, Executive Director  
Crisis Pregnancy Center of Lincoln County  
PO Box 1414  
Lincolnton, NC 28093  
(704) 732-3384  
Email: [info@lincolncpc.com](mailto:info@lincolncpc.com)  
[www.lincolncpc.com](http://www.lincolncpc.com)  
Location: 621 Clarks Creek Road
44. Lumberton Helen Rogers, Director  
His Little Ones Pregnancy Support Services  
P.O. Box 1445  
Lumberton, NC 28358  
(910) 739-0017  
Email: none listed  
No web address listed  
Location: 720 S. Roberts Ave
45. Madison Melissa Lewis, Director of Client Services  
Mountain Area Pregnancy Services  
(Satellite of Asheville Pregnancy Support Services, Asheville)  
105 Chestnut Street  
Madison, NC 28754  
(828) 680-1230  
Email: [info@preginfo.org](mailto:info@preginfo.org)  
[www.myapss.org/maps](http://www.myapss.org/maps)
46. Marion Denise McCormick, Director  
McDowell PCC  
P.O. Box 2728  
Marion, NC 28752  
(828) 652-7676  
Email: [info@mpccnc.org](mailto:info@mpccnc.org)  
[www.mpccnc.org](http://www.mpccnc.org)  
Location: 40 S. Main Street. S. 110.
47. Matthews Jim Woodward, Director  
Christian Adoption Services, Inc.  
624 Matthews-Mint Hill Rd. Suite 134  
Matthews, NC 28105  
(704) 847-0038  
Email: [debbie@christianadopt.org](mailto:debbie@christianadopt.org)  
[www.christianadopt.org](http://www.christianadopt.org)
48. Mocksville Janie Garnett, Executive Director  
Angel Hinman, Center Director  
Davie Pregnancy Care Center  
PO Box 296  
Mocksville, NC 27028  
(336) 753-4673  
Email: [daviepreg@yadtel.net](mailto:daviepreg@yadtel.net)  
[www.daviepregnancycare.org](http://www.daviepregnancycare.org)  
Location: 491 Madison Rd.



49. **Mooreville** Jean Mims, Director  
Community Pregnancy Center of Lake Norman  
212 Caldwell Avenue  
Mooreville, NC 28115  
(704) 664-4673  
Email: [contactus@lakenormancpc.org](mailto:contactus@lakenormancpc.org)  
[www.lakenormancpc.org](http://www.lakenormancpc.org)
50. **Morehead City** Christine Moody, Director  
Coastal Pregnancy Care Center  
5447 Hwy 70 W, Suite 101  
Morehead City, NC 28557  
(252) 247-2273  
Email: [cpcccenter@hotmail.com](mailto:cpcccenter@hotmail.com)  
[www.cpcccenter.org](http://www.cpcccenter.org)
51. **Morganton** Wendy Myers, Executive Director  
Burke County Pregnancy Care Center  
P.O. Box 116  
Morganton, NC 28680  
(828) 437-4357  
Email: [Beary07@aol.com](mailto:Beary07@aol.com)  
No website  
Location: 501 E. Union St.
52. **Mount Airy** Brooke Worsley, Director  
The Legacy Center of Mt Airy  
P.O. Box 589  
Mt. Airy, NC 27030  
(336) 783-0011 or 0009  
Email: [legacymtairy@aol.com](mailto:legacymtairy@aol.com)  
[www.legacymtairy.org](http://www.legacymtairy.org)  
Location: 707 W. Pine St. S. 900
53. **Nags Head** Lillie Rowland, Executive Director  
Creative Choices Pregnancy Resource Center  
PO Box 595  
Nags Head, NC 27959  
(252) 441-1818  
Email: [creative.choices.lillie@aol.com](mailto:creative.choices.lillie@aol.com)  
[www.obxcrisispregnancy.org](http://www.obxcrisispregnancy.org)  
Location: 4711 S. Croatan Highway, unit 2
54. **Newland** Robert Brown, Executive Director  
Avery Pregnancy & Resource Center  
PO Box 625  
Newland, NC 28657  
(828) 733-2400  
Email: [averyprc2400@yahoo.com](mailto:averyprc2400@yahoo.com)  
[www.averyprc.org](http://www.averyprc.org)  
Location: 1808 Millers Gap Hwy



55. Polkton Kathy Landon, Director  
Hope Pregnancy Resource Center  
19 S Williams Street  
Polkton, NC 28135  
704-690-6689  
Email: [Hope.prc.anson@gmail.com](mailto:Hope.prc.anson@gmail.com)  
[www.hprc-anson.org/](http://www.hprc-anson.org/)
56. Raleigh Missy Schoning, Executive Director  
Christian Life Home  
P.O. Box 31705  
Raleigh, NC 27622  
(919) 510-5400  
Email: [missy@christianlifehome.org](mailto:missy@christianlifehome.org)  
[www.christianlifehome.org](http://www.christianlifehome.org)  
[www.clhsupporter.org](http://www.clhsupporter.org)  
Location: 2700 Kingley Rd
57. Raleigh Donnas Kinton  
Amazing Grace Adoptions & Orphan Care  
9203 Baileywick Road Suite 101  
Raleigh, NC 27615  
(919) 301-8642  
Email: [donnas@agadoptions.org](mailto:donnas@agadoptions.org)  
[www.agadoptions.org](http://www.agadoptions.org)
58. Raleigh Linda Plummer, CEO  
Birth Choice  
2304 Wesvill Ct.  
Raleigh, NC 27607  
(919) 781-5433  
Email: [Linda@supportbirthchoice.org](mailto:Linda@supportbirthchoice.org)  
[www.birthchoicewake.org](http://www.birthchoicewake.org)  
[www.supportbirthchoice.org](http://www.supportbirthchoice.org)
59. Raleigh Wendy Banister, Executive Director  
Gateway  
Administrative Office: 6339 Glenwood Ave,  
Raleigh NC 27612  
919-873-2440  
Gateway campus: 1300 Hillsborough Street  
919-833-0096  
Email: [info@gatewaycampus.org](mailto:info@gatewaycampus.org)  
[wendy@gatewaycampus.org](mailto:wendy@gatewaycampus.org)  
[www.gatewaycampus.org](http://www.gatewaycampus.org)  
[www.supportlifecarenc.org](http://www.supportlifecarenc.org)
60. Raleigh Tonya Baker Nelson  
Your Choice Pregnancy Clinic  
Satellite of Hand of Hope in Fuquay Varina  
1701 Jones Franklin Road  
Raleigh, NC 27606  
(919) 758-8444  
[www.yourchoicepregnancyclinic.com](http://www.yourchoicepregnancyclinic.com) (client)  
Email: [tonya@handofhope.net](mailto:tonya@handofhope.net)  
[www.handofhope.net](http://www.handofhope.net) (donor)  
[www.yourchoicepregnancyclinic.com](http://www.yourchoicepregnancyclinic.com) (client)



61. Roanoke Rapids      Becky Carroll, Director  
Roanoke Rapids Pregnancy Support Center  
P.O. Box 1630  
Roanoke Rapids, NC 27870  
(252) 519-4357  
Email: [pscofr@gmail.com](mailto:pscofr@gmail.com)  
[www.mypregnancyoptions.org](http://www.mypregnancyoptions.org)  
Location: 146 Strauther Drive
62. Rockingham      Jatana McCormick, Director  
Pee Dee Pregnancy Resource Center  
110 N. Lawrence Street  
Rockingham, NC 28379  
(910) 997-3040  
Email: [pdcrisispregnancy@att.net](mailto:pdcrisispregnancy@att.net)  
[www.pregnantwhatnow.org](http://www.pregnantwhatnow.org)
63. Rocky Mount      Kay Gurganus, Executive Director  
Pregnancy Care Center  
400 Sunset Avenue  
Rocky Mount, NC 27804  
(252) 446-2273  
Email: [office@pccrmnc.org](mailto:office@pccrmnc.org)  
[www.pregnantneedanswers.com](http://www.pregnantneedanswers.com)
64. Rocky Mount      Sheryl Naylor  
Christian Adoption Services  
561 Tarrytown Center  
Rocky Mount, NC 27804  
(704)619-3533 c  
(252)937-6560 o  
Email: [senaylor@suddenlink.net](mailto:senaylor@suddenlink.net)  
<http://christianadopt.org/>
65. Roxboro      Lavon Perkins, Director  
Pregnancy Support Center  
P.O. Box 81  
Roxboro, NC 27573  
(336) 597-2811  
Email: [psc@esinc.net](mailto:psc@esinc.net)  
[www.psc-roxboro-nc.com](http://www.psc-roxboro-nc.com)  
Location: 750 Martin Street
66. Salemburg      John Wheeler, Director  
Falcon Children's Home/Royal Home Ministries  
P. O. Box 86, 109 W. Clinton Street  
Salemburg, NC 28385  
(910) 525-5554  
Email: [fch.jcw@gmail.com](mailto:fch.jcw@gmail.com)  
[www.rhm.falconschildrenshome.com](http://www.rhm.falconschildrenshome.com)



67. Salisbury      **Natricia Bailey, Executive Director**  
**Pregnancy Support Center**  
847 S. Main Street  
Salisbury, NC 28144  
(704) 633-7695  
Email: [natricia@pregnancysupport.com](mailto:natricia@pregnancysupport.com)  
[www.pregnancysupport.com](http://www.pregnancysupport.com) (client)  
[www.rowanfriendsforlife.org](http://www.rowanfriendsforlife.org) (donor)
68. Sanford      **Barbara Flagg, Director**  
**Reach Out Crisis Pregnancy Center**  
507 N. Steere Street, Rm 306  
Sanford, NC 27330  
(919) 777-0236  
Email: [reachoutcpc@embarqmail.com](mailto:reachoutcpc@embarqmail.com)  
[www.reachoutcpc.com](http://www.reachoutcpc.com)
69. Shelby      **Matthew Holland, Director**  
**Pregnancy Resource Center**  
P.O. Box 522  
Shelby, NC 28151  
(704) 487-4357  
Email: [precc@carolina.rr.com](mailto:precc@carolina.rr.com)  
[www.prccc.org](http://www.prccc.org)  
Location: 232 S. Lafayette Street 28150
70. Smithfield      **Ann Earnest, Director**  
**In His Hands Pregnancy Support Center**  
P.O. Box 1687  
Smithfield, NC 27577  
(919) 989-9897  
Email: [InHisHandsPSC@aol.com](mailto:InHisHandsPSC@aol.com)  
[www.inhishandspsc.org](http://www.inhishandspsc.org)  
Location: 13 Dial Street
71. Sparta      **Nicole Daniel, Director**  
**Alleghany Pregnancy Care Center**  
P.O. Box 1681  
Sparta, NC 28675  
(336) 372-7844  
Email: [APCC@skybest.com](mailto:APCC@skybest.com)  
[www.alleghanypregnancycarecenter.com](http://www.alleghanypregnancycarecenter.com)  
226 S. Main Street
72. Statesville      **Vicki Miglin, Director**  
**PRC of Statesville**  
1710 B Davis Ave J  
Statesville, NC 28677  
(704) 871-0338  
Email: [vmiglin@prcstatesville.org](mailto:vmiglin@prcstatesville.org)  
[www.prcstatesville.org](http://www.prcstatesville.org)



- 73. Taylorsville**      **Denise Garnes, Director**  
**Caring Hearts Pregnancy Center**  
**P.O. Box 164**  
**Taylorsville, NC 28645**  
**(828) 632-1680**  
**Email: [Caringheartsp86@bellsouth.net](mailto:Caringheartsp86@bellsouth.net)**  
**[www.caringheartspc.com](http://www.caringheartspc.com)**  
**Location: 135 Seventh Street SW**
- 74. Wake Forest**      **Amber Lehman, Executive Director**  
**First Choice Pregnancy Solutions**  
**853 WF Business Park**  
**Wake Forest, NC 27587**  
**(919) 554- 8093**  
**Email: [amber@firstchoicenc.org](mailto:amber@firstchoicenc.org)**  
**[www.firstchoicenc.org\(donors\)](http://www.firstchoicenc.org(donors))**  
**[www.firstchoicepregnancy.org \(client\)](http://www.firstchoicepregnancy.org(client))**
- 75. Washington**      **Susie Rollins, Director**  
**Coastal Pregnancy Center**  
**1312 John Small Ave.**  
**Washington, NC 27889**  
**(252) 946-8040**  
**Email: [coastal.pregnancy.center@gmail.com](mailto:coastal.pregnancy.center@gmail.com)**  
**[www.coastalpregnacycenter.org](http://www.coastalpregnacycenter.org)**
- 76. Whiteville**      **Janet McPherson, Executive Director**  
**Living Hope Pregnancy Support Services**  
**PO Box 1374**  
**Whiteville, NC 28472**  
**(910) 642-2677**  
**Email: [info@livinghopepregnancyservices.com](mailto:info@livinghopepregnancyservices.com)**  
**[www.livinghopepregnancyservices.com](http://www.livinghopepregnancyservices.com)**  
**Location: 116 Premiere Plaza**
- 77. Wilkesboro**      **Susan Sturgill, Director**  
**Wilkes Pregnancy Care Center**  
**1224 School Street.**  
**Wilkesboro, NC 28697**  
**(336) 838-9272**  
**Email: [wilkespcc@wilkes.net](mailto:wilkespcc@wilkes.net)**  
**[susansturg@wilkes.net](mailto:susansturg@wilkes.net)**  
**[www.wilkespcc.com](http://www.wilkespcc.com)**
- 78. Wilmington**      **Cynthia Adair, Executive Director**  
**Life Line Pregnancy Center**  
**4522 Fountain Drive**  
**Wilmington, NC 28403**  
**(910) 799-0270**  
**Email: [admin@lifelinewilmington.org](mailto:admin@lifelinewilmington.org)**  
**[www.lifelinewilmington.org](http://www.lifelinewilmington.org)**



79. **Wilson**                      **Laura Strabley, Executive Director**  
Wilson Pregnancy Center  
2115-A Forest Hills Rd.  
Wilson, NC 27893  
(252) 237-6833  
Email: [wilsonpregnancycenter@gmail.com](mailto:wilsonpregnancycenter@gmail.com)  
[www.wilsonpregnancycenter.com](http://www.wilsonpregnancycenter.com)  
[www.friendsofwpc.com](http://www.friendsofwpc.com)
80. **Winston-Salem**              **Bonnie Logan, Executive Director**  
Salem Pregnancy Care Center  
1342 Westgate Center Drive  
Winston-Salem, NC 27103  
(336) 760-3680  
Email: [bonniespcc@triad.rr.com](mailto:bonniespcc@triad.rr.com)  
[www.salempregnancy.org](http://www.salempregnancy.org)  
[www.worththewaitws.com](http://www.worththewaitws.com)
81. **Yadkinville**                  **Jennifer Hemric, Executive Director**  
Compassion Care Center  
PO Box 1552  
Yadkinville, NC 27055  
(336) 679-7101  
Test line: (336) 258-0253  
Email: [newhope@yadtel.net](mailto:newhope@yadtel.net)  
[www.newhopepregnancy.com](http://www.newhopepregnancy.com) Donor  
[www.c3yadkin.com](http://www.c3yadkin.com) client  
Location: 321 West Main Street



**PERFORMANCE MEASURES CHART**

The Department of Health and Human Services uses performance measures rubrics as a tool to determine the success of a project and how well services and products are being delivered. Together they enable the Department to gauge efficiency, determine progress toward desired results and assess whether the Department is on track with meeting its goals. The contractor shall adhere to all of the performance requirements/standards in the scope of work, including performance measures in the performance measures chart below.

<b>Measure Type</b>	Demand		<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of women in childbearing age served by 27 pregnancy resource centers			
	<b>Budget Year</b>	1	<b>Preferred Trend</b>	Maintain
	<b>Baseline Value</b>	9,400		
	<b>Target Value</b>	9,400		
	<b>Data Source</b>	Contractor agency reports.		
	<b>Collection Process and Calculation</b>	Subcontractor agencies will log and report target population encounters as they occur. Reports will be generated and submitted to Program Manager annually.		
	<b>Collection Frequency</b>	Annually		
<b>Measure Type</b>	Input		<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of Full Time Equivalent (FTE) positions			
	<b>Budget Year</b>	1	<b>Preferred Trend</b>	Increase
	<b>Baseline Value</b>	0.65		
	<b>Target Value</b>	2.07		
	<b>Data Source</b>	Contractor Budget and Contractor Reports		
	<b>Collection Process and Calculation</b>	The Contractor Budget proposes the staff time spent on the contract. Contractor documents how much staff time is spent on the project and it is included in submitted reports		
	<b>Collection Frequency</b>	Annual		
<b>Measure Type</b>	Input		<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Contract not to exceed amount			
	<b>Budget Year</b>	1	<b>Preferred</b>	Increase



		<b>Trend</b>	
<b>Baseline Value</b>	\$250,000		
<b>Target Value</b>	\$300,000		
<b>Data Source</b>	Executed Contract		
<b>Collection Process and Calculation</b>	Legislature appropriates funds and contracts are awarded.		
<b>Collection Frequency</b>	Annual		
<b>Measure Type</b>	Output	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of skill-building sessions coordinated by Contractor for resource centers		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Increase
	<b>Baseline Value</b>	16	
	<b>Target Value</b>	16	
	<b>Data Source</b>	Contractor progress reports; Attendance logs.	
	<b>Collection Process and Calculation</b>	Contractor collects attendance logs at each session provided. The logs are reviewed during annual monitoring site visit by the Women's Health Branch Program Manager.	
	<b>Collection Frequency</b>	Quarterly	
<b>Measure Type</b>	Output	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of trainings facilitated by Contractor		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Increase
	<b>Baseline Value</b>	4	
	<b>Target Value</b>	6	
	<b>Data Source</b>	Contractor progress reports; Attendance logs.	
	<b>Collection Process and Calculation</b>	Contractor collects attendance logs at each session provided. The logs are reviewed during annual monitoring site visit by the Women's Health Branch Program Manager.	



	<b>Collection Frequency</b>	Quarterly	
<b>Measure Type</b>	Output	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of pregnancy resource centers who shall receive technical assistance and training.		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Increase
	<b>Baseline Value</b>	69	
	<b>Target Value</b>	81	
	<b>Data Source</b>	Contractor reports	
	<b>Collection Process and Calculation</b>	The Contractor shall log number of technical assistance calls, emails and onsite visits with centers and include in the report to the WHB Program Manager.	
	<b>Collection Frequency</b>	Annually	
<b>Measure Type</b>	Outcome	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Percent of staff of pregnancy resource centers who report increased knowledge in program management and skill development as a result of technical assistance and training.		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Increase
	<b>Baseline Value</b>	100%	
	<b>Target Value</b>	100%	
	<b>Data Source</b>	Contractor progress reports.	
	<b>Collection Process and Calculation</b>	Contractor collects pre and post tests and/or evaluation at each session provided to the staff of the pregnancy resource centers. The results are reviewed during quarterly monitoring site visit by the Women's Health Branch Program Manager.	
	<b>Collection Frequency</b>	Quarterly	
<b>Measure Type</b>	Quality	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of weeks advance notice given to pregnancy resource centers to attend training.		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Maintain



	<b>Baseline Value</b>	2		
	<b>Target Value</b>	2		
	<b>Data Source</b>	Contractor reports and copy of the notice		
	<b>Collection Process and Calculation</b>	Contractor shall send a copy of the training notice to the WHB Program Manager		
	<b>Collection Frequency</b>	Quarterly		
<b>Measure Type</b>	Quality		<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Percent of workshop facilitators who are specially trained to provide instruction on effective practices in client services			
	<b>Budget Year</b>	1	<b>Preferred Trend</b>	Maintain
	<b>Baseline Value</b>	100%		
	<b>Target Value</b>	100%		
	<b>Data Source</b>	Provider credentials/certifications/degrees		
	<b>Collection Process and Calculation</b>	Documentation of experience is available for contract review.		
	<b>Collection Frequency</b>	Annual		
<b>Measure Type</b>	Efficiency		<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Cost per pregnancy resource center that receives technical assistance via site visits, email, and phone support			
	<b>Budget Year</b>	1	<b>Preferred Trend</b>	Maintain
	<b>Baseline Value</b>	\$1,081		
	<b>Target Value</b>	\$1,315.37		
	<b>Data Source</b>	Total amount expended by Contractor is documented by NCAS. Total number of clients is defined by Contractor's Final Report		
	<b>Collection Process and Calculation</b>	\$106,545/ 81 pregnancy resource centers = \$1,315.37 per center. Contractor submits Contract Expenditure Reports and expenditures are recorded by NCAS. Contractor submits final report which detail the number of centers served.		



	<b>Collection Frequency</b>	Monthly	
<b>Measure Type</b>	Efficiency	<b>Reporting Frequency</b>	Quarterly
<b>Measure</b>	Cost per pregnancy resource center that receives operational assistance to enhance services.		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Maintain
	<b>Baseline Value</b>	\$6,048	
	<b>Target Value</b>	\$7,165	
	<b>Data Source</b>	Total amount expended by Contractor is documented by NCAS. Total number of clients is defined by Contractor's Final Report.	
	<b>Collection Process and Calculation</b>	\$193,455/27 pregnancy resource centers = \$7,165 per center. Contractor submits Contract Expenditure Reports and expenditures are recorded by NCAS. Contractor submits final report which detail the number of centers served.	
	<b>Collection Frequency</b>	Monthly	



**LINE ITEM BUDGET**

This begins the line item budget for year 1

<b>Budget Detail for Activity: Asheville - Mountain Area Pregnancy Services - Year 1</b>			
<b>Category</b>	<b>Item</b>	<b>Narrative</b>	<b>Amount</b>
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	File cabinet for client files - Grief Care ministries	\$200.00
Supplies and Materials	Other	<p>Waycool client tracking system \$75/mox11 mos.= \$825;</p> <p>6 boxes of file folders @ \$13.33 each = \$80,</p> <p>6 rolls label tape for client files @ \$12.50 each = \$75,</p> <p>12 boxes fasteners for client files @\$7.50 each = \$90,</p> <p>How at Risk are You? brochures 325 @ \$.308= \$100.10</p> <p>Clinic Supplies:</p> <p>15 boxes pregnancy tests @ \$25 = \$375,</p> <p>3 boxes drapes @ \$15 = \$45,</p>	\$2,861.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Asheville - Mountain Area Pregnancy Services - Year 1			
Category	Item	Narrative	Amount
		1 box pillow cases = \$25, 36 boxes gloves @ \$5.50 = \$198, 2 boxes probe covers @ \$50/box = \$100, 13 containers sani-wipes @ \$10/box = \$130, 1 case exam table paper = \$33, US gel = \$23, 2 bottles T-spray @ \$10/bottle = \$20, 1 case wash cloths = \$29, 2 boxes towelettes @ \$2.50 = \$5, 2 cases specimen cups @ \$55/case = \$110, 3 boxes Gel packs @ \$19/box = \$57, 1 box Sony video paper = \$150; 2 black ink toner cartridges for the printer at the main center used for client documents at intake @ \$70/cartridge = \$140; 1 cartridge for satellite office printer, black and color, \$85 each; 165 Pregnancy and STD brochures @ \$.40 each - \$66 Annual supply of grief care brochure packets 250 brochures @ \$.40 each - \$100	
Travel	Contractor Staff	Average of 2 trips/month for 11 months to do ultrasounds at satellite office @ 44 miles round trip x \$.54/mi = \$522.70	\$671.00



Budget Detail for Activity: Asheville - Mountain Area Pregnancy Services - Year 1			
Category	Item	Narrative	Amount
		Travel to best practices seminar required for grant in Winston Salem (305 miles) @ \$.54 = \$164.70 but only \$148.28 will be attributed to the grant.	
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Websites and web materials	Annual web hosting fees for client website - \$10.91/month for 11 months = \$120.01	\$120.00
Media/Communication	Promotional Items	200 @ \$1.00 stress balls to give out at Madison Co. Heritage Festival to promote the pregnancy center services - \$200	\$200.00
Media/Communication	Advertising	\$200/months for 11 months = \$2200 Facebook outreach to clients;  1/6 page ad in Madison Sentinel for 2 weeks to reach Madison county residents \$323 (portion of \$400) to advertise in Madison County local newspapers regarding expanded services of pregnancy center	\$2,523.00
Media/Communication	Publications	3000 @ \$.1966 rack cards to distribute in community to share pregnancy care and grief care services in the community - \$590.00	\$590.00
Dues and Subscriptions			\$0.00



Budget Detail for Activity: Asheville - Mountain Area Pregnancy Services - Year 1			
Category	Item	Narrative	Amount
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Asheville - Mountain Area Pregnancy Services - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Asheville - Mountain Area Pregnancy Services - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total

Line Item Budget Detail (08/11)



Salaries for Activity: Asheville - Mountain Area Pregnancy Services - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	E-Kyros Client Maintenance Program= \$250, 2 Heritage House Quick and Clear Pregnancy tests 25 ct box= 2 @ \$40 each= \$80, Staples Multiuse Copy Paper case 3 @ \$19 each= \$57, 24 @ \$6.25 Pocket wall-mounted brochure Rack from Displays 2 Go \$150, Postage stamps 3 rolls @ \$49 each= \$147, Bulk mailing of 1000 letters= \$175 to be sent to clients.	\$859.00



Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
Supplies and Materials	Furniture	Staples' lowpile carpet chair mat= \$48.00, Staples Telford II Luxura Manager's chair= \$100	\$148.00
Equipment	IT	Amazon Viewsonic PJD5155 SVGA DLP Projector= \$320,  Amazon Golobuy 100" Projection screen tripod Pull-up = \$63.10 for classroom use  Computer for use in the Ultrasound room = Lenova Think Pad Edge E555 15.6 Business Laptop = \$456	\$839.00
Travel	Contractor Staff	Airfare to Care Net Conference in Orlando FL, September 6-9 Delta flight from Greenville to Orlando 2 @ \$264.70 each = \$529.40,  Meals at Orlando conference for 2 people—8 breakfasts @ \$8.30 each= \$66.40 2 Lunches @ \$10.90 each = \$21.80 2 Dinners @ \$21.30 each = \$42.60, Lodging 2 rooms for 4 nights each @ \$79.50 per person = \$636	\$1,296.00
Repair and Maintenance		Replace carpet in the client education room. Lowes' lowpile carpet— 222 square ft @ 1.35 per square ft. = \$299.70 Installation @ .89 per sq. ft= \$197.58 and removal of old carpet @ .36 per sq. ft= \$79.92	\$577.00
Staff Development		2 people to the national Care Net Conference in Orlando FL from September 6-9 @ \$469 each = \$938	\$938.00
Media/Communication	Publications	Brochure promoting our counseling services —printing with Blue Ridge Printing 250 @ .35 each = \$87.50,  Design by Meridian Agency = \$100	\$188.00
Media/Communication	Promotional Items	National PenVentus Pen 100 @ .59 per pen = \$59,	\$158.00



Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
		National Pen Budget Shopper Tote 50 @ 1.58 each and \$20 set-up charge = \$99. To promote the pregnancy center services.	
Media/Communication	Websites and web materials	Website maintenance by Meridian Agency \$35 per month X 11 months = \$385	\$385.00
Media/Communication	Advertising	High School football field banner @ \$40 per month for 10 months = \$400, Google ads = \$200, Facebook boosting = \$100 , Design work from Meridian Agency for ads (Google) 1 hour @ \$70 per hour = \$70, T-Times ads. (local newspaper) 5 @ \$80 each = \$400, Design for T-Times ads 1 1/2 hours @ \$70 per hour = \$105	\$1,275.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Large packs of diapers from SAMS 8 @ \$37.13 per pack = \$297, Gift cards from WalMart-25 @ \$5 each = \$125, Similac formula 5 (12.4 oz) containers @ \$16 each = \$80 Through participation in educational programs, keeping prenatal appointments, etc. clients earn points redeemable for gift cards to obtain baby items, personal care items, etc. A card log is maintained.	\$502.00
Subcontracts and Grants			\$0.00



Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Brevard - The Center for Women - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00



This begins the line item budget for year 1

Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	Cosco - 6' folding table; 4 @ \$61.25 = \$245.00 Amazon 4' folding table 1 @ \$48.88 = \$48.88 folding chairs 10 @ \$23.90 = \$239.00	\$533.00
Supplies and Materials	Other	Brother ink cartridges - 3 @ \$110.00 each = \$330.00 HP ink cartridges - 2 @ \$123.00 each = \$246.00 Copier paper to copy client lessons - 3 cases @ \$45.99 each = \$137.94 Pocketed folders for client information packages-6 boxes @ \$10 each - \$60.00 Norton anti-virus renewal - \$58.70 Envelopes -2 boxes @ \$20 each = \$40.00** Card Stock - 2 packs @ \$26.00 = \$52.00** (**for client appt. cards and reminder cards)	\$2,785.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		Love approach training manuals - 5 @ \$22.40 = \$112.00 Postage stamps for clients - 5 rolls @ \$49.00 each + one partial roll at \$9 = \$254 Earn While You Learn Program brochures + partial shipping - 200 @ \$.25/each = \$50.00 Precious One 12-week fetal model - 200 @ \$.59/each = \$118.00 Precious Feet pins - 100 @ \$.79/each = \$79.00 A Man & His Fatherhood DVD series - 1 @ \$74.95 = \$74.95 Vol. 1 - A Man & His Design workbooks - 9 @ \$14.95 = \$134.55 Vol. 2 - A Man & His Story workbook - 9 @ \$14.95 = \$134.55 Vol. 3 - A Man & His Traps workbook - 9 @ \$14.95 = \$134.55 Vol. 4 - A Man & His Work workbook - 9 @ \$14.95 = \$134.55 Vol. 5 - A Man & His Marriage workbook - 9 @ \$14.95 = \$134.55 WayCool software download = \$10 mos. @ \$50 mo. = \$500	
Equipment	Communication	Panasonic phone/intercom system - 1 @ \$150.00 ea. = \$150.00 (replaces old phone system & will assist in client scheduling, etc.)	\$150.00
Equipment	IT	Dell Inspiron laptop for client data entry - 2 @ \$600.00 ea. = \$1,200.00	\$1,200.00
Travel	Contractor Staff	Travel for RN from Asheville to center in Burnsville - 628 mi. @ \$.54 mi. = \$339.12 - Estimate of 8 trips per grant period. Attend Best Practices - mileage to Winston Salem 235 miles @ \$.54 per	\$522.00



Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		mile = \$126.90 and 3 dinners @ 18.70 each = \$56.10	
Repair and Maintenance		Ultrasound machine maintenance, 1 mo. @ \$269.00.  Operating budget is \$57,709. (7,165/\$57,709= 12.42% of total budget) \$7,165 x 12.42% = \$889.89.	\$269.00
Staff Development		Registration fee - 3 people @ \$50.00 ea. = \$150.00	\$150.00
Media/Communication	Promotional Items	Handouts/snack for Child Fest (sponsored by Smart Start Program) \$67.30	\$67.00
Media/Communication	Audiovisual presentations/multimedia/tv /radio presentations	\$35.00/month X 5 month = \$175.00- the WKYK radio expenses will be used for rotating advertisements/announcements of classes/group meetings at the top of their web page.	\$175.00
Media/Communication	Advertising	FaceBook advertising - 5 mo. @ \$75/ea. = \$375.00	\$375.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Gift cards: 24 @ \$10.00 ea. = \$240.00 /  Food for men's programs: 12 wks X \$36.47/wk. = \$437.62 /  Men's fraternity medallion & key ring: 6 @ \$7.95 = \$47.70 /  Men's fraternity paradox/principles: 6 @ \$5.95 = \$35.70  Laundry detergent: 25 @ \$4.95/ea. = \$123.75  Shampoo & conditioner: 12 @ \$4.48 = \$53.76	\$939.00



Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		Through participation in educational programs, keeping prenatal appointments, etc. clients earn points redeemable for gift cards to obtain baby items, personal care items, etc. A card log is maintained.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
--	--	--	--



Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Salary/Wages		<p>The salary, wages and benefits are for Roberta S. Meyer, State Director, Joanne E. Page, Administrative Assistant and Blake Honeycutt, State Director's Assistant.</p> <p>State Director (Bobbie Meyer): responsible for implementing training, assisting each of the subcontracting organizations with their performance goals and assessing outcomes from grant-funded activities through phone, email and onsite contacts and reviewing each organization's monthly invoices. State Director will oversee and have hands on at every integral part of the grant administration.</p> <p>Administrative Assistant (Joanie Page): responsible for organizing and filing all the documentation of grant budgets and expenditures for both Carolina Pregnancy Care Fellowship (CPCF) and the subcontracting organizations and assisting the existing Director in preparing materials for the regional workshops and serving as registrant and the assistant at the events. Administrative Assistant/Bookkeeper will handle the bookkeeping and under the authority of the State Director who will approve budgets and checks to be written.</p>	\$44,815.00



Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		State Director's Assistant (Blake Honeycutt): will be assisting the State Director with site visits and grant related trainings primarily serving sub-contractors and pregnancy centers in eastern NC.	
Fringe Benefits		FICA and Medicare at 7.65%. NC unemployment insurance as required by law \$22,300 x .720%. Worker's Compensation is with Travelers Insurance. It is rated per job description .70 per \$100 of salary/wages for State Director and State Director's Assistant, and Administrative Assistant at .29 per \$100 of wages. Also are non-rated fees (Expense Constant, Terrorism and Certified Acts of Terrorism) – annual total for WCI constant is \$235. This will be divided by the number of employees per each quarterly payment.	\$4,127.00
Other			\$0.00
Supplies and Materials	Other	Shipping labels – 2 @ \$39.44 = \$78.88 3 boxes file folders @ \$27.53 = \$82.59 4 boxes of Avery 8066 file folder labels @ \$32.49 per packet = \$129.96 10 cases copy paper @ \$53.83 = \$538.30 15 cartridges ink @ 96.99 = \$1454.85 10 rolls stamps @ \$49 = \$490 500 checks and check envelopes = \$86.70 3 pkts of gusset hanging folders @ \$14.33 each = \$42.99	\$10,200.00



Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		<p>Fed Express overnight packaging (12 @ \$24) = \$288</p> <p>VistaPrint printed CPCF envelopes with return address – 2 boxes (1000 count) @ \$180 each = \$360</p> <p>3 boxes of 100 gold envelopes @ \$39.28 ea. = \$117.84</p> <p>2 boxes of Bic Pencils @ \$4.99 per box of 12 = \$9.98</p> <p>2 boxes of Office Depot staples @ \$3.99 = \$7.98</p> <p>(2) Little Ones Pregnancy Guide app purchases (for IPADs) from Endowment for Human Development to use in pregnancy centers to educate on prenatal development in individual educational sessions 2@ \$29 = \$58</p> <p>Quick and Clear II Pregnancy Tests from Heritage House: 36 boxes (25 tests per box) @ 23.75 per box = \$855</p> <p>Prenatal vitamins from Heritage House: 96 boxes (8 bottles of 60 tablets per box) @ \$34 per box = \$3,264</p> <p>What to Expect When You're Expecting –pregnancy education book – 150 @ \$8.18 each = \$1,227</p> <p>Training Materials:</p> <p>12 Legal Essentials Manual - @ \$79.00 ea. = \$948.</p> <p>4 Heartbeat Sample Policies &amp; Procedures @ \$40 ea. = \$160.</p>	
Equipment	Office	<p>HP 8610 OfficeJet Pro for Grant and &amp; CPCF usage - Administrative Assistant's office = \$200.00</p> <p>HP 8610 Office Jet Pro printer for Assistant to Director \$200</p>	\$400.00



Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Equipment	IT	<p>IPad for traveling purposes to keep current with Grant Related communication and activities - \$729</p> <p>IPad for Director's Assistant for travel/training purposes = \$729</p> <p>IPad air tablets (2) @ \$499 from Staples = \$998 to be given by raffle to organizations attending our annual conference to be used to educate on prenatal development in individual educational sessions</p>	\$2,456.00
Travel	Contractor Staff	<p>State Director for site visits &amp; trainings - 2804 miles x .54 = \$ 1,514.16;</p> <p>Meals for onsite visits &amp; trainings - (15 breakfasts x \$8.30 = \$124.50, 19 lunches x \$10.90 = \$207.10, 13 dinners x \$18.70 = \$243.10) - total meals = \$ 574.70</p> <p>Lodging = 15 overnights at \$67.30 = \$1009.50 - Total Site Visits and Trainings = \$3,098.36 for State Director</p> <p>State Director's Assistant site visits &amp; trainings - 1,100 miles x .54 = \$594.00,</p> <p>2 overnights - lodging @ \$67.30 = \$134.60,</p> <p>Meals - 2 breakfasts @ \$8.30 = \$16.60, 7 lunches @ \$10.90 = \$76.30 and 2 dinners @ \$18.70 = \$37.40 - Total meals = \$130.30</p> <p>Total Site Visits &amp; Trainings for State Director's Assistant = \$858.90</p> <p>State Director's airfare to Heartbeat Conference March 17 -</p>	\$18,140.00



Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		location TBA- \$750  State Director's airfare to Care Net Conference – Orlando, FL Sept 2016 - \$665  Administrative Assistant's local travel - bank & post office - 400 miles x \$ .54 = \$216.00  State Director's Lodging @ Heartbeat conference ( 5 nights) @ \$79.50 = \$397.50  State Director's lodging at Care Net Conference (5 nights) @ \$79.50 - \$397.50  Meals @ Heartbeat Conference (5 days) @ 40.50 per day/ (5 breakfasts x \$8.30 = \$41.50, 5 lunches @ \$10.90 = \$54.50, 5 dinners @ \$21.30 = \$106.50) = \$202.50  Meals @Care Net Conference (5 days) @ 40.50 per day/ (5 breakfasts x \$8.30 = \$41.50, 5 lunches @ \$10.90 = \$54.50, 5 dinners @ \$21.30 = \$106.50) = \$202.50  Mileage to Black Mtn. for CPCF Fall Conference Administrative Assistant's 230 miles x \$.54 per mile (\$124.20); State Director's 248 miles x \$.54 per mile = (\$133.92); State Director's Assistant 648 miles x .54 = \$349.92  Fall Conference Attendees:  Lodging : 50 rooms @ \$67.30 X 2 nights = \$6,730.00  Breakfast for day 1 @ \$6.70 X 90 = \$ 603.00  Breakfast for day 2 @ \$8.30 X 90 = \$747.00	



Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		Lunch @ \$10.90 X 90 = \$981.00 Dinner @ \$18.70 X 90 = \$1,683.00 Total - \$10,744	
Utilities	Telephone	State Director's Verizon Wireless - 12 months @ \$128.84 per month = \$1546 State Director's Assistant's Wireless - 12 month @ \$20.1766 per month = \$242.12	\$1,788.00
Utilities	Other	AT&T Internet Service - 12 months @ \$29.34 per month = \$352.00	\$352.00
Repair and Maintenance			\$0.00
Staff Development		Heartbeat Conference Registration - March 2017 location TBA - \$459 Care Net Conference Registration - September 2016 in Orlando, FL \$469 Pre-conference day Registration at Care Net Conference \$85	\$1,013.00
Media/Communication	Promotional Items	200 @ \$3.79 flash drives with CPCF logo to be handed out. = \$758.	\$758.00
Media/Communication	Websites and web materials	AdAmerica 12 months @ \$37 per month for website hosting = \$444.	\$444.00
Media/Communication	Advertising	Buzzadelic 8 months @ \$750 manage social media sites and awareness promotion, particularly on FaceBook. Agency will	\$6,500.00



Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		manage ads according to effectiveness = \$6,000  Rental of exhibit space at the October 2016 NC Baptist conference- \$500	
Dues and Subscriptions		Heartbeat dues (Membership allows for participation in workshops, trainings, technical assistance, to be able to assist subcontractor agencies.) = \$200.00  Go To Meeting - online video conferencing subscription to provided training to subcontractors, to meet with Administrative Assistant and State Director's Assistant regarding grant and for Board meetings = \$468  Constant Contact, a means to send e-newsletters. 12 months @ \$12.42 per month= \$149  The General Ledger from American Institute of Professional Bookkeepers (AIPB) - Newsletters for Professional Bookkeepers. = \$60	\$877.00
Operational Other	Insurance and Bonding	Commercial Liability Insurance \$949  Directors and Officers Insurance \$794.00	\$1,743.00
Subcontracts and Grants			\$12,932.00
Match			\$0.00



Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Cost Per Service			\$0.00
<b>Sub Total</b>			<b>\$106,545.00</b>
Indirect Cost		Contractor declines the de minimis rate.	\$0.00
<b>Total Budget</b>			<b>\$106,545.00</b>

Subcontracting and Grants Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Salary/Wages		<p>Pam Stenzel Speaker Fee - CPCF Fall Conference Guest Speaker - 1 hour x 5 sessions x \$50 hrly = \$250</p> <p>Life Choices - speaker for CPCF's workshops at Fall Conferencekeynote speaker for 1 session on the epidemic of STDs in our client demographic and conduct a workshop on setting up a testing program. = 4 hours x \$ 50 = \$200</p> <p>Jeanneanne Maxon, attorney for Heartbeat International, Best Practices speaker for 2 day, 6 hrs per day x \$75 per hour = \$900</p> <p>Nurse (TBD) - Nurse Sonographer Review - 6 sessions each a 2 day program</p>	\$8,650.00



Subcontracting and Grants Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		Fee per session (\$50 x 16 hrs) x 6 sessions \$4,800.00	
		Improving Early Prenatal Care Program - 10 session each 1/2 day	
		Fee per session (\$50 x 5 hrs) x 10 sessions \$ 2,500.00	
Fringe Benefits			\$0.00
Other			\$0.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Dues and Subscriptions			\$0.00
Subcontracts and Grants			\$0.00
Indirect Cost			\$0.00
Cost Per Service			\$0.00



Subcontracting and Grants Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Travel	Contractor Staff	<p>Pam Stenzel's air fare from Grand Rapids, Michigan- \$600</p> <p>Pam Stenzel's meals for 1 day (1 breakfast \$8.30, 1 lunch \$10.90, 1 dinner \$18.70) = \$37.90</p> <p>Life Choices Speaker's air fare from Joplin, Missouri = \$600</p> <p>Life Choices Speaker's meals for 1 day (1 breakfast \$8.30, 1 lunch \$10.90, 1 dinner \$18.70) = \$97.90</p> <p>Jeanneanne Maxon's airfare= \$527</p> <p>Jeanneanne Maxon's lodging = 3 nights x \$67.30 = \$201.90</p> <p>Jeanneanne Maxon's meals for 3 days (3 breakfasts @ \$8.30 = \$24.90 = 3 lunches @ \$10.90 = \$32.70, 3 dinners @ \$18.70 = \$56.10) = \$113.70</p> <p>Nurse Sonographer program:</p> <p>Travel - Average roundtrip 150 miles x 6trips @ \$.54 per mile = \$486</p> <p>Meals: (2 lunches @ \$10.90 = \$21.80 , 2 dinners @ \$18.70 = \$37.40, 1 night lodging @ \$67.30) x 6 trips = \$759</p> <p>Improving Early Prenatal Care Program: Travel -Average roundtrip 150 miles x 10 trips @ \$.54 per mile = \$810.00</p>	\$4,282.00



Subcontracting and Grants Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		Meals:1 lunch @ \$10.90 x 10 = \$109	
Sub Total			\$12,932.00

Salaries for Activity: Carolina Pregnancy Care Fellowship - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
1	Blake Honeycutt - State Director's Assistant	\$7,200.00	0.0000	12	70.14%	\$90.00	\$386.00	\$5,526.00
1	Joanne Page - Administrative Assistant	\$15,656.00	0.0000	12	68.40%	\$153.00	\$819.00	\$11,681.00
1	Roberta Meyer - State Director	\$42,479.00	0.0000	12	68.40%	\$456.00	\$2,223.00	\$31,735.00

This begins the line item budget for year 1

Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	25 Quick and Clear Pregnancy tests @ \$40 + \$7.95 shipping =	\$203.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		\$47.95 9 rolls of Sony UPP-110HG printer paper @ 148.50 + \$6.07 shipping = \$154.57 for medical services area	
Equipment	Communication	1 Panasonic phone system -- \$213/month for 10 months = \$2130. Last month \$202.48. Installment purchase plan. To schedule client visits.	\$2,332.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Advertising	Ad America Google optimization -- \$130/month for 11 months = \$1430. To enhance website and awareness of services.	\$1,430.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	25 Graco Contender Convertible Car seats @ \$128 each = \$ 3200 to incentivize clients completing a series of prenatal or parenting class  Through participation in educational programs, keeping prenatal appointments, etc. clients earn points redeemable for gift cards to obtain baby items, personal care items, etc.	\$3,200.00
Subcontracts and Grants			\$0.00



Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Carthage - Life Care Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00



This begins the line item budget for year 1

Budget Detail for Activity: Clayton - iChoose Pregnancy Support Services - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	27 Injoy Educational DVDs used for prenatal, baby care, parenting classes (cost of each set approximately \$241 = \$6,518)  Age Appropriate Play-Spanish 1 \$249.85  Age Appropriate Play-English 1 \$249.85  Childhood Nutrition-Spanish 2 @ 179.90 = \$359.80  Childhood Nutrition-English 1 \$179.90  Emotionally Healthy Children-English 1 \$299.85  Emotionally Healthy Children-Spanish 1 \$299.85  Positive Discipline-English 1 \$124.95  Positive Discipline-Spanish 1 \$124.95  Stages of Labor 1 \$289.95  Super Sibling 1 \$249.95  Newborn Care-English 2 @ \$199.95 = \$399.90	\$6,518.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Clayton - IChoose Pregnancy Support Services - Year 1			
Category	Item	Narrative	Amount
		Newborn Care-Spanish 2 @ \$199.95 = \$399.90 The Dad Difference-English 1 \$249.90 The Dad Difference-Spanish 2 @ @249.90 = \$499.80 Understanding Breastfeeding-English 1 \$179.95 Understanding Breastfeeding-Spanish 1 \$179.95 Understanding Birth 3rd Ed-English 1 \$399.95 Planned Cesarean- English 2 @ \$249.95 = \$499.90 Planned Cesarean- Spanish 2 @ \$249.95 = \$499.90 Healthy Steps for Teen Parents-Spanish 1 \$499.85 Understanding Pregnancy- Spanish 1 \$279.95 Total \$6,517.85	
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Pampers Swaddlers 11 @ \$46.00= \$504.90 Pampers Sensitive Wipes 7 @ \$20.20 = \$141.40 Through Participation in educational programs on prenatal care	\$647.00



Budget Detail for Activity: Clayton - iChoose Pregnancy Support Services - Year 1			
Category	Item	Narrative	Amount
		and parenting clients earn points redeemable to obtain baby care items.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Clayton - iChoose Pregnancy Support Services - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Clayton - iChoose Pregnancy Support Services - Year 1			
--	--	--	--



Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Ekyros - 11 months x \$40.00 = \$440.00; 1 Clorox wipes x 4 @ \$3.12 = \$12.47; Dymo Label maker tape refills x 4 x \$6.05 = \$24.20; Multipurpose Paper Case 1 x \$28.97; 2 packages plastic test cups 100 ct x \$2.82 = \$5.64; 4 boxes pregnancy tests x \$40.00 = \$160.00	\$671.00
Supplies and Materials	Furniture	3 tier display table for Earn While You Learn Baby Boutique 2 x \$510 = \$1,020.00	\$1,020.00
Equipment	Office	Wireless Black & White Laser Printer - \$90.00	\$90.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
		To be used to print Eam While You Learn lessons	
Travel	Contractor Staff	5 days meals for Heartbeat conference - March 2017 for 2 people x 40.50 per day = \$405.00 (Breakfast \$8.30, Lunch \$10.90 and Dinner \$21.30);  5 nights lodging for conference for 2 people x \$79.50 per night = \$397.50	\$803.00
Repair and Maintenance			\$0.00
Staff Development		Heartbeat Conference Registration - March 2017 - \$459.00 x 2 people = \$918.00	\$918.00
Media/Communication	Websites and web materials	Website Domain Renewal x \$67.55	\$68.00
Media/Communication	Advertising	High School Banners - North Lincoln High School - 1 x \$300.00, High School Banners - North Lincoln High School - 1 x \$300.00, Lincoln Charter - 1 x \$125.00, Denver Christian Academy - 1x \$125.00; Small Lawn Signs for high school traffic 6 x \$19.00 = \$114.00, Lawn Sign Stands 6 x \$3.00 = \$18.00	\$982.00
Media/Communication	Logos	Pens with Logo 300 x .60 = \$180.00;  16oz. Cups with lids & straws with Logo 75 x \$3.60 = \$270.00	\$450.00



Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Gas Cards for incentives 25 x 50.00 = \$1,250.00; High Chair x 36.42; Crib x \$130.00; Car Seats (Toddler) x 63.00 x 4 = \$252.00; Diapers (sz 1 - 5) 5 sizes x 5 boxes each size x 19.77 per box = \$494.25  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable for gift cards to obtain baby items, personal care items, etc. A card log is maintained.	\$2,163.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00



Subcontracting and Grants Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
			\$0.00
<b>Sub Total</b>			<b>\$0.00</b>

Salaries for Activity: Denver - Pregnancy Care Center of Denver - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	10 Volunteer Training Manuals Heartbeat International \$250.00	\$521.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
		<p>Childbirth Graphics</p> <p>79077 Baby Bellies Display \$12.60</p> <p>70230 Molded Plastic Dilatation chart \$13.00</p> <p>43319 With Child Life Size Display \$113.20</p> <p>subtotal: \$138.80</p> <p>Shipping: \$19.00</p> <p>Total: \$157.80</p> <p>Heritage House Brochures:</p> <p>Planning your Delivery (50 x .35) \$17.50</p> <p>Packing for Birth (50 x .35) \$17.50</p> <p>Caring for your Body after childbirth (50 x .35) \$17.50</p> <p>Baby Blues and Postpartum Dep. (50 x .35) \$17.50</p> <p>Developmental Milestones (50 x .35) \$17.50</p> <p>Car Seat Safety (50 x .35) \$17.50</p> <p>Subtotal: \$105.00</p> <p>Shipping (8%): \$ 8.40</p> <p>Total: \$113.40</p>	
Supplies and Materials	Furniture	<p>Presentation Board \$500.00</p> <p>Chair for Counseling Room \$250.00</p>	\$800.00



Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
		Wall Hanging for Counseling Room \$50.00	
Equipment	IT	NEC Overhead projector (ceiling mounted) to be used for volunteer training, client group classes including childbirth, nutrition, parenting, etc	\$600.00
Travel	Contractor Staff	Lodging at Heartbeat Conference \$623.20 (\$77.90/person x 2 people x 4 nights) Meals \$212.40 (4 breakfasts at \$8.20 x 2 = 65.60, 1 lunch at \$10.70 x 2 = \$21.40, 3 dinners at \$20.90 x 2 = \$125.40)  Roundtrip Airfare for 2 to the Heartbeat Conference - \$641.48. Travel total = \$1477.08	\$1,477.00
Repair and Maintenance			\$0.00
Staff Development		Heartbeat International Conference March 2017 - location TBA 2 x \$459.00 = \$918.00. Will submit only a portion of registration - \$778.00	\$778.00
Media/Communication	Publications	\$47.50 Earn While You Learn promotional brochures (250 brochures @ \$.19 each),  \$521.04 Client promotional rack cards, posters, and palm cards bundles (501 at \$1.04 each)	\$569.00
Professional Services	IT	\$600 Audio Unlimited will be installing the NCE Overhead projector - \$600.	\$600.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	10 Cosco infant Carseats (walmart.com) at \$60.00 each = \$600.00	\$1,820.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
		<p>total ,</p> <p>6 cases of Parents Choice Diapers (Wal-mart.com) (size Newborn -size 5) at \$20.00 each \$120.00 total,</p> <p>The agency will provide lunch with various community health and educational entities to build relationships and foster client referrals (Surry, Wilkes, Yadkin Health Depts., Local OBGYN offices (2) and community College to educate about center and services offered \$1100 total.</p> <p>Breakdown of cost: (Surry = 12 @ \$10.42 = \$125;</p> <p>Wilkes - 12 @ \$10.42 = \$125;</p> <p>Yadkin - 12 @ \$10.42 = \$125)</p> <p>Dr. Offices ; Venus 15 @ \$10 = \$150.00;</p> <p>McEllen 15 @ \$10.00 = \$150.00;</p> <p>Elkin Pediatrics and Adult Medicine 12 @ \$10.42 = \$125.00,</p> <p>Surry Community College - Student Services 30 @ \$10 = \$300.00</p> <p>Through participation in educational programs, keeping prenatal appointments , etc. Clients earn points redeemable for to obtain baby items, etc.</p>	
Subcontracts and Grants			\$0.00
Match			\$0.00



Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Forest City - Hands for Hope for Life - Year 1			
Category	Item	Narrative	Amount

Line Item Budget Detail (08/11)



Budget Detail for Activity: Forest City - Hands for Hope for Life - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Earn While You Learn (EWYL) Update Heritage House '76- for use in parenting education  Module 7 notebook (1) \$70.00  DVD "Surviving Infancy" 743SI (1) \$25.00  DVD "Simple Steps to Child..." 7813-CS (1) \$35.00  DVD "Domestic Violence..." 7726DV (1) \$90.00  Lit- "Domestic Violence" 50 ct. (1) \$17.50  Lit- "Discipline With Love" 995DL (1) \$1.50  Postage Stamps, 100ct roll (10) @ \$49.00= \$490.00  Staples #10 Security Envelopes, 500ct (2) @ \$37.00= \$74.00  Staples copy paper, 10-ream case (5) @\$46.00= \$230.00  HP2600n (124a) 3 color ink (2) @ \$270.00= \$540.00  HP2600n (124a) black ink (2) @ \$100.00= \$200.00  HP Officejet 5740 (62) 3 color & black ink (4) @ \$41.00= \$164	\$2,237.00



Budget Detail for Activity: Forest City - Hands for Hope for Life - Year 1			
Category	Item	Narrative	Amount
		Epson Workforce 840 (126) 3 color ink (3) @ \$56.00= \$168 Epson Workforce 840 (126) black (3) @ \$44.00= \$132.00	
Supplies and Materials	Furniture		\$0.00
Travel	Contractor Staff	CPCF Fall Conference, Fall 2016 reimbursement Mileage x .54 per mile =200 mile round trip = \$108.	\$108.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Diapers, Huggies Size 4, 112ct (16) @ \$25.00= \$400.00 Diapers, Pampers Size 5, 84ct (14) @ \$25.00= \$350.00 Diapers, Luvs, Size 6, 72ct (12) @20.00= \$240.00 Formula, Similac, powder, 12.4oz. (74) @ \$16.00= \$1184.00 Wipes, Parent's Choice, 80ct (50) @ \$2.00= \$100.00 Sippy Cups, Munchkin soft nib, 1ct (45) @ \$2.00= \$90.00 Baby Lotion, Equate, 27oz. (30) @ \$3.00= \$90.00	\$4,820.00



Budget Detail for Activity: Forest City - Hands for Hope for Life - Year 1			
Category	Item	Narrative	Amount
		Baby Powder, Equate, 22oz. (20) @ \$2.00= \$40.00 Diaper Cream, Parent's Choice, 4oz. (30) @ \$2.50= \$75.00 Baby Wash, Parent's Choice (46) @ \$1.50= \$69.00 Toddler Socks, Peds Baby, 6pk (20) @ \$5.00= \$100.00 Shoes- Baby, Child of Mine, 1pr (16) @ \$7.50= \$120.00 Shoes- Toddler, Garanimals, 1pr (20) @ \$13.00= \$260.00 Onesies, Child of Mine, 3ct, 18mo-2T (20) @ \$7.50= \$150.00 Pants, Garanimals, 1pr, 18mo-2T (20) @ \$4.00= \$80.00 Crib Sheet, Garanimals, 1ct (20) @ \$7.00= \$140.00 Baby Towels, Child of Mine, 2ct (16) @ \$9.50= \$152.00 Baby Washclothes, Gerber, 10ct (10) @ \$6.00= \$60.00 Carseats, reimbursement to SafeKids (8) @ \$25.00= \$200.00 Breastmilk Storage Bags, Lanisoh, 50ct (12) @ \$10.00= \$120.00 Nursing Bra Pads, Nuk, 66ct (20) @ \$6.00= \$120.00 Bottles, Parent's Choice 9oz, 3ct (20) @ \$3.00= \$60.00 Baby Food, Gerber First Foods- Stage 1, 4ct (50) @ \$4.00= \$200.00 Cosco Funsport Play Yard (4) @ \$50 = \$200.00 Evenflo Nurture Infant Care Seat (4) @ \$55.00 = \$220.00 Through participation in educational programs, keeping prenatal	



Budget Detail for Activity: Forest City - Hands for Hope for Life - Year 1			
Category	Item	Narrative	Amount
		appointments, etc. clients earn points redeemable for gift cards to obtain baby items, personal care items, etc.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Forest City - Hands for Hope for Life - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Forest City - Hands for Hope for Life - Year 1			
---	--	--	--



Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	Horizontal Baby Changing Station - wall mount, by ECR4Kids \$168.80	\$169.00
Supplies and Materials	Other	Ultrasound Solution - Revital-OX Resert Solution Test Strips PCC045 \$68.40; Disinfectant 4455N9 - \$97.02/case; 7601 Earn While You Learn-M15 Earn While You Learn Main Curriculum Upgrade 2015 - \$379.99 Sentry Safe HD4100CG Fire-Safe-Waterproof 1 @ \$70 Moore Medical LLC: 12485 Eclipse Probe Covers (Box/100) 1@ \$62.15 81831 Super Sani-Cloth Large ORM Unknown 6" x 6.75" Can/160	\$854.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		each 1 @ \$6.10  76999 Table Paper 21" Smt Wht USA 21" x 225' Case 1 @ \$33.71  71412 Gloves Synth Vinyl PF Med MMC China 03 - Medium Box 1@ \$3.81  73067 Ultrasound Film Sony UPP110HG USA Case/5 each 1 @ \$74.75  58981 Aquasonic Clear Gel NS Unknown 5 Liters each 1 @ \$19.56  82790 hCG Cassette MMC China Box/25 each 1 @ \$38.09	
Equipment	Office	3 Proscan PLDV321300 32-Inch 720p 60Hz LED TV-DVD Combos \$200 each; = \$600.00  3 Yes4All Full Motion Swing Out Tilt and Swivel Articulating Arm LCD LED Plasma TV Wall Mount Bracket for 17 - 37" TV, VESA 200x200 - *TUUXZ \$50 each = \$150.00  Used for client educational purposes.	\$750.00
Travel	Contractor Staff	Heartbeat International Conference lodging it is \$79.50 per night per person for two people x 5 nights = \$795;  Airfare on Delta \$700 for 2 to the Heartbeat International Conference March 2017 = \$1,400  Meals for 2 people = 3 Breakfasts @ \$8.30 = \$49.80 ; 2 lunches @ \$10.90 = \$43.60; 4 Dinners @ \$21.30 = \$170.40 Total meals = \$263.80	\$2,459.00
Repair and Maintenance			\$0.00



Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Staff Development		2 to Heartbeat International Conference Registration - March 2017. Heartbeat Registration is \$459.00 per person x 2 = \$918.00	\$918.00
Media/Communication	Advertising	4Imprint 8' Table Cover \$159 with logo + \$36 logo charge = \$195 + Carrying Case \$25 + S&H \$20	\$240.00
Media/Communication	Public service announcements and ads	5 ads @ \$10 each advertising breastfeeding classes in Earn While You Learn Program on WNCC Radio 104.1 FM & 1050 AM (They offer non-profits at BOGO) = \$50	\$50.00
Media/Communication	Promotional Items	4Imprint: Hocus Pocus Pens w/Stylus 500 @ \$0.35 = \$ 175 + \$10 S&H advertise program and our services.	\$185.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Medibag First Aid Kits \$13 each x 12 = \$156 ; Summer - Infant - Health and Grooming Set \$11 x 10 = \$110; Safety 1st Essentials Baby Proofing Kit \$7 each X 10 = \$70; Loving-Moments-by-Leading-Lady-Washable-Nursing-Pads-6-Pack \$6 X 10 = \$60; Nursing Pillows (Boppy) \$30 x 10 = \$300; SkinCare gel pads \$8 x 10 = \$80 Cream \$9 x 10 = \$90; for above S&H \$9.00 ; Cosco Simple Fold High Chairs \$35 x 3 = \$105;	\$1,540.00



Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		Cosco-Light-Comfy-Seat-Kimba BABY CARSEAT 7 X \$80.00 = \$560.00  Through participation in educational programs, keeping prenatal appointment, etc. clients earn points redeemable for gift cards to obtain baby items, personal care items and etc.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00



Salaries for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	4 cases of paper @ \$22 each = \$88; Postage - \$250 20 boxes of Consult Diagnostic pregnancy tests @ \$25 each = \$500; HH76 250 fetal models @ \$.45 each + \$20 shipping = \$132.50 ; 15 AACC training manuals @ \$49 each + \$20 shipping = \$755; 2 Norton Anti-Virus software @ \$80 each = \$160; Ekyros renewal @ \$1163;	\$3,824.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		Reminder Call renewal @ \$174; 3 each of HP 970 ink @ \$120 each = \$360; 2 HP 971 ink @ \$120 each = \$240 3 stamps (portion of 1.47) \$1.02	
Travel	Contractor Staff	Lodging for Care Net conference for 5 nights @ \$79.50 per night = \$397.50; airfare to conference for 2 @ \$400 each = \$800	\$1,198.00
Repair and Maintenance			\$0.00
Staff Development		Care Net National Conference in Orlando, Florida registration for 2 @ \$469 each = \$938	\$938.00
Media/Communication	Audiovisual presentations/multimedia/tv /radio presentations	Nielsen Video Group to produce and edit client video \$400	\$400.00
Media/Communication	Advertising	Aviso Marketing Communications SEO/SEM for 6 months @ \$70/month = \$420 to enhance client website; Google advertising through Buzzadelic, Inc @ \$58.33/month for 6 months = \$349.98	\$770.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	2 \$10 gift cards; 1 \$15 gift card = \$35 To be used as incentives for Life Skills classes. A log will be	\$35.00



Budget Detail for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		maintained.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total

Line Item Budget Detail (08/11)



Salaries for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Gastonia - Crisis Pregnancy Center of Gaston County - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	<p><b>BABY MATERNITY:</b></p> <p>Baby bottles \$1,632.00 (50 cases x 48 per case =2400 @ approx. .68 per bottle.) Bottles are given to clients.</p> <p><b>CLINIC SERVICES:</b></p> <p>Pregnancy test gloves \$250.00 = 50 x \$5.00 per box</p> <p>Pregnancy tests 10 boxes @ \$49.50 =\$495.00.</p> <p>Pregnancy test controls \$29.00.</p>	\$5,288.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Gastonia - Crisis Pregnancy Center of Gaston County - Year 1			
Category	Item	Narrative	Amount
		<p>Ekyros Client Data renewal charges to keep connection of 5 settings for appointments, scheduling and statistics \$750.00 for Crisis Pregnancy Center MAIN, \$250 for CP East, \$250 for CP West, \$250 CP North, \$250 CP Northwest = \$1750.</p> <p>Accountrak \$318</p> <p>Bulk mail permit - \$220</p> <p>OFFICE:</p> <p>Paper \$250.00 = \$35.71 x 7 cases from Office Depot to print forms for client services.</p> <p>File folders \$8.25 box x 12 boxes = \$99.00;</p> <p>Postage \$49.00 roll x 5= \$245.00.</p>	
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Advertising	30,000-- 5.5x8.5 full color, 2 sided inserts to kick off annual promotion of CPC services in Gaston County - \$1,499.00; Shipping \$200.00;	\$1,699.00
Dues and Subscriptions		Constant Contact subscription for Community Awareness of services \$178.00.	\$178.00



Budget Detail for Activity: Gastonia - Crisis Pregnancy Center of Gaston County - Year 1			
Category	Item	Narrative	Amount
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Gastonia - Crisis Pregnancy Center of Gaston County - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Gastonia - Crisis Pregnancy Center of Gaston County - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00



This begins the line item budget for year 1

Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Medical Supplies: 375 bottles of prenatal vitamins (3 mo. Supply) @\$3.64=\$1,365; 50 boxes latex gloves@ \$6.00 box-\$300; 7 rolls paper drapes for ultrasounds @\$39.28 per box-\$274.96; 3 ultrasound sheaths ultrasound probes @\$28.66=\$85.98; 1US sheath non-latex@ \$58.24; 4 lubrication jelly @ \$12.00 each= \$48.00; 3 table paper@ \$26 each-\$78.00; 30 US gel @ 2.00 ea.= \$60; 8 disinfectant wipes@\$8.50 ea.=\$68; 17 boxes pregnancy tests @\$30 ea.= \$510.00; 4 boxes manila charts@ \$19 ea.= \$76.;	\$4,318.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		3 Sony thermal paper for US pictures @\$198 ea.= \$594.  Ekyros renewal fee (electronic client software) annual fee \$800.	
Travel	Contractor Staff	Flight for 1 to Orlando for Care Net Conference - Sept 6-9, 2016 = \$450	\$450.00
Repair and Maintenance			\$0.00
Staff Development		Care Net Conference registration for 2 @ \$400 each= \$800 (partial out of \$459 x 2 = \$918.00 )	\$800.00
Media/Communication	Publications	MOD brochures: Becoming a Dad 8 @ \$12 (Pck.of 25) ea.= \$96;  Eating Healthy 8( pak of 25) @\$10= \$80;  How your baby grows 8 (pak.25)@ \$10 ea.= \$80;  Smoking & Pregnancy 3@ \$12.00(pak 50)= \$36;  My Pregnancy month by month 2@ \$11.25 (pak 25)= \$22.50  Total = \$314.50 + shipping of \$53.42=\$367.92	\$368.00
Media/Communication	Advertising	\$328.68 for Google advertising to Buzzadelic, Inc. (\$29.88 per month x 11 months)	\$329.00
Dues and Subscriptions			\$0.00



Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Operational Other	Incentives and Participants	12 Car seats @ \$50 each in Collaboration with Child Safety agency & fire department= \$600;  1 carseat @\$68.00;  1 convertible carseat = \$72.18;  4 basic pack and plays \$40 each- \$160;  GRAND TOTAL =: \$900.18  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable for gift cards to obtain baby items, personal care items, etc.	\$900.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
---	--	--	--



Category	Item	Narrative	Amount
			\$0.00
<b>Sub Total</b>			<b>\$0.00</b>

Salaries for Activity: Greenville - Carolina Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	7 clothing racks @ \$64.75 = \$453.25 with 7 wood toppers @ \$28 = \$196 and 28 wheel casters @ \$1.50 = \$42. for client resource room to display clothes and items = \$691.25 - Submitting \$663.28	\$663.00
Supplies and Materials	Other	2 boxes of Quick & Clear Pregnancy Test to be used for client self	\$2,587.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		<p>testing@ 40 per box = \$80 + shipping \$10.15 = \$90.15.</p> <p>1 pack of color card stock paper to be used for signs in resource room for clients @ \$17.89.</p> <p>4 boxes of folders to be used for info on the center @\$9.69 = \$38.76.</p> <p>1 pack dry-erase markers to be use in client classroom @ 20.71</p> <p>1 pack of laminating pouches to be used in client resource room for signs</p> <p>@ \$54.99.</p> <p>4 boxes copy paper to be used to print client Earn While You Learn (EWYL), InJoy, schedules, resource packet and forms @\$21.99 = \$ 87.96.</p> <p>1 pack legal copy paper for client resources@ \$11.79.</p> <p>1 pack printer ink black and color for printing client EWYL - \$38.76,</p> <p>InJoy intake forms, resource packet @ \$157.99 = \$315.98.</p> <p>Earn While You Learn Life Skills Pack for client class @ \$1,079.95.</p> <p>2 brochure holders for client pamphlets, 1 @ \$17.99 and 1 @ \$40.98 + shipping \$20.82 = \$79.79.</p> <p>10 Volunteer Training manuals to be used to train new volunteers</p>	



Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		on procedures to help clients @ \$42.50 + shipping \$25 = \$450. 1 Ekyros renewal used for client files @ \$250. 1 Microsoft office for client resource room coordinator computer \$49.99.	
Equipment	Office	Canon PIXMA iP2820 Inkjet Printer to be used in the resource room to print client files @ \$55.49.	\$55.00
Equipment	IT	1 HP Notebook computer to be used by resource room coordinator to keep client files updated @ \$395.00. 1 Samsung monitor to be used by resource room coordinator and training volunteers on eKyros @ \$169.99. 1 iPad Air to be used for client intake and satellite resource room @ \$299.99. 1 Keyboard case for iPad to be used on client iPad @ \$89.99.	\$955.00
Travel	Contractor Staff	Mileage for the required Best Practices workshop to Raleigh @ 257.34 miles with current IRS travel rate of .54 per mile = \$138.96	\$139.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Publications	750 brochures to promote the center services @ \$.22 = \$165.00	\$165.00
Media/Communication	Promotional Items	1500 Hand fans @ \$0.50 to be used at local July event = \$750.00	\$2,575.00



Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		215 totes with logo for clients to carry books and resources @ \$8.255 = \$1775 + \$50 shipping = \$1,825.	
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	21 bus passes for clients for clients to use at satellite resource room @ \$1.25 = \$26.25 A log will be maintained for the bus passes.  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable for gift cards to obtain baby items, personal care items, etc.	\$26.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1
--



Category	Item	Narrative	Amount
			\$0.00
<b>Sub Total</b>			<b>\$0.00</b>

Salaries for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	12 chairs @ \$70.00= \$840 for client teaching to replace old chairs.	\$840.00
Supplies and Materials	Other	Staples Copier paper 7 @ \$30.00= \$210.00-	\$359.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		Xerox® Bold™ Coated Satin Digital Printing Paper, 110 lb. plus card stock for return visit case \$100.00  Brights, 65lb. Colored Paper, Assorted, 400/Pack for tagging baby clothes and adult maternity clothes 2 @ \$24.50 = \$49.00	
Equipment	Communication	One additional phone for our cordless phones for additional volunteer station Vtech = \$60.00	\$60.00
Equipment	IT	Color copier Kyocera FS1035FP \$454.00 Will be used for flyers to the school and church counselors for new client referral and community awareness. Client manuals for enrichment, and Parenting classes.  One Ipad for client intake interviews = \$300  Advance Computers 5 hours @ \$70.00= \$350.00 - Installations on current computers and laptops, adding new software and etc. Advance Computers will also performing 3.5 computer maintenance \$250	\$1,354.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Websites and web materials	Creating new client website - by John Mahshie with WNC Web Solutions \$1,500.00	\$1,500.00
Media/Communication	Audiovisual presentations/multimedia/tv /radio presentations	Radio spots on WHKP Radio for client awareness - \$450	\$450.00



Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Media/Communication	Logos	Professional assistance with Thumbtack of Asheville NC in creation of new logo.- \$200	\$200.00
Media/Communication	Promotional Items	Tucson Three-Pocket Tote for client enrichment & parenting classes from 4imprint 115 @ \$2.00 each= \$230.00	\$230.00
Media/Communication	Advertising	Media board from WHKP Market Sign for client awareness - \$450	\$450.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Walmart Diapers 48 pks. @ \$9.00= \$432.00 Sams wipes box of 10 pks 30@ \$18.00= \$540.00  30 gift cards for client emergencies @ \$25.00= \$750.00  Through participation in educational programs, keeping prenatal appointments, etc clients earn points redemable for gift cards to obtain baby items, personal care items, etc. A card log is maintained	\$1,722.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00



Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
SalaryWages			\$0.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Ekyros client/donor software renewal \$800 - Jan. FYI Preg. Test 15 boxes @ \$23 ea. = \$345, Before You Decide magazine 5 packs. @ \$20 ea. = \$100, Before You Decide brochures 5 packs \$20 ea. = \$100, Before She Decides brochures 5 packs @ \$19 ea. = \$95	\$1,440.00
Travel	Contractor Staff	Air fare to Heartbeat Conference - March 2017 mileage - location TBA \$320.13	\$320.00
Repair and Maintenance			\$0.00
Staff Development		2 Heartbeat Conference ( March 2017) registrations @ \$459 ea. = \$918 - location TBA.	\$918.00
Media/Communication	Websites and web materials	New & Improved Client Website by Red Font Marketing start up cost \$3225	\$3,225.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Sam's Club Safety 1st 3in1 car seats 10 @ \$100 ea. = \$1000	\$1,262.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		Infantino Baby Sash Carriers 5 @ \$25 ea. = \$125, Vtech Baby Monitor 5 @ \$20 ea. = \$100, Cruisin Safely Window Shades 4@ \$9.25 ea.= \$37 Through Participation in educational programs on prenatal care and parenting clients earn points redeemable to obtain baby care items.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00



Subcontracting and Grants Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$0.00

Salaries for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Pregnancy Tests - \$1.24 test \$248.00 (200 tests) Center for Disease and Detection STD Test Kits \$9.00 per test x 60 test = \$540.00 Clinic Supplies from McKesson:	\$1,476.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		Paper towels 2 cases of hand towels \$110.48 Toilet Paper - 2 cases \$ 110.48 5 boxes of exam gloves @ \$12.00 per box = \$60.00 Office Supplies: 5 rolls of stamps @ \$49.00 = \$245.00 3 cases of Hammermill copy paper \$54.00 a case = \$162.00	
Travel	Contractor Staff	Best Practices Workshop in Raleigh: 297.65 miles @ .54 per mile \$160.73 1 dinner - \$18.70 Van Rental & Gas \$752.19 to transport staff to Fall Conference; 7 dinners @ \$18.70 = \$130.90 Airfare for 1 to Orlando, FL - September 2016 to Care Net Conference* \$555.10 Lodging 4 nights - \$79.50 = \$318.00 Breakfast - 4 x 8.30 = \$33.20; lunch 4 x \$10.90 = \$43.60; dinner 4 x 21.30 = \$85.20 Total meals = \$162.00	\$2,097.00
Repair and Maintenance		Copy Pro monthly maintenance for copier/printer \$243.11 is 5.3% of total grant 417.x 11 =4587 the grant is 5.3 % of the operating budget of \$157k	\$243.00



Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Staff Development		Care Net Annual Conference Sept 2016 : 1 staff member @\$469	\$469.00
Media/Communication	Websites and web materials	Serving Solutions - Website hosting \$25.00 per month for 11 months= \$275	\$275.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	<p>Incentives for Mothers and children:</p> <p>5 Journals @8.62 = \$ 43.10,</p> <p>27 bottles lotion @ \$2.57 = \$69.39</p> <p>15 infant car seats @\$87.30 = \$1309.50</p> <p>10 restaurant meal gift cards @ \$20= \$200</p> <p>Diapers 40 packages x \$12.50 = \$500</p> <p>Wipes 45 x \$1.77 = \$79.65</p> <p>5 car seats @ \$80.56 per set = \$402.80</p> <p>Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc. A log for the gift cards will be maintained.</p>	\$2,605.00
Subcontracts and Grants			\$0.00
Match			\$0.00



Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

Line Item Budget Detail (08/11)



This begins the line item budget for year 1

Budget Detail for Activity: Raleigh - Birthchoice - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Heritage House pregnancy test - 9 boxes with 25/box - \$49.50 * 11 months = \$544	\$544.00
Equipment	IT	3 ipad mini 16GB @ Walmart \$199.00 = \$597  Purpose is to improve client intake and educational purposes.	\$597.00
Equipment	Office	RCA TV/Dvd player \$250  Used for client educational purposes	\$250.00
Travel	Contractor Staff	Pregnancy Help Institute flight to Columbus OH Southwest Airlines \$300, Hotel 4 nights @ 79.50 = \$318	\$618.00
Repair and Maintenance			\$0.00
Staff Development		Pregnancy Help Institute Registration 899.00,  Meals - 2 Breakfast @ \$8.30 = \$16.60, 2 Lunch @ \$10.90 = \$21.80, 2 Dinner @ \$21.30 = 42.60 - Total meals = \$81.00	\$980.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Raleigh - Birthchoice - Year 1			
Category	Item	Narrative	Amount
Media/Communication	Advertising	Yellow Pages \$246.00/month * 10 months = \$2,460.	\$2,460.00
Media/Communication	Websites and web materials	Programming Client Website Aviso Inc. 14.5 hrs. @ \$80.00 = \$1160.00	\$1,160.00
Media/Communication	Publications	Aviso Inc. Fertility Awareness/Sexual Integrity Brochure est 8.25hrs @\$80.00 = \$660 - submitting \$500.	\$500.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	1 Graco Snug Ride Car Seat = \$56.00  Through participation in educational programs, keeping prenatal appointments, etc clients earn points redemable for gift cards to obtain baby items, personal care items, etc.	\$56.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
<b>Sub Total</b>			<b>\$7,165.00</b>
Indirect Cost			\$0.00



Budget Detail for Activity: Raleigh - Birthchoice - Year 1			
Category	Item	Narrative	Amount
<b>Total Budget</b>			<b>\$7,165.00</b>

Subcontracting and Grants Budget Detail for Activity: Raleigh - Birthchoice - Year 1			
Category	Item	Narrative	Amount
			\$0.00
<b>Sub Total</b>			<b>\$0.00</b>

Salaries for Activity: Raleigh - Birthchoice - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Salisbury - The Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Salisbury - The Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
Other			\$0.00
Supplies and Materials	Other	Pregnancy tests \$1.27 each x 300 = \$381 Ekyros annual fee \$720 Postage .49 x 90 = \$44.10 for correspondence with clients	\$1,145.00
Supplies and Materials	Furniture	(2) 2-drawer wood locking file cabinet \$104 for client files; Realspace® Magellan Collection 2-Drawer Lateral File Cabinet, 30"H x 23 1/2"W x 16 1/2"D, Classic Cherry Item # 544707 = \$208	\$208.00
Travel	Contractor Staff	National Institute of Family and Life Advocates (NIFLA) medical training - Fredericksburg, VA: mileage 616 miles x @ .54 = \$332.64  Lodging \$79.50 x 3 nights = \$238.50;  Meals - Dinners@ \$21.30 x 4 nights = \$85.20 x 2 people = \$170.40  Care Net Conference - Orlando, FL: mileage 1200 miles x .54 = \$648.  lodging \$79.50 x 4 = \$318.00;  Meals - Dinners \$21.30 x 5 nights = 106.50 x 2 people= \$213	\$1,921.00
Repair and Maintenance			\$0.00
Staff Development		NIFLA Medical training \$745 x 2 = \$1490 October Fredricksburg,	\$2,428.00



Budget Detail for Activity: Salisbury - The Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
		VA Care Net Conference \$469 x 2 = \$938 September 2016 Orlando, FL	
Media/Communication	Promotional Items	Pens with logo .20 each x 500 = \$100 by Quality Logo Products. These pens will be used in our classroom but also to be distributed to the Health Dept.	\$100.00
Dues and Subscriptions		Constant Contact \$168.00 - Constant Contact is used to raise community awareness	\$168.00
Operational Other	Incentives and Participants	New car seats \$99 x 5 = \$495 Graco SnugRide Classic Connect 30 Infant Car Seat  5 Pack n Play \$120 x 5 = \$600 Graco Pack 'n Play Playard Change 'n Carry  Diapers \$25.09 per box x 4 = \$100.36  Through participation in educational programs, keeping prenatal appointments, etc. clients earn points redeemable for gift cards to obtain baby items, personal care items, etc	\$1,195.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00



Budget Detail for Activity: Salisbury - The Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Salisbury - The Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Salisbury - The Pregnancy Support Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Shelby - Pregnancy Resource Center of Cleveland County - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Shelby - Pregnancy Resource Center of Cleveland County - Year 1			
Category	Item	Narrative	Amount
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	<p>1 - 30" Black Ashley End Table to be used in client waiting room. \$149.98</p> <p>1 - Meco 8-Foot Folding Table, Mocha Metal Frame and Cream Plastic Top by Meco to be used for client training \$92.99</p> <p>13 - Style Selections Steel Painted Standard Folding Chairs to be used for client training \$18.98 ea. Total: \$246.74 .</p> <p>6 - Craig Frames 130ASHCH 8.5 by 11-Inch Picture Frame, Wood Grain Finish, 1-Inch Wide, Cherry Red \$10.99 ea. Total: \$65.94 Frames are to be used for framing Commitment of Care, Affiliation Certificates, CLIA Waiver, Solicitation License, Ultrasound Standing Order</p> <p>1 - South Shore Axess Collection 5-Shelf Bookcase, Pure White by South Shore to be used for Earn While You Learn Curriculum and Solid Foundation Training Materials \$69.00</p>	\$625.00
Supplies and Materials	Other	<p>5 - Quill Brand Standard Business Envelopes; #10, 500/Box \$13.99 ea. Total: \$69.95</p> <p>2 - Quill Brand Standard Business Single Window Envelopes; #10, 500/Box \$25.99 ea. Total: \$51.98</p> <p>2 - Domtar 67-lb. Cover Stock, White \$14.49 ea. Total: \$28.98</p> <p>1 - OfficeMax Invisible Boxed Tape, 3/4" x 36 Yd., Transparent,</p>	\$3,206.00



Budget Detail for Activity: Shelby - Pregnancy Resource Center of Cleveland County - Year 1			
Category	Item	Narrative	Amount
		Pack Of 12 \$20.49 ea. Total: \$20.49  1 - Office Depot Brand Clasp Envelopes, 9" x 12", Brown, Box Of 100 \$14.99 ea. Total: \$14.99  2 - Stanley 8 Inch All-Purpose Ergonomic Scissor, Pack of 2 \$16.24 ea. Total: \$32.48  2 - Scotch Desk Tape Dispenser, 1in. Core, Black by Scotch \$3.97 ea. Total: \$7.94  2 - Swingline Commercial Desk Stapler, 20 Sheet Capacity, Black \$7.48 ea. Total: \$14.96  3 - Quill Brand Copy Paper by the Carton; 8-1/2 x 11", Letter Size, 500 Sheets/Ream, 10 Reams/Carton \$29.99 ea. = \$89.97  3 - Brighton Professional Low Density Trash Bags; 10 Gallon, Heavy, 300/Box \$9.99 ea. Total: \$29.97  1 - Quill Brand Colored Paper; 8-1/2x11", Letter Size, Pink \$10.49 ea. Total: \$10.49  1 - Hammermill Colors 24-lb. Pastel Paper; 8-1/2x11", Letter Size, Orchid \$13.99 ea. Total: \$13.99  All of the above supplies to be used for Solid Foundation materials and client activities.  2 - Health Gards HG-1-2 16" Width x 11-1/2" Height x 3-1/4" Depth, White Color, Toilet Seat Dispenser For Half Fold Cover \$7.95 ea. Total: \$15.90  1 - Lysol Professional Disinfecting Wipes (100 ct., 6 pk.) \$19.98 ea. Total: \$19.98  1 - Lysol - Power Toilet Bowl Cleaner, 32 oz - 12 Pack \$41.28 ea.	



Budget Detail for Activity: Shelby - Pregnancy Resource Center of Cleveland County - Year 1			
Category	Item	Narrative	Amount
		<p>Total: \$41.28</p> <p>1 – Lysol All-Purpose Cleaner; Complete Clean Multi-Surface, 40oz., 9/Case \$33.99 ea. Total: \$33.99</p> <p>1 - Lysol Disinfectant Spray - Crisp Linen Scent - 19 oz. - 12 pk \$59.48 ea. Total: \$59.48</p> <p>2 - Always Radiant Feminine Wipes-to-Go, 46ct \$7.47ea. Total: \$14.94</p> <p>All of the above supplies to be used for client health and sanitation.</p> <p>1 - Earn While You Learn curriculum;12 modules, all resources (10 of each booklet, and 50 of each literature piece) = \$2,149.95</p> <p>100 - Smoking and Pregnancy \$0.29 ea. Total: \$29.00</p> <p>100 - Secondhand Smoke &amp; Pregnancy \$0.29 ea. Total: \$29.00</p> <p>100 - Drinking and Pregnancy \$0.29 ea. Total: \$29.00</p> <p>1 - Prenatal Development Poster \$11.69 ea. Total: \$11.69</p> <p>1 - DeuPair Poster Frame 20x26 Color, Wood Cherry Overlay Film-Crystal Clear \$69.00 ea. Total: \$69.00</p> <p>All of the above items are Solid Foundation and client educational resources.</p> <p>1 - Paper cutter X-ACTO Heavy Duty Paper trimmer 15" \$55.66 ea. Total: \$55.66</p> <p>1 - Fellowes 99Ci Cross Cut Paper Shredder \$261.20 ea. Total: \$261.20</p>	



Budget Detail for Activity: Shelby - Pregnancy Resource Center of Cleveland County - Year 1			
Category	Item	Narrative	Amount
		All of the above equipment is for the production of Solid Foundation materials and document retention.	
Equipment	Office	1 - Martin Yale 1611 Folding Machine \$640.00 ea. Total: \$640.00  To be for the production of Solid Foundation materials and document retention.	\$640.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	15 - Cosco Scenera NEXT Convertible Car Seat \$44.98 ea. Total: \$674.70  15 - Graco Pack n' Play Playard with Bassinet in Go Green \$67.99 ea. Total: \$1,019.85  30 - Parent's Choice Super Value Box Diapers \$27.94 ea. Total: \$838.20  12 - Parent's Choice Unscented Baby Wipes, 800 ct \$13.47 ea. Total: \$161.64  All of the above items are Solid Foundation incentives. Through participation in Solid Foundation clients earn points redeemable to obtain the items listed above.	\$2,694.00
Subcontracts and Grants			\$0.00



Budget Detail for Activity: Shelby - Pregnancy Resource Center of Cleveland County - Year 1			
Category	Item	Narrative	Amount
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Shelby - Pregnancy Resource Center of Cleveland County - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Shelby - Pregnancy Resource Center of Cleveland County - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

Line Item Budget Detail (08/11)



This begins the line item budget for year 1

Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	Office Depot Edsal Heavy Duty Steel Shelving 5 shelves, 3 @ 119.79= \$359.37 to organize client incentives	\$359.00
Supplies and Materials	Other	Ekyros database software renewal Annual subscription \$525.00	\$525.00
Equipment	Communication	Ooma Office Business Phone System-\$149.60, 2 Ooma phone handsets 2@48.99= \$97.98 for office communications. Currently have basic phone.	\$248.00
Equipment	Office	2 Samsung 40" TV's from Walmart @ 259 each = \$518 and 2 DVD players @ 37.99 each = 75.98 to provide classes to Earn While You Learn clients.  Lowes-Frigidaire 14.6 cu Refrigerator-\$566.00 to provide cold water, drinks and snacks for clients and volunteers.	\$1,160.00
Equipment	IT	Office Depot Lenovo TAB 2 A10-70 10.1" Tablet, 16 GB, \$199.99 to enter client data at point of contact	\$200.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
Travel	Contractor Staff	Mileage to Best Practices workshop in Raleigh Area 170.37 miles @.54 = \$92.00	\$92.00
Repair and Maintenance		Parish Cleaning to clean carpet and furniture to maintain clean environment to provide services to clients - \$535	\$535.00
Staff Development		Heartbeat International fetal development, pregnancy and parenting basics online classes 3 @ 49.95 = \$149.85 for education of staff and volunteers	\$150.00
Media/Communication	Logos	Keener Marketing Custom Logo \$300	\$300.00
Media/Communication	Promotional Items	Vistaprint tote bags 250 @ 1.48 = \$370.00 to give out at local health department and Dept of Social Services fairs.	\$370.00
Media/Communication	Advertising	Dex advertising online \$30 month x 10 months = \$300	\$300.00
Media/Communication	Publications	Brochures to inform community and clients of services 1000 @ .239 = \$239	\$239.00
Media/Communication	Audiovisual presentations/multimedia/tv /radio presentations	WTSB/WMPM 15 minute radio program to inform clients and community of services, 6 months at \$150.00 = \$900	\$900.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Car Seats 15 @ 89.84 = \$1347.60,	\$1,787.00



Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
		2 Graco Fixed sided cribs @ 118.87 = \$237.74, 2 Safety first playard w/ bassinet @ 100.97 = \$201.94, Through participation in educational programs, keeping prenatal appointments, etc, clients earn baby dollars to obtain baby and personal items needed for care of children.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00



Salaries for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	eKyros subscription- (partial year - 2016 \$240.00, 2017 - \$480) - will be used for client data entry, \$720  4 cases Georgia-Pacific copy paper @ \$30.87 each = \$123.48  2 cases Smead file folders w/ fasteners @ 46.94 each = 93.88,  5 rolls of postage stamps @ \$49.00 = \$245.00	\$1,182.00
Supplies and Materials	Furniture	Sauder Shoal Creek TV Stand for client room - \$150.00,  Ikeach chairs for client rooms 4 @ \$59/each = \$236 - submitting \$200.00  2 Real Space Locking File Cabinets - Office Depot \$160.00 each =	\$670.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		\$320.00 (to store client files)	
Equipment	IT	Ipad for use in client classroom to share apps on fetal development, etc. - \$250.00  Ipad case - to protect Ipad - \$50.00	\$300.00
Travel	Contractor Staff	Travel to CareNet Conference - Total - \$1869.51 (mileage to and from Airport) - 210.2 miles x .54/mile = \$113.51  Airfare via cheaptickets.com for 2 participants \$400.00/each = \$800.00,  Hotel for 4 nights @ 79.50/each per night = \$636.00,  4 breakfasts for 2 individuals @ \$8.30 = \$66.40  4 lunches x 2 @ \$10.90 = \$87.20, 4 dinners x 2 individuals @ \$21.30 = \$170.40 - Total meals = \$324, submitting \$320.  Travel to CPCF Conference in Black Mountain, NC round trip 297 miles @ .54/mile = \$160.38 - partial/submitting \$150.13	\$2,020.00
Repair and Maintenance			\$0.00
Staff Development		Care Net National Conference (2 participants) @ \$469/person = \$938	\$938.00
Media/Communication	Advertising	Elkin Sign Co. - Signs at road and building entrance of new location. \$1,000	\$1,000.00



Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Media/Communication	Websites and web materials	Upgrade and maintain website with CareNet \$150.00 set up fee + \$350.00 yearly maintenance fee	\$500.00
Professional Services	IT	Computer clean up and virus removal on two existing computers to use in reception area and for client intake 2 @ \$40.00 each = \$80.00 - Alleghany Electronics	\$80.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	5 Evenflo Nurture Infant carseats @ \$55.00/each = \$275.00, 5 Cosco High Chairs @ \$40.00/each = \$200.00 Through participation in educational programs, clients earn points redeemable to obtain baby items, personal care items, etc.	\$475.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00



Subcontracting and Grants Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
<b>Sub Total</b>			<b>\$0.00</b>

Salaries for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	2 Quill desk chairs @\$150 each, = \$300 1 hon locking file cabinet @ \$259	\$559.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Supplies and Materials	Other	1 postage roll @ \$49, 5 cases Staples copy paper@\$46.99 per case = \$234.95, 200 Staples file folders@ \$37.99, 200 hanging file folders @ \$119.92 , 400 pregnancy tests@1.29 each= \$516, 2 boxes latex gloves@ \$8.95 each,= \$17.90 Eam While You Learn main updates @ \$199.95, Staples shredder @ \$199, 11 months of Way Cool client software @\$75 per month= \$825	\$2,200.00
Equipment	Office	1 samsung Dvd/TV's @ \$209.99 Used for client educational purposes.	\$210.00
Equipment	IT	2 Ipads@\$399.99 each - \$799.98 Purpose is to improve client intake and educational purposes.	\$800.00
Travel	Contractor Staff	Care Net Conference - 1 travel roundtrip mileage to Orlando, FL for 1,130 miles x \$.54 = \$610.20 Partial Mileage to Fall CPCF Conference 180 miles x \$.54 = \$ 97.20 - Submitting \$39.55.	\$650.00
Repair and Maintenance			\$0.00
Staff Development		Care Net 2016 registration for 1 person in Orlando FL, September 2016. Regular Registration is \$469 amd pre-	\$554.00



Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		conference day is \$85.	
Media/Communication	Advertising	Google optimization with AD America for 3 months @133.95 = \$401.85	\$402.00
Media/Communication	Websites and web materials	Website maintenance with Ad America for 4 months@39.00=\$156.00	\$156.00
Media/Communication	Publications	1000 outreach brochures @. 50 each to promote center services from Printcrafters = \$500	\$500.00
Media/Communication	Promotional Items	Imprint.com - 250 promotional shopping bags for clients @1.59 each = \$397.50	\$398.00
Rent	Office Space	Stiles and Co. is our landlord. Monthly rent is \$2100 monthly.  $\$7165/\$259,000 = 2.78\%$ . $\$7165 \times 2.78\% = \$199.19$ (only submitting \$122.51)	\$123.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	11 EVENFLO infant car seats @ \$55.70 each = \$612.70  Through participation in educational program, keeping prenatal appointments, etc., clients earn point redeemable for gift cards to obtain baby items, personal care items, etc.	\$613.00
Subcontracts and Grants			\$0.00
Match			\$0.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Statesville - Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00



This begins the line item budget for year 1

Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	2 Quartet 4'x6' Whiteboard w/aluminum frame @ \$117 each = \$234  2 6' black Cosco centerfold tables @\$57 each = \$114  2 Ikea Knislinge sofas @\$300 each = \$600  4 Ikea Poang Isunda gray chairs @ \$109 each =\$436	\$1,384.00
Supplies and Materials	Other	10 cases Staples 8.5"x11" copy paper @\$54, =\$540  1 Touch of Life Main Fetal Model set from Heritage House @ \$219,  1000 Touch of Life 10-12 week fetal models \$0.49, = \$490  Ekyros data renewal fee \$250,  24/7 Dad Curriculum \$649  4 x \$49.00 rolls of stamps = \$196	\$2,344.00
Equipment	IT	Dell 7000 Series All-in-one Computer for our Volunteer room for client data to be entered - \$1,000	\$1,000.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Travel	Contractor Staff	Heartbeat Conference: Lodging- 4 days @\$79.50= \$318, Meals @ Heartbeat Conference-4 days @\$40.50= \$162 (4 breakfasts x \$8.30 = \$33.20, 4 lunches @ \$10.90 = \$43.60 4 dinners @ \$21.30 = \$85.20)	\$480.00
Repair and Maintenance			\$0.00
Staff Development		1 Heartbeat National Conference Registration @ \$459, Staff online training for 24/7 Dad \$244	\$703.00
Media/Communication	Promotional Items	8' x \$25 4-sided table cover w/logo = \$200, 500 x \$1.02 key chain/flashlight combo w/logo (\$510) from 4Imprint.com to be used at community health fairs and events	\$710.00
Media/Communication	Audiovisual presentations/multimedia/tv /radio presentations	Parker Productions for production of promotional dvd - \$544	\$544.00
Dues and Subscriptions			\$0.00
Subcontracts and Grants			\$0.00
Match			\$0.00



Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00



This begins the line item budget for year 1

Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Purchases from Heartbeat International, Inc for staff training:  The Love Approach, Leaders Guide, 2 @ \$50 = \$100;  The Love Approach Training Manual, 15 @ \$28 each = \$420;  Staffing Essentials \$95  6 Sheet Paper Shredder, 2 @ \$25 each = \$50  Fetal Models, Large Set (Stages of Fetal Development) from Heritage House \$365 for client education  DVDs from InJoy for client education are:  Positive Discipline: Without Shaking, Shouting or Spanking \$300;  First Year Milestones: A Monthly Guide to Your Baby's Growth \$250 Georgia Pacific Copy Paper @ \$45 a case for 7 cases = \$315  8 pocket brochure holder from displaysandholders.com @ \$11.38 each = \$91	\$3,761.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		DVDs from Fatherhood Initiative for client education: 24/7 Dad AM with Booster Sessions 3rd Edition \$800  25 @ 24/7 Dad Handbook @ \$8.50 each = \$212.50  25 @ \$22 Understanding Dad \$550  25 @ Mother's Handbook @ \$8.50 each = \$212.50	
Equipment	IT	Toshiba Tecra Z40 14" Ultrabook (Intel Core i6-5300 u 2.3 GHz)  To be used by Executive Director and Book Keeper to maintain client and donor files.	\$908.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Incentives for clients completing 10 parenting classes:  20 Summer Infant By Your Side Sleeper @ \$40 each = \$800  17 Graco Pack 'N Play Playard with Removable Napper @ \$99.77 each = \$1696  Through Participation in educational programs on prenatal care and parenting clients earn points redeemable to obtain baby care items.	\$2,496.00



Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Washington - Coastal Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

Line Item Budget Detail (08/11)



This begins the line item budget for year 1

Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Volunteer Training Manuals from Care Net: 7 @ \$50/each = \$350 Waycool: software for client information:11 months @ \$75/month = \$825 Smoking Cessation for Earn While You Learn: 3 dvd set \$76.80 Copy Paper to print Earn While You Learn lessons: 5 boxes @40/case = \$200 Cardstock to print Earn While You Learn brochures to place in local agencies: 1 ream @ \$38 Microsoft Office 2010 Professional (1 computer) \$246.00 CorelDraw Graphics software (for brochures & flyers) \$499 One day Volunteer Training for men by Gary Freeman \$400 Pregnancy Tests (150 each at \$.76/each) \$114 2 liters ultrasound aquasonia transmission gel: \$65.00	\$2,873.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		Cloth drapes 400: \$60.00	
Equipment	IT	2 Desktop computers: Intel core i3-4130 3.4 GHz w/Windows 7 @ \$613.31. ea. = \$1,226.62	\$1,227.00
Travel	Contractor Staff	Attend conference Black Mountain, NC: 172 miles @ \$.54/mile = \$92.88  Attend Best Practice workshop in Winston Salem, NC: 110 miles round trip @ \$.54/mile = \$59.40	\$152.00
Repair and Maintenance		Replace exterior door w/frame: \$202.62  Safety lock door handles 2 @ 36.00 = \$72 (operating budget \$141,485) Rate = .051 x \$7,165. = \$365.42	\$275.00
Staff Development			\$0.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	15 Pack-N-play portable cribs for store: 15 @ \$70/each = \$1,050  Infant Car Seats w/base: 15 @ \$60/each = \$900  Diapers sizes premie to four: 5 sizes x 5 boxes each size x 20.00 per box = \$500.00  Pampers Sensitive Wipes 9 @ \$20.853: \$187.68  Through participation in educational programs, keeping prenatal appointments, etc. clients earn points redeemable for gift cards to obtain baby items, personal care items, etc.	\$2,638.00



Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

Line Item Budget Detail (08/11)



This begins the line item budget for year 1

Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Thermal Paper Hi-Gloss \$95.00 per case x 2 = \$190.00; Thermal Paper RL UPP \$25.24 each x 1 = \$25.24; Sheachth NS Non Latex \$79.57 per box x 1 = \$79.57; Disinfectant \$37.65 each x 5 = \$188.25; Glove 3.5 Chemo \$11.89 per box x 4 = \$47.56; Dipstick \$18.50 per box x 37 = \$684.50; Sheachth US \$28.79 per box x 6 = \$172.74; US Ge I \$19.55 each x 6 = \$117.30; US Gel 8.5 \$2.28 each x 1 = \$2.28; Drape Sheet \$21.00 per case x 7 = \$147.00; Glove LTX Med \$6.25 per box x 2 = \$12.50;	\$2,500.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		Glove Non LTX Me \$11.89 per box x 15 = \$178.35; Glute Out Neutralize \$225.89 per case x 2 = \$451.78; Hand Sanitizer \$8.07 each x 2 = \$16.14; Table Paper \$32.77 per case x 3 = \$98.31; Hydrogen Peroxide Wipe \$7.74 each x 4 = \$30.96; Plastic Cup \$2.85 per box x 1 = \$2.85; Test Strips \$54.67 each x 1 = \$54.67	
Travel	Contractor Staff	Care Net Conference, Orlando, FL -Sep 6-9 Round Trip airfare =\$430 x 2 individuals = \$860; Lodging for 2 individuals x 4 nights @ \$79.50 per night =\$636 - submitting to grant \$537	\$1,397.00
Repair and Maintenance			\$0.00
Staff Development		Care Net Conference, Orlando, FL Registration Fee @ \$469 x 2 regular registration = \$938 and \$85 x 2 = \$170 for pre-conference for individuals. Total = \$ 1,108 Sep 6- 9 2016.	\$1,108.00
Media/Communication	Advertising	Fairway Outdoor Billboard Advertising. Small Billboard is \$8,208 for 12 months or \$684. per month. Submitting reimbursement up to \$2,160 - which will be 3 full months and one partial month.	\$2,160.00
Dues and Subscriptions			\$0.00
Subcontracts and Grants			\$0.00



Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Wilmington - Life Line Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00



This begins the line item budget for year 1

Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	3 cases of universal copy paper from MYFain for copying Earn While You Learn program materials @ \$41 per case = \$123.00  Love Approach Starter Kit from Heartbeat International to replace old kit \$60.00 for training volunteers.  Love Approach training manuals from Heartbeat International \$22.50 x 2= \$45.00 each to replace old manuals for volunteer training.	\$228.00
Supplies and Materials	Furniture	2- 6 foot tables Lifetime Brand from Sam's Club \$49.98 each = \$99.96 to be used for classes for the clients to have a writing surface during our group classes. 1 desk chair Flash Furniture Sam's Club \$ 115.04 for Earn While You Learn Class Instructor.	\$215.00
Equipment	Office	Sony DVD Player - Walmart \$35.00.  Vizio 32" Smart TV - \$256.00 - Walmart. To be used for Earn While You Learn Classes to show DVD's and stream content for classes.	\$291.00
Equipment	IT	IPad Air 2 from Amazon \$570.00. To be used for client education and for streamlining intake process.	\$625.00

Line Item Budget Detail (08/11)



Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
		Otterbox cover to protect Ipad Air 2 from Amazon \$54.99.	
Travel	Contractor Staff	Lodging for 2 staff for 5 nights \$79.50 per night - Heartbeat Conference - March 2017. \$79.50 x 2x5 = \$795 (portion-\$779.00). Airfare for 2 staff member - Southwest Air @ \$358.00 each = \$716.00. The location of Heartbeat Conference is still TBA.	\$1,495.00
Repair and Maintenance			\$0.00
Staff Development		2 Staff to Heartbeat International Conference in March 2017 @ \$459 - \$918	\$918.00
Media/Communication	Websites and web materials	Client Facebook page managed by Beacon Solutions \$85 a month for reaching out to clients. \$85 x 7 months = \$680.00 - Will submit up to \$595.	\$595.00
Media/Communication	Promotional Items	250 Carolina Large Gusseted Totes imprinted with logo @ \$1.352 each = \$ 338.00 purchased from James Williams Printing to give away at local health fairs	\$338.00
Media/Communication	Advertising	Billboard on 421 with Lamar Advertising. \$450 a month. \$450 x 2 months = \$900.00 + \$125.00 set up charge = \$1025.00. Billboard design - Keener Marketing \$150.00. Google Ad Words Budget of \$61 a month for 6 months= \$366.00. Yard signs from Vista print 8 signs \$11.25 each = \$90. To bring awareness of our services to potential clients.  Bowflag Concave Banner - Keener Marketing 1 banners at \$289.00 for use at health and community fairs to bring awareness of our services to potential clients.	\$1,920.00
Dues and Subscriptions			\$0.00



Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
Operational Other	Incentives and Participants	Evenflo Nurture Infant Care Seal, Covington \$54 each x 10 = \$540.00 from Amazon as an incentives for Earn While You Learn Program. Through Participation in educational programs on prenatal care and parenting clients earn points redeemable to obtain baby care items.	\$540.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$7,165.00
Indirect Cost			\$0.00
Total Budget			\$7,165.00

Subcontracting and Grants Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Line Item Budget Detail (08/11)



Salaries for Activity: Yadkinville - New Hope Pregnancy Care - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00





# CAROLINA PREGNANCY CARE FELLOWSHIP

## State Grant Certification – No Overdue Tax Debts<sup>1</sup>

To: State Agency Head and Chief Fiscal Officer

### Certification:

We certify that the Carolina Pregnancy Care Fellowship [Organization's full legal name] does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. 143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S. 143C-10-1(b).

### Sworn Statement:

[Redacted] and [Redacted] [Names of Board Chair and Second Authorizing Official] being duly sworn, say that we are the Board Chair and State Director [Title of Second Authorizing Official], respectively, of

Carolina Pregnancy Care Fellowship [Organization's legal name] of Winston Salem [City] in the State of NC; and that the foregoing certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

<u>[Redacted]</u> Signature	<u>Board Chair</u> Title	<u>12/23/15</u> Date
<u>[Redacted]</u> Signature	<u>State Director</u> Title of Second Authorizing Official	<u>12/21/15</u> Date

Sworn to and subscribed before me this 23 day of December, 2015.

[Redacted]  
Notary Signature and Seal

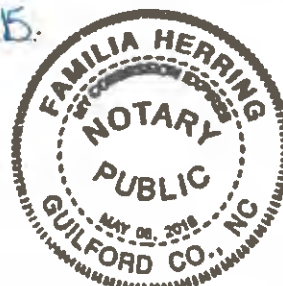
Notary's commission expires Oct. 02, 2018.

**SARA G BROOKS**  
Notary Public  
Pitt Co., North Carolina  
My Commission Expires Oct. 02, 2018

Sworn to and subscribed before me this 21 day of December, 2015.

[Redacted]  
Notary Signature and Seal

Notary's commission expires May 08, 2016.






**FEDERAL CERTIFICATIONS****The undersigned states that:**

1. He or she is the duly authorized representative of the Contractor named below;
2. He or she is authorized to make, and does hereby make, the following certifications on behalf of the Contractor, as set out herein:
  - a. The Certification Regarding Nondiscrimination;
  - b. The Certification Regarding Drug-Free Workplace Requirements;
  - c. The Certification Regarding Environmental Tobacco Smoke;
  - d. The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions; and
  - e. The Certification Regarding Lobbying;
3. He or she has completed the Certification Regarding Drug-Free Workplace Requirements by providing the addresses at which the contract work will be performed;
4. [Check the applicable statement]
 

☐ He or she has completed the attached **Disclosure of Lobbying Activities** because the Contractor has made, or has an agreement to make, a payment to a lobbying entity for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action;

**OR**

☒ He or she has not completed the attached **Disclosure of Lobbying Activities** because the Contractor has not made, and has no agreement to make, any payment to any lobbying entity for influencing or attempting to influence any officer or employee of any agency, any Member of Congress, any officer or employee of Congress, or any employee of a Member of Congress in connection with a covered Federal action.
5. The Contractor shall require its subcontractors, if any, to make the same certifications and disclosure.

 Signature	<i>State Director</i> Title
<i>Carolina Pregnancy Care Fellowship</i> Contractor [Organization's] Legal Name	<i>12/3/15</i> Date

[This Certification must be signed by a representative of the Contractor who is authorized to sign contracts.]

**I. Certification Regarding Nondiscrimination**

The Contractor certifies that it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (h) the Food Stamp Act and USDA policy, which prohibit discrimination on the basis of religion and political beliefs; and (i) the requirements of any other nondiscrimination statutes which may apply to this Agreement.



**II. Certification Regarding Drug-Free Workplace Requirements****1. The Contractor certifies that it will provide a drug-free workplace by:**

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The Contractor's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee be engaged in the performance of the agreement be given a copy of the statement required by paragraph (a);
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the agreement, the employee will:
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- e. Notifying the Department within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
- f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
  - (1) taking appropriate personnel action against such an employee, up to and including termination; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

**2. The sites for the performance of work done in connection with the specific agreement are listed below (list all sites; add additional pages if necessary):**Street Address No. 1: 5320 Old Plantation CircleCity, State, Zip Code: Winston Salem, NC 27104Street Address No. 2: 2618 Bricker DriveCity, State, Zip Code: Charlotte, NC 28273



3. Contractor will inform the Department of any additional sites for performance of work under this agreement.
4. False certification or violation of the certification may be grounds for suspension of payment, suspension or termination of grants, or government-wide Federal suspension or debarment. 45 C.F.R. 82.510.

### **III. Certification Regarding Environmental Tobacco Smoke**

Public Law 103-227, Part C-Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000.00 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Contractor certifies that it will comply with the requirements of the Act. The Contractor further agrees that it will require the language of this certification be included in any subawards that contain provisions for children's services and that all subgrantees shall certify accordingly.

### **IV. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions**

#### **Instructions**

[The phrase "prospective lower tier participant" means the Contractor.]

1. By signing and submitting this document, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of the fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originate may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant will provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549, 45 CFR Part 76. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, determined ineligible or voluntarily excluded from participation in this covered transaction unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this document that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.



8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized in paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension, and/or debarment.

#### **Certification**

- a. **The prospective lower tier participant certifies**, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### **V. Certification Regarding Lobbying**

**The Contractor certifies**, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federally funded contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form SF-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award document for subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) who receive federal funds of \$100,000.00 or more and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

#### **VI. Disclosure of Lobbying Activities**

##### **Instructions**

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.



1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal Identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number, grant announcement number, the contract grant, or loan award number, the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate boxes. Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate boxes. Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.



**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352**

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. Bid/offer/application <input type="checkbox"/> b. Initial Award <input type="checkbox"/> c. Post-Award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change  <b>For Material Change Only:</b> Year _____ Quarter _____ Date of Last Report: _____
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, (if known)  Congressional District (if known) _____		<b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b>  Congressional District (if known) _____
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number (if applicable) _____	
<b>8. Federal Action Number (if known)</b>	<b>9. Award Amount (if known) :</b> \$ _____	
<b>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</b>  (attach Continuation Sheet(s) SF-LLL-A, if necessary)	<b>b. Individuals Performing Services (including address if different from No. 10a.) (last name, first name, MI):</b>  (attach Continuation Sheet(s) SF-LLL-A, if necessary)	
<b>11. Amount of Payment (check all that apply):</b>  \$ _____ actual    planned	<b>13. Type of Payment (check all that apply):</b> <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other; specify: _____	
<b>12. Form of Payment (check all that apply):</b> <input type="checkbox"/> a. cash <input type="checkbox"/> b. In-kind; specify: Nature _____ Value _____		
<b>14. Brief Description of Services Performed or to be Performed and Date(s) of Services, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11 (attach Continuation Sheet(s) SF-LLL-A, if necessary):</b>		
<b>15. Continuation Sheet(s) SF-LLL-A attached:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>16. Information requested through this form is authorized by title 31 U. S. C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U. S. C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>		Signature: _____ Print Name: _____ Title: _____ Telephone No: _____ Date: _____
<b>Federal Use Only</b>		<b>Authorized for Local Reproduction Standard Form - LLL</b>



## IRS Tax Exemption Verification Form (Annual)

We, the undersigned entity, hereby testify that the 501 (c)(3) status is on file with the North Carolina Department of Health and Human Services and is still in effect.

Carolina Pregnancy Care Fellowship  
Name of Entity

  
Signature of Chairman, Executive Director, or other authorized official

State Director  
Title of above signed authorized official

Sworn to and subscribed before me this 2 day of DECEMBER, 2019

  
Notary Signature and Seal

Notary's commission expires Sept 24, 2020.

**SARAH BOOTH**  
Notary Public  
Forsyth Co., North Carolina  
My Commission Expires Sept. 24, 2020



**Conflict of Interest Verification (Annual)**

We, the undersigned entity, hereby testify that our Organization's Conflict of Interest Acknowledgement and Policy adopted by the Board of Directors/Trustees or other governing body, is on file with the North Carolina Department of Health and Human Services (NCDHHS). If any changes are made to the Conflict of Interest Policy, we will submit a new Conflict of Interest Acknowledgment and Policy to the Department (NCDHHS).

<u>Carolina Pregnancy Care Fellowship</u>	
Name of Organization	
	<u>11/30/15</u>
Signature of Organization's Authorized Agent	Date
	<u>State Director</u>
Printed Name of Organization's Authorized Agent	Title
	<u>11/30/15</u>
Signature of Witness	Date
	<u>Board Member</u>
Printed Name of Witness	Title



Contract Number 00033455 / Page 145 of 145

**State Certifications**  
**Contractor Certifications Required by North Carolina Law**

**Instructions**

The person who signs this document should read the text of the statutes listed below and consult with counsel and other knowledgeable persons before signing. The text of each North Carolina General Statutes can be found online at:

- Article 2 of Chapter 64: [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/ByArticle/Chapter\\_64/Article\\_2.pdf](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_64/Article_2.pdf)
- G.S. 105-164.8(b): [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter\\_105/GS\\_105-164.8.pdf](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_105/GS_105-164.8.pdf)
- G.S. 143-48.5: [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_143/GS\\_143-48.5.html](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_143/GS_143-48.5.html)
- G.S. 143-59.1: [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter\\_143/GS\\_143-59.1.pdf](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.1.pdf)
- G.S. 143-59.2: [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter\\_143/GS\\_143-59.2.pdf](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.2.pdf)
- G.S. 147-33.95(g): [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_147/GS\\_147-33.95.html](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_147/GS_147-33.95.html)

**Certifications**

- (1) Pursuant to G.S. 143-48.5 and G.S. 147-33.95(g), the undersigned hereby certifies that the Contractor named below, and the Contractor's subcontractors, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system." E-Verify System Link: [www.uscis.gov](http://www.uscis.gov)
- (2) Pursuant to G.S. 143-59.1(b), the undersigned hereby certifies that the Contractor named below is not an "ineligible Contractor" as set forth in G.S. 143-59.1(a) because:
  - (a) Neither the Contractor nor any of its affiliates has refused to collect the use tax levied under Article 5 of Chapter 105 of the General Statutes on its sales delivered to North Carolina when the sales met one or more of the conditions of G.S. 105-164.8(b); and
  - (b) [check one of the following boxes]
    - ☒ Neither the Contractor nor any of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2) after December 31, 2001; or
    - ☐ The Contractor or one of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2) after December 31, 2001 but the United States is not the principal market for the public trading of the stock of the corporation incorporated in the tax haven country.
- (3) Pursuant to G.S. 143-59.2(b), the undersigned hereby certifies that none of the Contractor's officers, directors, or owners (if the Contractor is an unincorporated business entity) has been convicted of any violation of Chapter 78A of the General Statutes or the Securities Act of 1933 or the Securities Exchange Act of 1934 within 10 years immediately prior to the date of the bid solicitation.
- (4) The undersigned hereby certifies further that:
  - (a) He or she is a duly authorized representative of the Contractor named below;
  - (b) He or she is authorized to make, and does hereby make, the foregoing certifications on behalf of the Contractor; and
  - (c) He or she understands that any person who knowingly submits a false certification in response to the requirements of G.S. 143-59.1 and -59.2 shall be guilty of a Class 1 felony.

Carolina Pregnancy Care Fellowship  
Contractor's Name

[Redacted]  
Signature of Contractor's Authorized Agent

11/30/15  
Date

State Director

Title

[Redacted]  
Signature of Witness

11/30/15  
Date

Board Member

Title

Printed Name of Witness

The witness should be present when the Contractor's Authorized Agent signs this certification and should sign and date this document immediately thereafter



DPH Contract # 33455

**CERTIFICATION OF ELIGIBILITY  
Under the Iran Divestment Act**

Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-86.55 *et seq.*\* requires that each vendor, prior to contracting with the State certify, and the undersigned on behalf of the Vendor does hereby certify, to the following:

1. that the vendor is not identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran;
2. that the vendor shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List; and
3. that the undersigned is authorized by the Vendor to make this Certification.

Vendor: Carolina Pregnancy Care Fellowship

By:

Signature

Printed Name

Date

Title


5/26/16

State Director

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address:  
[https://www.nctreasurer.com/inside the department/OpenGovernment/Pages/Iran-Divestment-Act-Resources.aspx](https://www.nctreasurer.com/inside%20the%20department/OpenGovernment/Pages/Iran-Divestment-Act-Resources.aspx)  
and will be updated every 180 days. For questions about the Department of State Treasurer's Iran Divestment Policy, please contact Meryl Murtagh at [Meryl.Murtagh@nctreasurer.com](mailto:Meryl.Murtagh@nctreasurer.com) or (919) 814-3852.

\* Note: Enacted by Session Law 2015-118 as G.S. 143C-55 *et seq.*, but has been renumbered for codification at the direction of the Revisor of Statutes.



CONTRACT BUDGET REALIGNMENT				
CONTRACTOR:		Carolina Pregnancy Care Fellowship		
CONTRACT PERIOD:		November 2014 - March 2015		
CONTRACT #:		31318		
DATE OF REVISION:		12/14		
CENTER'S NAME:				
LOCATION OF CENTER:				
Line Item (e.g. Personnel; Supplies; Equipment)	Previously Approved Budget	Increase	Decrease (enter as a negative number)	Revised Budget
Equipment - Office/Communication	\$4,374.00	\$1,803.00		\$6,177.00
Supplies and Materials - Other	\$14,243.00		(\$1,803.00)	\$12,440.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL</b>	<b>\$18,617.00</b>	<b>\$1,803.00</b>	<b>(\$1,803.00)</b>	<b>\$18,617.00</b>
Director's Signature				
Contractor Administrator Signature: 				
(DPH Contract Administrator signs only when revision is approved.)				
<p><b>Justification:</b> Recording equipment ended up costing more than anticipated. Also we are in need of a projection screen for workshops. We are decreasing Supplies &amp; Materials Other; Decrease Medical Essentials Manual (Heartbeat) from 27 to 16 manuals @ \$99.00 each = \$1,584, decrease Heartbeat Sample Policies &amp; Procedures from 30 to 25, reducing 5 of them @ \$40 each = \$200.00. Reduce 10 boxes of brochure paper from 10 to 9, reducing 1 box @ \$21.70 - will calculate only @ \$19.00 as we only need to realign \$1803 as an increase for Equipment - Office/Communication.</p>				
Please give the reason for the change in the justification box.				
*Bold represents lines that are required.				
**Line Item accounts are on your Monthly Financial Form. Only use existing account lines when realigning.				
*** Place a minus sign before the number in the negative column.				
****Realignment months: January & March 2015				



## Daniel, Tonya

---

**From:** Daniel, Tonya  
**Sent:** Monday, December 29, 2014 12:25 PM  
**To:** 'Bobbie Meyer'  
**Subject:** RE: CPCF realignment

Good afternoon, Bobbie.

I don't think I responded, but this realignment is fine. Consider this your approval. ☺

**From:** Bobbie Meyer [<mailto:directorcpcf@aol.com>]  
**Sent:** Thursday, December 18, 2014 3:06 PM  
**To:** Daniel, Tonya  
**Subject:** CPCF realignment

I hope you and your family have a wonderful Christmas!

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfllink.org](http://www.cpcfllink.org)



CONTRACT BUDGET REALIGNMENT			

CONTRACT PERIOD:	November 2014 - March 2015
------------------	----------------------------

DATE OF REVISION:	January 13, 2015
-------------------	------------------

LOCATION OF CENTER:				
---------------------	--	--	--	--

Line Item (e.g. Personnel; Supplies; Equipment)	Previously Approved Budget	Increase	Decrease (enter as a negative number)	Revised Budget
Dues and Subscriptions	\$668.00	\$304.00		\$972.00
Materials & Supplies Beg App Budget = \$14,243.00	\$12,440.00		\$304.00	\$12,744.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL	\$13,108.00	\$304.00	\$0.00	\$13,716.00

Contractor Administrator Signature:	
(DPH Contract Administrator signs only when revision is approved.)	

**Dues and Subscriptions:** NIFLA is a tax-exempt organization which provides pregnancy help centers legal education, consultation, and training. Membership will assist CPCF to keep abreast of issues that impact pregnancy centers and to pass on the knowledge to affiliate NC pregnancy centers. \$265.00.

**Membership with American Institute for Professional Bookkeepers - \$60.00.** The General Ledger monthly newsletters publishes update on the latest bookkeeping, accounting and tax news.

**Materials & Supplies-Other:** Will decrease 2 cases of paper @ \$6 per case and 2 ink cartridges @ 100.33 per packet = \$312.66.

Please give the reason for the change in the justification box.			

CPCF realigned Supplies and Materials - Other December 2014 decreasing the amount by \$1803.00.		
---	--	--

[illegible]



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

April 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers  
 Purpose

**Women's Health Branch**

**MAY 07 2015**

**Received**

31318

Contract ID #. **31318** *VJ*

1600136147

NCAS #

**\$73,788.90**

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

	X
YES	NO

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary & Fringe			\$4,202.57
Dues and Subscriptions			\$0.00
Supplies & Materials - Other			\$3,824.18
Equipment (IT)			\$0.00
Equipment (Office/Telephone)			\$0.00
Travel			\$1,703.25
Media/Communication-Websites & Materials			\$87.00
Media/Communication-Advertising			\$14,950.00
Utilities - Internet			\$31.86
Utilities - Telephone			\$132.02
Subcontracting/Grants (Pregnancy Centers)			\$47,664.30
Staff Development			\$375.50
Subcontracts and Grants (CPCF's Workshops)			\$100.00
Media/Communication/Promotional Items			\$718.22
<b>Subtotal</b>			
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account Center			
536G02 13A1-5832-AR		\$0.00	\$73,788.90

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

*Bobbie Meyer, State Director*  
 Authorized Contractor Printed Name & Title

*[Signature]*  
 Signature

*5/5/15*  
 Date

Mail to: Appropriate Division Contract Administrator

*[Signature]* *5/11/15*  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel  
 DHHS-DPH Contract Administrator Printed Name

*Belinda Pettiford/spa 5-12-15*  
 DHHS-DPH Branch Head Signature & Date

*Belinda Pettiford*  
 DHHS-DPH Branch Head Printed Name



NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_

```
=====
      COMP / ACCT / CNTR                ALTERNATE COMP / ACCT / CNTR
2B01 536G02                13A15832AR    2B01 536G02XXXXX    13A15832AR
=====
```

ACCT DESC: NGO DIRECTED GRANTS OTHER ORIG APPROPRIATION: 300,000.00  
 CNTR DESC: LAST ACTIVITY: 05/11/2015

	300,000.00	(AUTH. BUDGET)		300,000.00	(AUTH. BUDGET)
-	0.00	(COMMITMENT ) -		0.00	(COMMITMENT )
-	101,880.32	(ENCUMBRANCE ) -		101,880.32	(ENCUMBRANCE )
-	198,119.68	(EXPENDITURE ) -		198,119.68	(EXPENDITURE )
-----			-----		
=	0.00	(AVAIL BAL)	=	0.00	(AVAIL BAL)

L	OVEREXPEND	A	E	C G									
V	TOLERANCE	BDG YTD P	EST	N	L R	ACTIVE	INACTIVE						
L POST	AMT	PCT	GRP LTD P	REV EXP	C COMM	S P	STAT	DATE					
1	Y 9999 999		Y Y	N Y	Y Y	5 6	0						



May 12, 2015 8:15:22 AM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 05/12/2015 08:15:17  
WSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS	
PO NO.	:	1600131318	
PO LINE NO.	:	1	
BLANKET REL. NO.	:	_____	
TAX/VAT CODE	:		
TAX/VAT COST	:	.00	BC STATUS :
ADDITIONAL COST CODE:			OPER APPR/REJ :
ADDITIONAL COST	:	.00	DATE APPR/REJ :
			GL EFF. DATE : 11/04/2014
QUANTITY ORDERED UOP:		1	CURRENCY CODE :
UNIT PRICE	:	300,000.00000	DISTRIBUTION IND:
EXTENDED AMOUNT	:	300,000.00	
TOTAL LINE VALUE	:	300,000.00	GL COMPANY : 2B01
QUANTITY ORDERED SKU:		1.00	GL ACCOUNT : 536G02
TARGET PRICE	:	.00000	GL CENTER : 13A15832AR
EXTENDED AMOUNT	:	.00	BID NUMBER :
STANDARD UNIT COST	:	.00000	PROJ/NCG/FED : OWN8022D
EXTENDED AMOUNT	:	.00	ACCOUNTING RULE : 02



May 12, 2015 8:15:26 AM

N23 PS.

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 05/12/2015 08:15:23

WSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	:	1600131318	
PO LINE NO.	:	0001	
BLANKET REL. NO.	:		
CURRENCY CODE	:		
PAYMENT BASIS	:	SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
--	--------------------	------------------	---------------

PO HEADER	:	300,000.00	198,119.68	101,880.32
PO HEADER TAX/VAT	:	.00	.00	.00
PO HEADER ADDL COST	:	.00	.00	.00
BLANKET	:			
BLANKET TAX/VAT	:			
BLANKET ADDL COST	:			
PO LINE	:	300,000.00	198,119.68	101,880.32
PO LINE TAX/VAT	:	.00	.00	.00
PO LINE ADDL COST	:	.00	.00	.00



## MONTHLY FINANCIAL REPORT

<b>CONTRACTOR:</b>		Carolina Pregnancy Care Fellowship			
<b>CONTRACT PERIOD:</b>		November 2014- May 2015			
<b>CONTRACT #:</b>		31318			
<b>REPORTING PERIOD:</b>		April 2015			







# CONTRACT BUDGET REALIGNMENT - MARCH 2017

**CONTRACTOR:** Carolina Pregnancy Care Fellowship  
**CONTRACT PERIOD:** July 2016 - May 2017  
**CONTRACT #:** 33455  
**DATE OF REVISION:** April 2017  
**CENTER'S NAME:** Carolina Pregnancy Care Fellowship  
**LOCATION OF CENTER:** Winston Salem, NC

Line Item (e.g. Personnel, Supplies, Equipment)	Approved Contract Budget (As shown on your MFR and/or Budget)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Utilities-Internet	\$352.00	\$74.00	\$0.00	\$426.00
Media/Communication - Advertising	\$6,500.00	\$2,253.18	\$0.00	\$8,753.18
Equipment Office/Communication	\$400.00	\$0.00	(\$273.46)	\$126.54
Utilities-Telephone	\$1,788.00	\$0.00	(\$358.01)	\$1,429.99
Media/Communication - Promotional	\$758.00	\$0.00	(\$758.00)	\$0.00
Subcontracting/Grants	\$9,345.33	\$0.00	(\$3,834.42)	\$5,510.91
Staff Development	\$1,013.00	\$0.00	(\$499.00)	\$514.00
Supplies and Materials - Other	\$9,329.17	\$3,395.71	\$0.00	\$12,724.88
Sub-Contractor to Contractor (Funds Will Not be Used)	Not Applicable	\$0.00	Not Applicable	\$0.00
<b>TOTAL</b>	<b>\$29,485.50</b>	<b>\$5,722.89</b>	<b>(\$5,722.89)</b>	<b>\$29,485.50</b>

Center Director's Signature

Sign here

Date

Contractor Administrator Signature:

Bobbie Meyer

(DPH Contract Administrator signs only when revision is approved.)

Please give the reason for the change in the justification box:

**Utilities - Internet:** Increase needed due to cost of service is greater than what was originally budgeted. The increase will cover the cost of \$37 for each April and May.  
**Media/Communication - Advertising:** Increase \$2253.18 to add additional advertising by having Buzzadell come and take pictures and videos at conference for uploading adds on facebook. The cost will be \$3,000. \$2,253.18 is the amount needed to continue the monthly facebook advertising and marketing @\$750 per month, services also by Buzzadell. This will give a balance of \$4,500.00.  
**Equipment Office/Communication:** decrease due to not needing a HP 8610 Office Jet Pro printer for Assistant to Director. It was purchased during the prior grant period.  
**Utilities - Telephone:** decrease - Budgeted more than what is actually going to be expended during this grant period. Need only \$242.14 - \$121.07 each for April and May. We budgeted for 12 mths @ \$128.84 but the following is what has been submitted monthly beginning with June 2016 through March 2017 - \$128.84, \$115.03, \$115.03, \$115.03, \$115.03, \$120.86, \$121.07, \$121.07, \$121.07, a total of \$1,187.85, therefore we anticipate April and May charges to be \$121.07 the latest going change rate.  
**Media/Communication - Promotional:** decrease due to not needing flash drives this year \$758.00 (200 @\$3.79 as originally budgeted).  
**Subcontracting/Grants:** decrease due to lack of interest for Nurse Sonographer Review and participants for Improving Early Prenatal Care Program. Total decrease = \$3834.42.  
**Staff Development:** decrease Budgeted to attend CarNet Conference but decided not to attend this year.  
**Supplies and Materials:** increase - Purchase 3 Heritage House Practical Fatherhood Curriculum @ \$529.95 each = \$1,589.85, 3 Heritage House The quest for Manhood Curriculum @ \$299.95 = \$899.85, purchase 3 NIFLA manuals - The Pregnancy Clinic @ \$261.50 = \$784.50 and purchase 4 cases of paper @ \$26.99 per case = \$107.96 + \$5.55 shipping charges. Purchase 2 boxes of Bic Pencils @ \$4.99 each and will submit only \$5.00 as being reimbursable by NCDHHS grant. Total Supplies and Materials request is \$3,395.71

Total digits are the same except one is positive & other is negative: \$50.00 - (\$50.00)

4/25/17



N.C. Department of Health and Human Services  
Division of Public Health  
Women & Children's Health/ WHB  
Section/Branch

Contract Expenditure Report

April 2017  
mo/Yr of expenditure  
Carolina Pregnancy Care Fellowship  
Contractor  
Bobbie Meyer  
Project Director  
Training & Technical Assistance to Pregnancy Care Centers  
Purpose

Women's Health Branch  
MAY 09 2017  
Received

33455  
Contract ID #:  
1600133455  
NCAS #:  
\$41,610.43  
Total Expenditure

Contractor match is REQUIRED by this contract: YES ☒ NO ☐

(Place an "X" in the appropriate box.)

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary/Fringe			\$4,674.08
Staff Development			\$0.00
Supplies & Materials - Other			\$2,687.15
Equipment (IT)			\$0.00
Equipment (Office)			\$0.00
Travel			\$0.00
M/C - Advertising			\$968.18
M/C - Promotional Items			\$3,750.00
M/C - Websites & Materials			\$0.00
Dues & Subscriptions			\$37.00
Operational Other - Insurance & Bonding			\$108.00
Subcontracts and Grants			\$0.00
Utilities - Telephone			\$0.00
Utilities - Internet			\$114.08
Sub-Contractors (Pregnancy Centers)			\$37.00
			\$29,234.94
Subtotal			\$41,610.43
THIS SECTION FOR DPH USE ONLY:			
Company 2B01			\$0.00
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer State Director  
Authorized Contractor/Printed Name & Title  
Signature  
5/5/17  
Date

Mail to: Appropriate Division Contract Administrator

DHHS-DPH Contract Administrator Signature & Date  
5/14/17  
DHHS-DPH Contract Administrator Printed Name  
Terrell Daniel Cherry T. Davis - Dukes

DHHS-DPH Branch Head Signature & Date  
5/14/17  
DHHS-DPH Branch Head Printed Name  
Dellinda Pettigrew



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 April 2017

	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
<b>ACCOUNTS</b>				
Salary & Fringe	\$48,942.00	\$34,495.03	\$4,674.08	\$9,772.89
Staff Development	\$514.00	\$514.00	\$0.00	\$0.00
Supplies & Materials-Other	\$12,724.88	\$7,315.28	\$2,687.15	\$2,722.45
Equipment - IT	\$2,579.03	\$2,579.03	\$0.00	\$0.00
Equipment Office	\$126.54	\$126.54	\$0.00	\$0.00
Travel	\$21,726.67	\$20,429.24	\$968.18	\$329.25
Media/Communication - Advertising	\$8,753.18	\$4,253.18	\$3,750.00	\$750.00
Media/Communication - Websites & Materials	\$533.00	\$459.00	\$37.00	\$37.00
Media/Communication - Promotional Items	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$1,535.80	\$1,395.00	\$108.00	\$32.80
Operational Other Insurance & Bonding	\$1,743.00	\$1,743.00	\$0.00	\$0.00
Utilities-Telephone	\$1,429.99	\$1,187.85	\$114.08	\$128.06
Utilities - Internet	\$426.00	\$352.00	\$37.00	\$37.00
Subcontracts and Grants	\$5,510.91	\$5,160.91	\$0.00	\$350.00
Subcontracting/Grants (NC Pregnancy Centers)	\$193,455.00	\$149,506.18	\$29,234.94	\$14,713.88
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$229,516.24</b>	<b>\$41,610.43</b>	<b>\$28,873.33</b>



# MONTHLY FINANCIAL REPORT

## Sub-Contractors

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 REPORTING PERIOD:

Carolina Pregnancy Care Fellowship Sub-Contractors  
 June 2016 - May 2017  
 33455  
 April 2017

ACCOUNTS	APPROVED CONTRACT BUDGET Includes Realignments	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Repair & Maintenance	\$1,395.30	\$541.58	\$375.72	\$478.00
Staff Development	\$11,630.00	\$9,999.00	\$0.00	\$1,631.00
Supplies & Materials-Other	\$64,310.39	\$54,321.09	\$5,935.51	\$4,053.79
Supplies & Materials-Furniture	\$8,363.47	\$7,292.88	\$96.47	\$974.12
Equipment (IT) & Professional IT	\$9,189.67	\$7,502.28	\$1,399.00	\$288.39
Equipment (Office/Comm)	\$5,230.53	\$4,035.45	\$1,195.08	\$0.00
Travel	\$19,309.59	\$12,732.84	\$4,823.99	\$1,752.76
Media/Communication-Publications	\$1,927.17	\$1,522.67	\$165.00	\$239.50
Media/Communication-Logos	\$492.01	\$492.01	\$0.00	\$0.00
Media/Communication-Advertising	\$18,331.80	\$16,269.40	\$1,734.32	\$328.08
Media/Communication-Audiovisual	\$2,320.00	\$575.00	\$1,745.00	\$0.00
Media/Communication-Promotional Items	\$4,290.99	\$2,238.83	\$1,281.43	\$770.73
Media/Communication-Websites & Materials	\$8,677.83	\$5,562.83	\$1,565.00	\$1,550.00
Media/Communication-Public Serv Announcements	\$50.00	\$50.00	\$0.00	\$0.00
Dues & Subscriptions	\$571.00	\$571.00	\$0.00	\$0.00
Operating Expenses-Incentives & Participants	\$37,242.25	\$25,676.32	\$8,918.42	\$2,647.51
Rent	\$123.00	\$123.00	\$0.00	\$0.00
Total	\$193,455.00	\$149,506.18	\$29,234.94	\$14,713.88







N.C. Department of Health and Human Services  
Division of Public Health  
Women & Children's Health/ WHB  
Section/Branch

Women's Health Branch

SEP 04 2015

Received

Contract Expenditure Report

Aug 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

31787

Contract ID #:

1600130447

NCAS #:

\$14,635.88

Total Expenditure

Contractor match is REQUIRED by this contract:

(Place an "X" in the appropriate box.)

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary /Fringe			\$2,602.42
Staff Development			\$0.00
Supplies & Materials-Other			\$264.23
Travel			\$337.35
Media/Communication - Logos			\$0.00
Media/Communication - Advertising			\$750.00
Media/Communication - Websites & Materials			\$37.00
Dues & Subscriptions			\$0.00
Operational Other-Insurance & Bonding			\$805.00
Subcontracts and Grants			\$0.00
Utilities - Telephone			\$115.03
Utilities - Internet			\$20.61
Sub-Contractors (NC Pregnancy Centers)			\$9,704.24
<b>Subtotal</b>		\$0.00	\$14,635.88
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
Authorized Contractor Printed Name & Title

Signature

Date

Mail to: Appropriate Division Contract Administrator

DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

DHHS-DPH Branch Head Signature & Date

DHHS-DPH Branch Head Printed Name



SEP 04 2015

Received

# MONTHLY FINANCIAL REPORT

Carolina Pregnancy Care Fellowship

June 2015 - May 2016

31787

August 2015

CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
REPORTING PERIOD:

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$39,776.00	\$5,484.24	\$0.00	\$2,602.42	\$31,689.34
Staff Development	\$909.00	\$504.00	\$0.00	\$0.00	\$405.00
Supplies & Materials-Other	\$7,531.00	\$229.04	\$0.00	\$264.23	\$7,037.73
Supplies & Materials-Furniture	\$0.00	\$0.00	\$487.00	\$0.00	\$487.00
Equipment - IT	\$0.00	\$0.00	\$257.00	\$0.00	\$257.00
Travel	\$15,662.00	\$827.74	\$0.00	\$337.35	\$14,496.91
Media/Communication - Logos	\$195.00	\$0.00	\$0.00	\$0.00	\$195.00
Media/Communication - Advertising	\$4,529.00	\$750.00	\$0.00	\$750.00	\$3,029.00
Media/Communication - Websites & Materials	\$652.00	\$74.00	\$0.00	\$37.00	\$541.00
Dues & Subscriptions	\$877.00	\$168.00	\$0.00	\$0.00	\$709.00
Operational Other Insurance & Bonding	\$1,743.00	\$0.00	\$0.00	\$805.00	\$938.00
Utilities- Telephone	\$1,539.00	\$230.06	\$0.00	\$115.03	\$1,193.91
Utilities - Internet	\$352.00	\$52.47	\$0.00	\$20.61	\$278.92
Subcontracts and Grants	\$8,774.00	\$0.00	(\$744.00)	\$0.00	\$8,030.00
Subcontracting/Grants (NC Pregnancy Centers)	\$217,461.00	\$17,020.77	\$0.00	\$9,704.24	\$190,735.99
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$25,340.32</b>	<b>\$0.00</b>	<b>\$14,635.88</b>	<b>\$260,023.80</b>



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

August 2016

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

**Women's Health Branch**

SEP 09 2016

**Received**

33455

Contract ID #:

1600133455

NCAS #:

\$20,691.52

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

(Place an "X" in the appropriate box.)		YES	NO	
Item Description	Item Number	Contractor Amount	DHHS Amount	
Salary/Fringe				
Staff Development				\$3,261.97
Supplies & Materials - Other				\$0.00
Equipment (IT)				\$1,073.73
Equipment (Office)				\$0.00
Travel				\$0.00
M/C - Advertising				\$342.14
M/C - Promotional Items				\$0.00
M/C - Websites & Materials				\$0.00
Dues & Subscriptions				\$37.00
Operational Other - Insurance & Bonding				\$108.00
Subcontracts and Grants				\$0.00
Utilities - Telephone				\$281.32
Utilities - Internet				\$115.03
Sub-Contractors (Pregnancy Centers)				\$23.67
				\$15,448.66
<b>Subtotal</b>				
<b>THIS SECTION FOR DPH USE ONLY:</b>				
<b>Company 2B01</b>				
Account	Center			
536G02	13A1-5832-AR			

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

Signature

Date

Mail to: Appropriate Division Contract Administrator

Phyllis C. Johnson 9/13/16  
 DHHS/DPH Contract Administrator Signature & Date

Tonya Daniel Phyllis C. Johnson  
 DHHS/DPH Contract Administrator Printed Name

Belinda Pettiford 9/14/16  
 DHHS/DPH Branch Head Signature & Date

Belinda Pettiford  
 DHHS/DPH Branch Head Printed Name



Sep 13, 2016

8:56:46 AM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

TEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_

09/13/2016 08:56:43

BROWSE: \_

=====

BUY ENTITY	:	2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	:	1600133455	
PO LINE NO.	:	0001	
BLANKET REL. NO.	:		
CURRENCY CODE	:		
PAYMENT BASIS	:	SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
--	--------------------	------------------	---------------

PO HEADER	:	300,000.00	23,144.60	276,855.40
PO HEADER TAX/VAT	:	.00	.00	.00
PO HEADER ADDL COST	:	.00	.00	.00
BLANKET	:			
BLANKET TAX/VAT	:			
BLANKET ADDL COST	:			
PO LINE	:	300,000.00	23,144.60	276,855.40
PO LINE TAX/VAT	:	.00	.00	.00
PO LINE ADDL COST	:	.00	.00	.00



# MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 August 2016

ACCOUNTS	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Salary & Fringe	\$48,942.00	\$5,610.29	\$3,261.97	\$40,069.74
Staff Development	\$1,013.00	\$0.00	\$0.00	\$1,013.00
Supplies & Materials-Other	\$10,200.00	\$544.41	\$1,073.73	\$8,581.86
Equipment - IT	\$2,456.00	\$989.99	\$0.00	\$1,466.01
Equipment Office	\$400.00	\$0.00	\$0.00	\$400.00
Travel	\$18,140.00	\$632.02	\$342.14	\$17,165.84
Media/Communication - Advertising	\$6,500.00	\$500.00	\$0.00	\$6,000.00
Media/Communication - Websites & Materials	\$444.00	\$74.00	\$37.00	\$333.00
Media/Communication - Promotional Items	\$758.00	\$0.00	\$0.00	\$758.00
Dues & Subscriptions	\$877.00	\$216.00	\$108.00	\$553.00
Operational Other Insurance & Bonding	\$1,743.00	\$1,743.00	\$0.00	\$0.00
Utilities-Telephone	\$1,788.00	\$243.87	\$115.03	\$1,429.10
Utilities - Internet	\$352.00	\$86.34	\$23.67	\$241.99
Subcontracts and Grants	\$12,932.00	\$1,163.20	\$281.32	\$11,487.48
Subcontracting/Grants (NC Pregnancy Centers)	\$193,455.00	\$11,341.48	\$15,448.66	\$166,664.86
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$23,144.60</b>	<b>\$20,691.52</b>	<b>\$256,163.88</b>



# MONTHLY FINANCIAL REPORT

## Sub-Contractors

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship Sub-Contractors  
 June 2016 - May 2017  
 33455  
 August 2016

ACCOUNTS	APPROVED CONTRACT BUDGET Includes Realignments	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Repair & Maintenance	\$1,899.00	\$24.30	\$47.31	\$1,827.39
Staff Development	\$13,868.00	\$1,876.00	\$938.00	\$11,054.00
Supplies & Materials-Other	\$57,657.44	\$3,117.23	\$4,604.57	\$49,935.64
Supplies & Materials-Furniture	\$8,795.67	\$241.52	\$687.93	\$7,866.22
Equipment (IT) & Professional IT	\$11,437.00	\$1,306.48	\$1,298.90	\$8,831.62
Equipment (Office/Comm)	\$5,410.37	\$273.03	\$335.18	\$4,802.16
Travel	\$20,240.00	\$68.15	\$1,505.80	\$18,666.05
Media/Communication-Publications	\$3,085.00	\$784.50	\$454.00	\$1,846.50
Media/Communication-Logos	\$650.00	\$0.00	\$320.00	\$330.00
Media/Communication-Advertising	\$19,405.03	\$1,638.27	\$1,724.79	\$16,041.97
Media/Communication-Audiovisual	\$2,770.00	\$0.00	\$0.00	\$2,770.00
Media/Communication-Promotional Items	\$5,081.00	\$0.00	\$0.00	\$5,081.00
Media/Communication-Websites & Materials	\$7,829.35	\$64.00	\$149.00	\$7,616.35
Media/Communication-Public Serv Announcements	\$50.00	\$0.00	\$0.00	\$50.00
Dues & Subscriptions	\$346.00	\$178.00	\$0.00	\$168.00
Operating Expenses-Incentives & Participants	\$34,808.14	\$1,770.00	\$3,383.18	\$29,654.96
Rent	\$123.00	\$0.00	\$0.00	\$123.00
<b>Total</b>	<b>\$193,455.00</b>	<b>\$11,341.48</b>	<b>\$15,448.66</b>	<b>\$166,664.86</b>



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #: 31787  
 DATE OF REVISION: 10/19/2016  
 ORGANIZATION'S NAME: Carolina Pregnancy Care Fellowship  
 LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 10/19/2016  
 Carolina Pregnancy Care Fellowship

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Budget
Salary/Fringe	\$39,776.00			\$39,776.00
Repair & Maintenance	\$0.00			\$0.00
Staff Development	\$909.00			\$909.00
Supplies & Materials-Other	\$7,531.00		(\$533.00)	\$6,998.00
Supplies & Materials- Furniture	\$0.00			\$0.00
Equipment IT	\$0.00			\$0.00
Equipment Office and Communication	\$0.00			\$0.00
Travel	\$15,682.00			\$15,682.00
Media/Communication - Publications, Reprints, Audiovisual, PSA, Promotional Items	\$0.00			\$0.00
Media/Communication - Logos	\$195.00			\$195.00
Media/Communication - Advertising	\$4,529.00	\$1,860.00		\$6,419.00
Media/Communication - Websites & Materials	\$602.00	\$150.00		\$902.00
Dues and Subscriptions	\$877.00			\$877.00
Operating Expenses-Incentives & Participants	\$0.00			\$0.00
Operation Other-Insurance & Bonding	\$1,743.00			\$1,743.00
Subcontracts and Grants	\$9,774.00		(\$1,507.00)	\$7,267.00
Utilities-Telephone	\$1,539.00			\$1,539.00
Utilities - Internet	\$392.00			\$392.00
Sub-Contractor Realignment	\$0.00			\$0.00
TOTAL	\$82,539.00	\$2,040.00	(\$2,040.00)	\$82,539.00

CPCF Director's Signature & Date

Sign here

Date

Contractor Administrator Signature:

(CPCF Contract Administrator signs only when revision is approved.)

Please give the reason for the change in the justification box:

Decrease a portion of Subcontracts & Grants (Travel) by \$1507 for airfare, lodging and meals for Sonographers that was budgeted to come one day prior to Fall Conference. Sonography training was cancelled due to not knowing if State legislators would approve CPCF's block grant with NCDHHS while they were in extended State Budget deliberations. Advertising exhibit needed for fairs, events and conferences. Decrease Travel Expense Manual due to funds needed more for advertising exhibit display and for additional changes to CPCF's website (\$150) - \$533.00. Increase Media Communications Websites for additional website alterations (\$150) and increase Media Communication Advertising for display to use at fairs and etc. (\$1860).

Justification

10/26/15

10/21/15



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 DATE OF REVISION:  
 CENTER'S NAME:  
 LOCATION OF OFFICE:

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 9-Dec-15  
 Carolina Pregnancy Care Fellowship  
 Winston Salem, NC

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease (Use negative number)	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Salary/Fringe	\$39,776.00	\$3,290.00		\$43,066.00
Travel	\$15,662.00	\$2,326.00		\$17,988.00
Supplies and Materials - Other	\$7,531.00		(\$5,324.97)	\$2,206.03
Media Communications/Logo	\$195.00		(\$195.00)	\$0.00
Subcontracting and Grants	\$8,774.00		(\$96.03)	\$8,677.97
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL	\$71,938.00	\$5,616.00	(\$5,616.00)	\$71,938.00

Center Director's Signature

Sign here

Date

Contractor Administrator Signature:

(CPH Contract Administrator signs only when revision is approved.)

Please give the reason for the change in the justification box:

Bobbe Meyer

**Increase of Salary & Fringe:** New position - State Director's Assistant. This individual will be assisting with site visits and grant related trainings primarily serving sub-contractors and pregnancy centers in eastern NC. Projected number of hours per month is 30 hrs at a rate of \$20 per hour for the last 5 months of 2015-2016 Maternal Health Grant (Jan - May 2016) = \$3,000 + 0837 fringes (FICA, Medicare and ESC) + Worker's Compensation = 290. - Total for new position is \$3,290.00.

**Increase of Travel:** Projected miles for new position 1,253 miles for 6 months @ \$.575 = \$720.46 + 2 overnight stays - lodging and meals @ \$105.20 per day = \$210.40 - Total travel for State Director's Assistant = \$930.86. Need to shift more funds to offset the increase travel expenses related to Fall Conference due to more rooms (47), participants (89) and the increased allowable rate for lodging, lunch and dinner = \$1,395.00. This will allow for continuance of what was originally budgeted for on-site visits, Heartbeat Conference and administrative assistant's monthly mileage that yet to take place for the remainder of the grant period.

**Decrease Supplies and Materials** \$5,324.97 - 1 pkg CD labels- \$50.59; 10 cases of paper- \$515; 39 cartridges of ink- \$3,912.87; 9 binders- \$51.03; 6 boxes of brochure paper- \$208.94; 4 packs of gusset hanging folders- \$60.00; balance of packets of CDs \$147.54; 2 Medical Essentials Manual Heartbeat- \$198.00; balance of Legal Essentials manual- \$20; 4 Heartbeat Sample Policies & Procedures \$160.00.

**Decrease Subcontracting and Grants** \$96.03 - Balance of travel expenses of sonographers pre Fall Conference not used or realigned.

\*\* Line item accounts are on your Monthly Financial Form. Only use existing account lines when realigning.

\*\*\* Place a minus sign before the number in the negative column.

\*\*\*\* Realignment months: August 5, 2015 & March 4, 2016



## Daniel, Tonya

---

**From:** Joanie Page, CPCF Bookkeeper <bookkeepercpcf@aol.com>  
**Sent:** Tuesday, December 29, 2015 1:38 PM  
**To:** Daniel, Tonya; 'Bobbie Meyer'  
**Subject:** RE: revised realignment response

We had budgeted \$195 for Media Communications/Logo – Logo Development. We decided that hiring the new person was more important than logo development at this time. Sorry I didn't get that included on the realignment form.

**From:** Daniel, Tonya [<mailto:tonya.daniel@dhhs.nc.gov>]  
**Sent:** Tuesday, December 29, 2015 1:22 PM  
**To:** Bobbie Meyer <[directorcpcf@aol.com](mailto:directorcpcf@aol.com)>  
**Cc:** [bookkeepercpcf@aol.com](mailto:bookkeepercpcf@aol.com)  
**Subject:** RE: revised realignment response  
**Importance:** High

Hi all!

One question about the December realignment. Your Media line is decreased by \$195. Can you tell me what was reduced?

**From:** Bobbie Meyer [<mailto:directorcpcf@aol.com>]  
**Sent:** Wednesday, December 16, 2015 2:01 PM  
**To:** Daniel, Tonya  
**Cc:** [bookkeepercpcf@aol.com](mailto:bookkeepercpcf@aol.com)  
**Subject:** revised realignment response

Sorry. There were omissions in the first attachment.

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

---

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this email in error, please notify the sender immediately and delete all records of this email.



## Daniel, Tonya

---

**From:** Bobbie Meyer <directorcpf@aol.com>  
**Sent:** Wednesday, December 16, 2015 12:56 PM  
**To:** Daniel, Tonya  
**Subject:** answers to realignment questions  
**Attachments:** Plan for Mileage and Meals for PT Director.docx

Please see my answers in red below.

Could you give me the percentages for the specific fringe benefits? Typical full time FICA is about 7.65%, Medicare, ESC, Workers' Comp? When I put it into the budget spreadsheet in our system, I'll need to have this.

FICA and Medicare jointly is 7.65% - doesn't matter if part time or full time.

ESC will be .00720

WCI is rated and 1/3 charge. The rated is .29 per \$100 of wage amount and 1/3 of \$235 for Expense Constant, Terrorism and CAT

Can you also give me a little more details on the lodging and meals, specifically, which meals are included in the \$105.20 for the new assistant? Please see attachment.

Same for the \$1395...I need a breakout for that amount. What does it include x rooms at \$65.90; x lunches for # participants at \$10.70...that type of info.

Current allowed lodging is \$67.30. The details are already built into our contract budget. We are realigning into Travel because of the increased conference costs.

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

\* Media (\$195) decided to forego. Additional staff more important.



## Plan for Mileage and Meals for PT Director's Assistant

1. Greenville to Kinston and return (60 miles).
2. Greenville to Washington and return (44 miles).
3. Greenville to Roanoke Rapids (86 miles, lunch, to Ahoskie (47 miles, overnight, to Greenville (59 miles).
4. Greenville to Elizabeth City (90 miles), lunch, to Nags Head (58 miles), overnight, to Greenville (121 miles).
5. Greenville to Morehead City (79) miles, lunch, to Greenville (79 miles)
6. Greenville to Rocky Mount (43 miles), lunch, to Wilson (20 miles), to Greenville (36 miles)
7. Greenville to Goldsboro and return to Greenville (118 miles) lunch
8. Greenville to Whiteville (136 miles), lunch, to Wilmington (46 miles), overnight, to Jacksonville (58 miles), lunch, to Greenville (73 miles)
9. Greenville to Kinston and return (60 miles)

Total miles = 1253

6 lunches  
3 overnights > covering most but not all.-



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:

CONTRACT PERIOD:

CONTRACT #:

DATE OF REVISION:

CENTER'S NAME:

LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship

June 2015 - May 2016

31787

March 2016 - Revised

CPCF - Carolina Pregnancy Care Fellowship

Winston Salem, NC

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative integer	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures or reallocations.)
From Sub-Contractors (Pregnancy Centers)	\$0.00		(\$8,943.19)	(\$8,943.19)
Equipment Office	\$0.00	\$431.24		\$431.24
Staff Development	\$909.00	\$599.00		\$1,508.00
Travel	\$15,662.00	\$836.20		\$16,498.20
Media Communication Websites	\$662.00	\$392.00		\$1,044.00
Supplies and Materials	\$7,531.00	\$4,743.68		\$12,274.68
Telephone	\$1,539.00	\$260.49		\$1,799.49
Internet	\$352.00		(\$119.32)	\$232.68
Furniture	\$0.00		(\$0.10)	(\$0.10)
Media Communication Advertising	\$4,529.00	\$1,800.00		\$6,329.00
<b>TOTAL</b>	<b>\$31,174.00</b>	<b>\$9,062.61</b>	<b>(\$9,062.61)</b>	<b>\$31,174.00</b>

Center Director's Signature

Sign here

Date

Contractor Administrator Signature:

(DPH Contract Administrator signs only when revision is approved.)

Please give the reason for the change in the justification box:

Increase from Sub-Contractors: Wilmington decided to stop spending. They didn't want to exceed \$5,000 in Grant money in 2016 transferring \$3,548.95. Morehead City decided to realign funds to CPCF - \$4,204.00 & Forest City decided to realign funds - \$1,190.24 to CPCF. **\$8,943.19**

Equipment Office: Purchase Calson wireless & portable PA system and lapel microphone to use for workshops - \$281.26; 1 HP 8520 Printer from Office Depot \$ 148.99 + shipping. **Increase \$431.24**

Staff Development: Increase of travel to send Blake Honeycutt, CPCF's State Director's Admin Assistant, to the Heartbeat Conference in Atlanta in March - \$ 599 registration (includes pre-conference day. **Increase \$699**

Travel: Airfare to Atlanta \$310.70, 4 nights lodging in Atlanta x \$79.50 = \$ 318.00 + meals 1 lunch \$10.80 + 2 dinners = \$21.30 x 2 = \$42.60 - Blake's Total = \$682.20; Parking (Bobbie) @ Heartbeat Conference: \$154.00. **Increase \$836.20**

Media Communication Websites: Revamp CPCF's website to use a stronger server platform and to rework blog in WordPress due to the existing one not working correctly. Total amount to do work is \$600.00 less \$208 over budgeted = \$392.00 net amount for increase. **Increase \$392.00**

Supplies and Materials: NIFLA Best Practices Manuals 74 x \$7.50 = \$555; 12 - 1 1/2 inch binders and 7 packs of dividers with tabs = \$111.88, 1 box of color file folders - \$19.22, refreshments for Best Practices Workshop - \$189.26 11 rolls of stamps @ \$49= \$539; Collapsible Milk Crate for hauling items to events - \$23.83; 2 boxes checks and 2 boxes deposit slips TechCheck - \$167.70; 2 boxes Vista Print Envelopes @ \$180 each = \$ 360.00; Business Cards for Blake - \$9.95; 10 black and red ink cartridge replacements for Casio Calculator + shipping = \$44; Training Manuals: 5 Legal Essentials (Heartbeat) @ \$79 each = \$395 2 Pregnancy Clinic Medical Manuals (NIFLA) @ \$249 = \$498; 1 Additions & Recovery DVD Course (AACO) to understand & teach pregnancy centers on recognizing & dealing with addicted pregnant women - \$249; 6 Crystal Meth DVDs @ \$42.90 (includes shipping) = \$257.40; 3 Unborn Addicts DVD Series @ \$181.90 (includes shipping) \$485.70; 6 Fetal Alcohol Syndrome series @ \$141. 90 (includes shipping) \$861.40 - \$1.66 to balance realignment = \$849.74- Total Supplies & Materials \$4,743.68

Utilities: - Internet: Decrease \$119.32 as the monthly amount is less than originally budgeted. We project the last 3 months @ \$ 19.95 = \$59.85. Current balance is \$179.17 less \$59.85 = \$ 119.32 we would like to decrease. **Decrease \$119.32**

Furniture - clear balance in account - **Decrease \$ 10**

Media Communication Advertising: 2 1/2 months of Buzzadell managing social media sites and awareness promotion, particularly on facebook - **Increase \$1,800.00**

4/5/2016

*[Signature]*  
Bobbie Meyer

4/12/16



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 DATE OF REVISION:  
 CENTER'S NAME:  
 LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 May 18, 2016  
 CPCF - Carolina Pregnancy Care Fellowship  
 Winston Salem, NC

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures or reallocations.)
From Sub-Contractors (Pregnancy Centers)	\$208,517.81		(\$1,430.94)	\$207,086.87
Equipment IT	\$257.00		(\$257.00)	\$0.00
Travel	\$18,824.20	\$692.59		\$19,516.79
Salary and Fringes	\$43,086.00	\$257.00		\$43,323.00
Dues and Subscriptions	\$877.00	\$228.96		\$1,105.96
Supplies and Materials	\$7,773.84	\$2,989.88		\$10,663.72
Subcontracts and Grants	\$5,604.09		(\$2,380.49)	\$3,223.60
TOTAL	\$284,919.94	\$4,068.43	(\$4,068.43)	\$284,919.94

Center Director's Signature

Sign Here

Date

NCDHHS Contractor Administrator Signature:  
 (OPH Contract Administrator signs only when revision is approved.)

Please give the reason for the change in the justification box:

Sub-Contractors (Pregnancy Centers): \$1,430.94 the cumulative amount of various sub-contractors with funds that will not be spent in May. The majority of funds are from Equipment, Travel and Advertising or small amounts in their ending balance.

Equipment IT Decrease: Deeded the chip credit card reader wasn't needed at this time - \$257.00.

Travel Increase: Projected that in May there will be 4 nights lodging - \$269.20, 7 lunches - \$76.30 and 5 dinners - \$83.50 that Blake and Bobbie will be needing for site visits. Also projected Blake and Bobbie will collectively be traveling 1,331 miles in May @ \$.54 per mile = \$718.74. The travel expenses total to \$1,180.26 and the current balance in account line is \$487.67 leaving another \$692.59 to complete traveling for the 2015-2016 grant period.

Dues and Subscriptions Increase: \$24.39 the amount needed to bring the ending balance up to \$48 to cover May's Go-to-Meeting monthly charge, and an annual renewal of \$204.57 with Constant Contact.

Subcontract and Grants Decrease: Leftover funds not used for Ultrasound Training during this grant period.

Supplies and Materials Increase: 4 Foremost 327606 Modular Cube Storage for supplies - \$63.68 at Amazon.com; 3 cases of paper at Staples \$29.99 +tax per case = \$96.49. Box of folders and envelopes each - \$59.26 - \$7.21 in current ending account balance = \$ 52.05. 6 Heritage House "Unborn Addicts" DVDs @ \$161.90 = \$971.40. Heritage House vitamins 41 boxes at \$36.00 includes shipping (\$61.19) = \$1,557.19- 2 rolls of stamps = \$94.00. 2 boxes of file folders @ \$7.79 ea with tax = \$16.71. 1 case with 5 reams of copy paper with tax = \$30.01. 1 bag of rubber bands with tax = \$8.35 Total Supplies and Materials = \$2,889.88.

Salary and Fringes Increase: \$275.00. The average of the last 3 months Salaries and Fringes has been \$4,807 per month. The current ending balance is \$4,394.75 a difference of \$412.25. Transferring a funds from the decrease from Equipment IT to Salary to cover a portion of Salary and Fringes to conclude the amount of Salary and Fringe for the 2015-2016 grant period.



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:

CONTRACT PERIOD:

CONTRACT #:

DATE OF REVISION:

CENTER'S NAME:

LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship

June 2015 - May 2016

31787

March 2016 - Revised

CPCF - Carolina Pregnancy Care Fellowship

Winston Salem, NC

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative integer	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures or reallocations.)
From Sub-Contractors (Pregnancy Centers)	\$0.00		(\$8,943.19)	(\$8,943.19)
Equipment Office	\$0.00	\$431.24		\$431.24
Staff Development	\$909.00	\$599.00		\$1,508.00
Travel	\$15,662.00	\$836.20		\$16,498.20
Media Communication Websites	\$662.00	\$392.00		\$1,044.00
Supplies and Materials	\$7,531.00	\$4,743.68		\$12,274.68
Telephone	\$1,539.00	\$260.49		\$1,799.49
Internet	\$352.00		(\$119.32)	\$232.68
Furniture	\$0.00		(\$0.10)	(\$0.10)
Media Communication Advertising	\$4,529.00	\$1,800.00		\$6,329.00
<b>TOTAL</b>	<b>\$31,174.00</b>	<b>\$9,062.61</b>	<b>(\$9,062.61)</b>	<b>\$31,174.00</b>

Center Director's Signature

Sign here

Date

Contractor Administrator Signature:

(DPH Contract Administrator signs only when revision is approved.)

Please give the reason for the change in the justification box:

Increase from Sub-Contractors: Wilmington decided to stop spending. They didn't want to exceed \$5,000 in Grant money in 2016 transferring \$3,548.95. Morehead City decided to realign funds to CPCF - \$4,204.00 & Forest City decided to realign funds - \$1,190.24 to CPCF. **\$8,943.19**  
 Equipment Office: Purchase Calson wireless & portable PA system and lapel microphone to use for workshops - \$281.26; 1 HP 8520 Printer from Office Depot \$ 148.95 + shipping. **Increase \$431.24**  
 Staff Development: Increase of travel to send Blake Honeycutt, CPCF's State Director's Admin Assistant, to the Heartbeat Conference in Atlanta in March - \$ 599 registration (includes pre-conference day. **Increase \$699**  
 Travel: Airfare to Atlanta \$310.70, 4 nights lodging in Atlanta x \$79.50 = \$ 318.00 + meals 1 lunch \$10.80 + 2 dinners = \$21.30 x 2 = \$42.60 - Blake's Total = \$682.20; Parking (Bobbie) @ Heartbeat Conference: \$154.00. **Increase \$836.20**  
 Media Communication Websites: Revamp CPCF's website to use a stronger server platform and to rework blog in WordPress due to the existing one not working correctly. Total amount to do work is \$600.00 less \$208 over budgeted = \$392.00 net amount for increase. **Increase \$392.00**  
 Supplies and Materials: NIFLA Best Practices Manuals 74 x \$7.50 = \$555; 12 - 1 1/2 inch binders and 7 packs of dividers with tabs = \$111.88, 1 box of color file folders - \$19.22, refreshments for Best Practices Workshop - \$189.26 11 rolls of stamps @ \$49= \$539; Collapsible Milk Crate for hauling items to events - \$23.83; 2 boxes checks and 2 boxes deposit slips TechCheck - \$167.70; 2 boxes Vista Print Envelopes @ \$180 each = \$ 360.00; Business Cards for Blake - \$9.95; 10 black and red ink cartridge replacements for Casio Calculator + shipping = \$44; Training Manuals: 5 Legal Essentials (Heartbeat) @ \$79 each = \$395 2 Pregnancy Clinic Medical Manuals (NIFLA) @ \$249 = \$498; 1 Additions & Recovery DVD Course (AACO) to understand & teach pregnancy centers on recognizing & dealing with addicted pregnant women - \$249; 6 Crystal Meth DVDs @ \$42.90 (includes shipping) = \$257.40; 3 Unborn Addicts DVD Series @ \$181.90 (includes shipping) \$485.70; 6 Fetal Alcohol Syndrome series @ \$141. 90 (includes shipping) \$847.40 - \$1.66 to balance realignment = \$846.74- Total Supplies & Materials \$4,743.68  
 Utilities: - Internet: Decrease \$119.32 as the monthly amount is less than originally budgeted. We project the last 3 months @ \$ 19.95 = \$59.85. Current balance is \$179.17 less \$59.85 = \$ 119.32 we would like to decrease. **Decrease \$119.32**  
 Furniture - clear balance in account - **Decrease \$ 10**  
 Media Communication Advertising: 2 1/2 months of Buzzadell managing social media sites and awareness promotion, particularly on facebook - **Increase \$1,800.00**

4/5/2016

*[Signature]*  
Bobbie Meyer

4/12/16



CONTRACT BUDGET REALIGNMENT				
CONTRACTOR:		Carolina Pregnancy Care Fellowship		
CONTRACT PERIOD:		November 2014 - March 2015		
CONTRACT #:		31318		
DATE OF REVISION:		12/14		
CENTER'S NAME:				
LOCATION OF CENTER:				
Line Item (e.g. Personnel; Supplies; Equipment)	Previously Approved Budget	Increase	Decrease (enter as a negative number)	Revised Budget
Equipment - Office/Communication	\$4,374.00	\$1,803.00		\$6,177.00
Supplies and Materials - Other	\$14,243.00		(\$1,803.00)	\$12,440.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL</b>	<b>\$18,617.00</b>	<b>\$1,803.00</b>	<b>(\$1,803.00)</b>	<b>\$18,617.00</b>
Director's Signature				
Contractor Administrator Signature				
(DPH Contract Administrator signs only when revision is approved.)				
<p>Justification: Recording equipment ended up costing more than anticipated. Also we are in need of a projection screen for workshops. We are decreasing Supplies &amp; Materials Other: Decrease Medical Essentials Manual (Heartbeat) from 27 to 16 manuals @ \$99.00 each = \$1,584, decrease Heartbeat Sample Policies &amp; Procedures from 30 to 25, reducing 5 of them @ \$40 each = \$200.00. Reduce 10 boxes of brochure paper from 10 to 9, reducing 1 box @ \$21.70 - will calculate only @ \$19.00 as we only need to realign \$1803 as an increase for Equipment - Office/Communication.</p> <p>Please give the reason for the change in the justification box.</p>				
*Bold represents lines that are required.				
**Line item accounts are on your Monthly Financial Form. Only use existing account lines when realigning.				
*** Place a minus sign before the number in the negative column.				
****Realignment months: January & March 2015				







**Daniel, Tonya**

---

**From:** Daniel, Tonya  
**Sent:** Monday, December 29, 2014 12:25 PM  
**To:** 'Bobbie Meyer'  
**Subject:** RE: CPCF realignment

Good afternoon, Bobbie.

I don't think I responded, but this realignment is fine. Consider this your approval. ☺

**From:** Bobbie Meyer [<mailto:directorcpcf@aol.com>]  
**Sent:** Thursday, December 18, 2014 3:06 PM  
**To:** Daniel, Tonya  
**Subject:** CPCF realignment

I hope you and your family have a wonderful Christmas!

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)







**CONTRACT BUDGET REALIGNMENT****CONTRACTOR:** Carolina Pregnancy Care Fellowship**CONTRACT PERIOD:** March 10, 2014 - June 30, 2014**CONTRACT #:** 30147**DATE OF REVISION:** 29-May-14**REVISION #:**

1

Line Item (e.g. Personnel; Supplies; Equipment)	Previously Approved Budget	Increase	Decrease (enter as a negative number)	Revised Budget
Supplies and Materials	\$1,600.00	\$300.00		\$1,900.00
Public Affairs	\$41,314.00		(\$300.00)	\$41,014.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL</b>	<b>\$42,914.00</b>	<b>\$300.00</b>	<b>(\$300.00)</b>	<b>\$42,914.00</b>

**Contractor/Agency Signature:****DPH Contract Administrator Signature:**

(DPH Contract Administrator signs only when revision is approved.)

**Justification:** Filing Cabinet was about \$ 30 more with added delivery cost and more ink and paper was needed. Reduced Public Affairs as the freeze of spending began in April and contract stated we were required to complete all spending for Public Affairs (Contractor) by April 30, 2014.







**N.C. Department of Health and Human Services**

Division of Public Health

Women &amp; Children's Health/ WHB

Section/Branch

**Contract Expenditure Report**

December 2014

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training &amp; Technical Assistance to Pregnancy Care Centers

Purpose

**Women's Health Branch****JAN 05 2015****Received**

31318

Contract ID #:

1600130147

NCAS #:

\$29,390.84

Total Expenditure

Contractor match is **REQUIRED** by this contract:

(Place an "X" in the appropriate box.)

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary & Fringe			\$3,040.18
Dues and Subscriptions			\$200.00
Supplies & Materials - Other			\$40.75
Equipment (IT)			\$0.00
Equipment (Office/Telephone)			\$3,021.26
Travel			\$811.75
Media/Communication-Websites & Materials			\$37.00
Media/Communication-Advertising			\$1,284.70
Utilities - Internet			\$31.86
Utilities - Telephone			\$131.72
Subcontracting/Grants (Pregnancy Centers)			\$20,791.62
<b>Subtotal</b>		<b>\$0.00</b>	<b>\$29,390.84</b>
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
Authorized Contractor Printed Name & Title

Signature

1/2/15  
Date

Mail to: Appropriate Division Contract Administrator

Tonya Daniel 1/9/15  
DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel  
DHHS-DPH Contract Administrator Printed Name

Belinda Pettiford 1/7/15  
DHHS-DPH Branch Head Signature & Date  
Belinda Pettiford  
DHHS-DPH Branch Head Printed Name



BC

4:47:43 PM

## AVAILABLE FUNDS INQUIRY

162

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_

COMP / ACCT / CNTR		ALTERNATE COMP / ACCT / CNTR	
2B01 536G02	13A15832AR	2B01 536G02XXXXX	13A15832AR

ACCT DESC: NGO DIRECTED GRANTS OTHER ORIG APPROPRIATION: 300,000.00  
CNTR DESC: LAST ACTIVITY: 01/06/2015

	300,000.00	(AUTH. BUDGET)		300,000.00	(AUTH. BUDGET)
-	0.00	(COMMITMENT ) -		0.00	(COMMITMENT )
-	263,653.27	(ENCUMBRANCE ) -		263,653.27	(ENCUMBRANCE )
-	36,346.73	(EXPENDITURE ) -		36,346.73	(EXPENDITURE )
	-----			-----	
=	0.00	(AVAIL BAL)	=	0.00	(AVAIL BAL)

L	OVEREXPEND				A		E		C G						
V	TOLERANCE		BDG	YTD	P	EST	N		L R				ACTIVE	INACTIVE	
L	POST	AMT	PCT	GRP	LTD	P	REV	EXP	C	COMM	S	P	STAT	DATE	DATE
1	Y	9999	999		Y	Y	N	Y	Y	Y	5	6	0		



Jan 7, 2015 4:48:20 PM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 01/07/2015 16:48:15  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY : 2BBS

PO NO. : 1600131318

PO LINE NO. : 1

BLANKET REL. NO. : \_\_\_\_\_

TAX/VAT CODE :

TAX/VAT COST : .00 BC STATUS :

ADDITIONAL COST CODE: OPER APPR/REJ :

ADDITIONAL COST : .00 DATE APPR/REJ :

GL EFF. DATE : 11/04/2014

QUANTITY ORDERED UOP: 1 CURRENCY CODE :

UNIT PRICE : 300,000.00000 DISTRIBUTION IND:

EXTENDED AMOUNT : 300,000.00

TOTAL LINE VALUE : 300,000.00 GL COMPANY : 2B01

QUANTITY ORDERED SKU: 1.00 GL ACCOUNT : 536G02

TARGET PRICE : .00000 GL CENTER : 13A15832AR

EXTENDED AMOUNT : .00 BID NUMBER :

STANDARD UNIT COST : .00000 PROJ/NCG/FED : OWN8022D

EXTENDED AMOUNT : .00 ACCOUNTING RULE : 02



Jan 7, 2015 4:48:25 PM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 01/07/2015 16:48:21

BROWSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS	VENDOR:	CAROLINA PREGNANCY CARE FELLOW
PO NO.	:	1600131318		
PO LINE NO.	:	0001		
BLANKET REL. NO.	:			
CURRENCY CODE	:			
PAYMENT BASIS	:	SIGNATURE		

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
PO HEADER	: 300,000.00	36,346.73	263,653.27
PO HEADER TAX/VAT	: .00	.00	.00
PO HEADER ADDL COST	: .00	.00	.00
BLANKET	:		
BLANKET TAX/VAT	:		
BLANKET ADDL COST	:		
PO LINE	: 300,000.00	36,346.73	263,653.27
PO LINE TAX/VAT	: .00	.00	.00
PO LINE ADDL COST	: .00	.00	.00



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**

Carolina Pregnancy Care Fellowship

**CONTRACT PERIOD:**

November 2014- May 2015

**CONTRACT #:**

31318

**REPORTING PERIOD:**

December 2014

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENT	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$26,370.00	\$3,378.50		\$3,040.18	\$19,951.32
Staff Development	\$939.00	\$295.00		\$0.00	\$644.00
Supplies & Materials-Other	\$14,243.00	\$147.48	(\$1,803.00)✓	\$40.75	\$12,251.77
Equipment (IT)	\$245.00	\$214.17		\$0.00	\$30.83
Equipment (Office/Telephone)	\$4,374.00	\$3,155.32	\$1,803.00✓	\$3,021.26	\$0.42
Travel	\$6,614.00	\$626.18		\$811.75	\$5,176.07
Communication/Publications	\$985.00	\$0.00		\$0.00	\$985.00
Communication/Advertising	\$17,000.00	\$0.00		\$1,284.70	\$15,715.30
Communication/Websites & Materials	\$259.00	\$37.00		\$37.00	\$185.00
Dues & Subscriptions	\$668.00	\$0.00		\$200.00	\$468.00
Operational Other Insurance & Bonding	\$1,743.00	\$0.00		\$0.00	\$1,743.00
Utilities-Telephone	\$979.00	\$101.72		\$131.72	\$745.56
Utilities - Internet	\$224.00	\$31.86		\$31.86	\$160.28
Subcontracts and Grants	\$2,427.00	\$0.00		\$0.00	\$2,427.00
Subcontracting/Grants (Preg Ctrs)	\$222,930.00	\$28,359.50		\$20,791.62	\$173,778.88
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$36,346.73</b>	<b>\$0.00</b>	<b>\$29,390.84</b>	<b>\$234,262.43</b>



# MONTHLY FINANCIAL REPORT

CONTRACTOR:

CONTRACT PERIOD:

CONTRACT #:

REPORTING PERIOD:

Carolina Pregnancy Care Fellowship

November 2014 - May 2015

31318

December 2014

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENT	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Repair & Maintenance	\$4,413.00	\$619.17		\$489.17	\$3,304.66
Staff Development	\$11,733.00	\$0.00		\$0.00	\$11,733.00
Supplies & Materials-Other	\$47,404.00	\$13,882.03		\$3,601.69	\$29,920.28
Supplies & Materials-Furniture	\$13,597.00	\$907.80		\$1,741.74	\$10,947.46
Equipment (IT)	\$21,122.00	\$2,818.88	(\$1,196.00)	\$2,946.57	\$14,160.55
Equipment (Office/Comm)	\$13,615.00	\$3,612.16	\$1,196.00	\$2,963.00	\$8,235.84
Travel	\$13,282.00	\$0.00		\$556.40	\$12,725.60
Media/Communication-Reprints	\$100.00	\$0.00		\$0.00	\$100.00
Media/Communication-Publications	\$2,460.00	\$444.00		\$0.00	\$2,016.00
Media/Communication-Logos	\$250.00	\$0.00		\$0.00	\$250.00
Media/Communication-Advertising	\$17,441.00	\$1,441.69		\$832.00	\$15,167.31
Media/Communication-Audiovisual	\$4,842.00	\$0.00		\$400.00	\$4,442.00
Media/Communication-Promotional Items	\$9,269.00	\$179.11		\$360.89	\$8,729.00
Media/Communication-Websites & Materials	\$13,207.00	\$250.00		\$1,971.00	\$10,986.00
Media/Communication-Public Serv Announcements	\$56.00	\$0.00		\$0.00	\$56.00
Dues & Subscriptions	\$462.00	\$0.00		\$0.00	\$462.00
Operating Expenses-Incentives & Participants	\$45,400.00	\$3,848.36		\$4,685.66	\$36,865.98
Operational Other-Insurance & Bonding	\$236.00	\$0.00		\$0.00	\$236.00
Rent	\$3,457.00	\$312.80		\$200.00	\$2,944.20
Utilities-Telephone	\$263.00	\$26.00		\$26.00	\$211.00
Utilities-Electricity	\$321.00	\$17.50		\$17.50	\$286.00
Total	✓ \$222,930.00	\$28,359.50	\$0.00	\$20,791.62	\$173,778.88



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

Women's Health Branch  
JAN 08 2016  
Received

December 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

31787

Contract ID #:

1600131787

NCAS #:

\$19,670.34

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

	x
YES	NO

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary /Fringe			\$4,171.65
Staff Development			\$0.00
Supplies & Materials-Other			\$159.03
Travel			\$35.76
Media/Communication - Logos			
Media/Communication - Advertising			\$1,012.23
Media/Communication - Websites & Materials			\$37.00
Dues & Subscriptions			\$49.00
Operational Other-Insurance & Bonding			
Subcontracts and Grants			
Utilities - Telephone			\$115.03
Utilities - Internet			\$19.95
Sub-Contractors (NC Pregnancy Centers)			\$13,583.79
Supplies & Materials - Furniture			\$486.90
<b>Subtotal</b>		\$0.00	\$19,670.34
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
Authorized Contractor Printed Name & Title

[Signature]  
Signature

1/7/16  
Date

Mail to: Appropriate Division Contract Administrator

[Signature] 1/11/16  
DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

[Signature] 1/12/16  
DHHS-DPH Branch Head Signature & Date  
Delinda Pettiford  
DHHS-DPH Branch Head Printed Name



17





Jan 11, 2016 9:58:24 AM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 01/13/2016 09:57:56  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS
PO NO.	:	1600131787
PO LINE NO.	:	1
BLANKET REL. NO.	:	_____

TAX/VAT CODE	:			
TAX/VAT COST	:	.00	BC STATUS	:
ADDITIONAL COST CODE:			OPER APPR/REJ	:
ADDITIONAL COST	:	.00	DATE APPR/REJ	:
			GL EFF. DATE	: 06/26/2015
QUANTITY ORDERED UOP:		1	CURRENCY CODE	:
UNIT PRICE	:	300,000.00000	DISTRIBUTION IND:	
EXTENDED AMOUNT	:	300,000.00		
TOTAL LINE VALUE	:	300,000.00	GL COMPANY	: 2B01
QUANTITY ORDERED SKU:		1.00	GL ACCOUNT	: 536G02
TARGET PRICE	:	.00000	GL CENTER	: 13A15832AR
EXTENDED AMOUNT	:	.00	BID NUMBER	:
STANDARD UNIT COST	:	.00000	PROJ/NCG/FED	: 0Y9T0281
EXTENDED AMOUNT	:	.00	ACCOUNTING RULE	: 02







Jan 13, 2016 9:58:29 AM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 01/13/2016 09:58:04  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	: 2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	: 1600131787	
PO LINE NO.	: 0001	
BLANKET REL. NO.	:	
CURRENCY CODE	:	
PAYMENT BASIS	: SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
PO HEADER	: 300,000.00	127,015.47	172,984.53
PO HEADER TAX/VAT	: .00	.00	.00
PO HEADER ADDL COST	: .00	.00	.00
BLANKET	:		
BLANKET TAX/VAT	:		
BLANKET ADDL COST	:		
PO LINE	: 300,000.00	127,015.47	172,984.53
PO LINE TAX/VAT	: .00	.00	.00
PO LINE ADDL COST	: .00	.00	.00







# MONTHLY FINANCIAL REPORT

Carolina Pregnancy Care Fellowship

June 2015 - May 2016

31787

December 2015

Women's Health Branch  
JAN 08 2016  
Received

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$39,776.00	\$17,564.84	\$3,290.00	\$4,171.65	\$21,329.51
Staff Development	\$909.00	\$504.00	\$0.00	\$0.00	\$405.00
Supplies & Materials-Other	\$7,531.00	\$2,571.13	(\$4,500.84)	\$159.03	\$300.00
Supplies & Materials-Furniture	\$0.00	\$0.00	\$487.00	\$486.90	\$0.10
Equipment - IT	\$0.00	\$0.00	\$257.00	\$0.00	\$257.00
Travel	\$15,662.00	\$14,110.82	\$2,326.00	\$35.76	\$3,841.42
Media/Communication - Logos	\$195.00	\$0.00	(\$195.00)	\$0.00	\$0.00
Media/Communication - Advertising	\$4,529.00	\$5,479.65	\$2,712.88	\$1,012.23	\$750.00
Media/Communication - Websites & Materials	\$652.00	\$372.00	\$150.00	\$37.00	\$393.00
Dues & Subscriptions	\$877.00	\$413.00	\$0.00	\$49.00	\$415.00
Operational Other Insurance & Bonding	\$1,743.00	\$805.00	(\$938.00)	\$0.00	\$0.00
Utilities-Telephone	\$1,539.00	\$690.18	(\$419.13)	\$115.03	\$314.66
Utilities - Internet	\$352.00	\$132.93	\$0.00	\$19.95	\$199.12
Subcontracts and Grants	\$8,774.00	\$250.00	(\$3,169.91)	\$0.00	\$5,354.09
Subcontracting/Grants (NC Pregnancy Centers)	\$217,461.00	\$57,850.49	\$0.00	\$13,583.79	\$146,026.72
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$100,744.04</b>	<b>\$0.00</b>	<b>\$19,670.34</b>	<b>\$179,585.62</b>







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

December 2016  
 mo/yr of expenditure  
 Carolina Pregnancy Care Fellowship  
 Contractor  
 Bobbie Meyer  
 Project Director  
 Training & Technical Assistance to Pregnancy Care Centers  
 Purpose

**Women's Health Branch**

JAN 05 2017

**Received**

33455  
 Contract ID #:  
 1600133455  
 NCAS #:  
**\$19,995.35**  
 Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary/Fringe			\$1,958.95
Staff Development			\$419.00
Supplies & Materials - Other			\$441.51
Equipment (IT)			
Equipment (Office)			
Travel			\$993.85
M/C - Advertising			\$750.00
M/C - Promotional Items			
M/C - Websites & Materials			\$37.00
Dues & Subscriptions			\$108.00
Operational Other - Insurance & Bonding			
Subcontracts and Grants			\$354.78
Utilities - Telephone			\$120.86
Utilities - Internet			\$37.00
Sub-Contractors (Pregnancy Centers)			\$14,774.40
<b>Subtotal</b>		\$0.00	\$19,995.35
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer State Director  
 Authorized Contractor Printed Name & Title

Signature

Date

1/3/17

Mail to: Appropriate Division Contract Administrator

Phyllis C. Johnson 1/6/17  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel Phyllis C. Johnson  
 DHHS-DPH Contract Administrator Printed Name

Delinda Pettiford 1/6/17  
 DHHS-DPH Branch Head Signature & Date  
Delinda Pettiford  
 DHHS-DPH Branch Head Printed Name



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 December 2016

	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
<b>ACCOUNTS</b>				
Salary & Fringe	\$48,942.00	\$20,039.34	\$1,958.95	\$26,943.71
Staff Development	\$1,013.00	\$0.00	\$419.00	\$594.00
Supplies & Materials-Other	\$9,329.17	\$2,667.33	\$441.51	\$6,220.33
Equipment - IT	\$2,579.03	\$2,579.03		\$0.00
Equipment Office	\$400.00	\$0.00		\$400.00
Travel	\$18,140.00	\$17,146.15	\$993.85	\$0.00
Media/Communication - Advertising	\$6,500.00	\$1,250.00	\$750.00	\$4,500.00
Media/Communication - Websites & Materials	\$533.00	\$311.00	\$37.00	\$185.00
Media/Communication - Promotional Items	\$758.00	\$0.00		\$758.00
Dues & Subscriptions	\$1,535.80	\$963.00	\$108.00	\$464.80
Operational Other Insurance & Bonding	\$1,743.00	\$1,743.00		\$0.00
Utilities-Telephone	\$1,788.00	\$703.99	\$120.86	\$963.15
Utilities - Internet	\$352.00	\$221.01	\$37.00	\$93.99
Subcontracts and Grants	\$12,932.00	\$3,440.28	\$354.78	\$9,136.94
Subcontracting/Grants (NC Pregnancy Centers)	\$193,455.00	\$74,701.64	\$14,774.40	\$103,978.96
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$125,765.77</b>	<b>\$19,995.35</b>	<b>\$154,238.88</b>



## MONTHLY FINANCIAL REPORT Sub-Contractors

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship Sub-Contractors  
June 2016 - May 2017  
33455  
December 2016

	APPROVED CONTRACT BUDGET Includes Realignments	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
<b>ACCOUNTS</b>				
Repair & Maintenance	\$1,899.00	\$541.58		\$1,357.42
Staff Development	\$13,868.00	\$3,592.00	\$2,594.00	\$7,682.00
Supplies & Materials-Other	\$57,657.44	\$20,423.13	\$3,856.54	\$33,377.77
Supplies & Materials-Furniture	\$8,795.67	\$3,602.98	\$157.94	\$5,034.75
Equipment (IT) & Professional IT	\$11,437.00	\$5,330.87		\$6,106.13
Equipment (Office/Comm)	\$5,410.37	\$1,997.33	\$213.04	\$3,200.00
Travel	\$20,240.00	\$7,766.54	\$1,730.76	\$10,742.70
Media/Communication-Publications	\$3,085.00	\$1,522.67		\$1,562.33
Media/Communication-Logos	\$650.00	\$320.00		\$330.00
Media/Communication-Advertising	\$19,405.03	\$9,596.31	\$3,156.97	\$6,651.75
Media/Communication-Audiovisual	\$2,770.00	\$175.00		\$2,595.00
Media/Communication-Promotional Items	\$5,081.00	\$1,858.84		\$3,222.16
Media/Communication-Websites & Materials	\$7,829.35	\$3,885.00	\$124.00	\$3,820.35
Media/Communication-Public Serv Announcements	\$50.00	\$0.00		\$50.00
Dues & Subscriptions	\$346.00	\$346.00		\$0.00
Operating Expenses-Incentives & Participants	\$34,808.14	\$13,620.39	\$2,941.15	\$18,246.60
Rent	\$123.00	\$123.00		\$0.00
<b>Total</b>	<b>\$193,455.00</b>	<b>\$74,701.64</b>	<b>\$14,774.40</b>	<b>\$103,978.96</b>







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

February 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

**Women's Health Branch**

MAR 05 2015

**Received**

31318

Contract ID # 31318

1600130447

NCAS #

\$35,398.03

Total Expenditure

*PJ*  
*\$31,764.40*  
*BP*

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

Item Description			DHHS Amount
	YES	NO	
Salary & Fringe			\$2,914.05
Dues and Subscriptions			\$0.00
Supplies & Materials - Other			\$1,332.52
Equipment (IT)			\$0.00
Equipment (Office/Telephone)			\$0.00
Travel			\$426.21
Media/Communication-Websites & Materials			\$37.00
Media/Communication-Advertising			\$3,950.00
Utilities - Internet			\$31.86
Utilities - Telephone			\$132.00
Subcontracting/Grants (Pregnancy Centers)			\$26,574.39
Staff Development			\$0.00
<b>Subtotal</b>		\$0.00	\$35,398.03
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account Center			
536G02 13A1-5832-AR			

*TP*  
*\$28,940.76*  
*TP*  
*31,764.40*

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

3/3/15  
 Date

Mail to: Appropriate Division Contract Administrator

[Signature] 3/9/15  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

[Signature] 3/10/15  
 DHHS-DPH Branch Head Signature & Date  
Belinda Pettiford  
 DHHS-DPH Branch Head Printed Name



# N.C. Department of Health and Human Services

Division of Public Health

Women & Children's Health/ WHB

Section/Branch

## Contract Expenditure Report

February 2015-Revised

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

31318

Contract ID #:

1600130147

NCAS #:

\$37,764.40

Total Expenditure

Contractor match is REQUIRED by this contract:

(Place an "X" in the appropriate box.)

Item Description	Item Number	X		DHHS Amount
		YES	NO	
Salary & Fringe				\$2,914.05
Dues and Subscriptions				\$0.00
Supplies & Materials - Other				\$1,332.52
Equipment (IT)				\$0.00
Equipment (Office/Telephone)				\$0.00
Travel				\$426.21
Media/Communication-Websites & Materials				\$37.00
Media/Communication-Advertising				\$3,950.00
Utilities - Internet				\$31.86
Utilities - Telephone				\$132.00
Subcontracting/Grants (Pregnancy Centers)				\$28,340.76
Staff Development				\$0.00
Subtotal			\$0.00	\$37,764.40
<b>THIS SECTION FOR DPH USE ONLY:</b>				
Company 2B01				
Account Center				
536G02 13A1-5832-AR				

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director

Authorized Contractor Printed Name & Title

Signature

Date

Mail to: Appropriate Division Contract Administrator

DHHS-DPH Contract Administrator Signature & Date

DHHS-DPH Branch Head Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

DHHS-DPH Branch Head Printed Name



BC

AVAILABLE FUNDS INQUIRY

162

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_

```
=====
      COMP / ACCT / CNTR                ALTERNATE COMP / ACCT / CNTR
2B01 536G02                13A15832AR    2B01 536G02XXXXX    13A15832AR
=====
```

ACCT DESC: NGO DIRECTED GRANTS OTHER ORIG APPROPRIATION: 300,000.00  
 CNTR DESC: LAST ACTIVITY: 03/10/2015

	300,000.00	(AUTH. BUDGET)		300,000.00	(AUTH. BUDGET)
-	0.00	(COMMITMENT ) -		0.00	(COMMITMENT )
-	197,944.52	(ENCUMBRANCE ) -		197,944.52	(ENCUMBRANCE )
-	102,055.48	(EXPENDITURE ) -		102,055.48	(EXPENDITURE )
-----			-----		
=	0.00	(AVAIL BAL)	=	0.00	(AVAIL BAL)

L	OVEREXPEND	A	E	C G																
V	TOLERANCE	BDG	YTD	P	EST	N	L R	ACTIVE	INACTIVE											
L	POST	AMT	PCT	GRP	LTD	P	REV	EXP	C	COMM	S	P	STAT	DATE	DATE					
1	Y	9999	999		Y	Y	N	Y	Y	Y	Y	5	6	0						



Mar 11, 2015 9:28:09 AM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 03/11/2015 09:27:56

BROWSE: \_\_\_\_\_

=====

BUY ENTITY : 2BBS

PO NO. : 1600131318

PO LINE NO. : 1

BLANKET REL. NO. : \_\_\_\_\_

TAX/VAT CODE :

TAX/VAT COST : .00

BC STATUS :

ADDITIONAL COST CODE: OPER APPR/REJ :

ADDITIONAL COST : .00 DATE APPR/REJ :

GL EFF. DATE : 11/04/2014

QUANTITY ORDERED UOP: 1

CURRENCY CODE :

UNIT PRICE : 300,000.00000

DISTRIBUTION IND:

EXTENDED AMOUNT : 300,000.00

TOTAL LINE VALUE : 300,000.00

GL COMPANY : 2B01

QUANTITY ORDERED SKU: 1.00

GL ACCOUNT : 536G02

TARGET PRICE : .00000

GL CENTER : 13A15832AR

EXTENDED AMOUNT : .00

BID NUMBER :

STANDARD UNIT COST : .00000

PROJ/NCG/FED : OWN8022D

EXTENDED AMOUNT : .00

ACCOUNTING RULE : 02



Mar 11, 2015 9:28:14 AM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 03/11/2015 09:28:01  
ROWSE: \_\_\_\_\_

=====

BUY ENTITY	: 2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	: 1600131318	
PO LINE NO.	: 0001	
BLANKET REL. NO.	:	
CURRENCY CODE	:	
PAYMENT BASIS	: SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
PO HEADER	: 300,000.00	102,055.48	197,944.52
PO HEADER TAX/VAT	: .00	.00	.00
PO HEADER ADDL COST	: .00	.00	.00
BLANKET	:		
BLANKET TAX/VAT	:		
BLANKET ADDL COST	:		
PO LINE	: 300,000.00	102,055.48	197,944.52
PO LINE TAX/VAT	: .00	.00	.00
PO LINE ADDL COST	: .00	.00	.00



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**

Carolina Pregnancy Care Fellowship

**CONTRACT PERIOD:**

November 2014- May 2015

**CONTRACT #:**

31318

**REPORTING PERIOD:**

February 2015

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$26,370.00	\$10,086.68		\$2,914.05	\$13,369.27
Staff Development	\$939.00	\$654.00		\$0.00	\$285.00
Supplies & Materials-Other	\$14,243.00	\$1,546.49	(\$2,107.00)	\$1,332.52	\$9,256.99
Equipment (IT)	\$245.00	\$214.17		\$0.00	\$30.83
Equipment (Office/Telephone)	\$4,374.00	\$6,176.58	\$1,803.00	\$0.00	\$0.42
Travel	\$6,614.00	\$2,994.59		\$426.21	\$3,193.20
Communication/Publications	\$985.00	\$0.00		\$0.00	\$985.00
Communication/Advertising	\$17,000.00	\$4,234.70		\$3,950.00	\$8,815.30
Communication/Websites & Materials	\$259.00	\$111.00		\$37.00	\$111.00
Dues & Subscriptions	\$668.00	\$504.00	\$304.00	\$0.00	\$468.00
Operational Other Insurance & Bonding	\$1,743.00	\$0.00		\$0.00	\$1,743.00
Utilities-Telephone	\$979.00	\$365.44		\$132.00	\$481.56
Utilities - Internet	\$224.00	\$95.58		\$31.86	\$96.56
Subcontracts and Grants	\$2,427.00	\$0.00		\$0.00	\$2,427.00
Subcontracting/Grants (Preg Ctrs)	\$222,930.00	\$75,072.25		\$26,574.39	\$121,283.36
				28,940.74	
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$102,055.48</b>	<b>\$0.00</b>	<b>\$35,398.03</b>	<b>\$162,546.49</b>

31,764.40 160,180.12



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

Rec'd 3-10-17

**Contract Expenditure Report**

February 2017  
 mo/yr of expenditure  
 Carolina Pregnancy Care Fellowship  
 Contractor  
 Bobbie Meyer  
 Project Director  
 Training & Technical Assistance to Pregnancy Care Centers  
 Purpose

33455  
 Contract ID #:  
 1600133455  
 NCAS #:  
 \$23,277.90  
 Total Expenditure

**Contractor match is REQUIRED by this contract:**  
 (Place an "X" in the appropriate box.)

Item Description	YES		Contractor Amount	DHHS Amount
	Item Number	NO		
Salary/Fringe				\$3,606.50
Staff Development				\$95.00
Supplies & Materials - Other				\$499.21
Equipment (IT)				
Equipment (Office)				
Travel				
M/C - Advertising				\$810.54
M/C - Promotional Items				\$750.00
M/C - Websites & Materials				
Dues & Subscriptions				\$37.00
Operational Other - Insurance & Bonding				\$108.00
Subcontracts and Grants				
Utilities - Telephone				\$268.19
Utilities - Internet				\$121.07
Sub-Contractors (Pregnancy Centers)				\$37.00
				\$16,945.39
<b>Subtotal</b>				
<b>THIS SECTION FOR DPH USE ONLY:</b>				
Company 2B01			\$0.00	\$23,277.90
Account 536G02	Center 13A1-5832-AR			

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

3/7/17  
 Date

Mail to: Appropriate Division Contract Administrator

[Signature]  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel  
 DHHS-DPH Contract Administrator Printed Name

[Signature]  
 DHHS-DPH Branch Head Signature & Date

Belinda Pettiford  
 DHHS-DPH Branch Head Printed Name



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 February 2017

ACCOUNTS	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
	\$48,942.00	\$25,338.95	\$3,606.50	\$19,996.55
Salary & Fringe	\$1,013.00	\$419.00	\$95.00	\$499.00
Staff Development	\$9,329.17	\$4,156.78	\$499.21	\$4,673.18
Supplies & Materials-Other	\$2,579.03	\$2,579.03		\$0.00
Equipment - IT	\$400.00	\$0.00		\$400.00
Equipment Office	\$21,726.67	\$18,443.35	\$810.54	\$2,472.78
Travel	\$6,500.00	\$2,753.18	\$750.00	\$2,996.82
Media/Communication - Advertising	\$533.00	\$385.00	\$37.00	\$111.00
Media/Communication - Websites & Materials	\$758.00	\$0.00		\$758.00
Media/Communication - Promotional Items	\$1,535.80	\$1,179.00	\$108.00	\$248.80
Dues & Subscriptions	\$1,743.00	\$1,743.00		\$0.00
Operational Other Insurance & Bonding	\$1,788.00	\$945.71	\$121.07	\$721.22
Utilities-Telephone	\$352.00	\$295.01	\$37.00	\$19.99
Utilities - Internet	\$9,345.33	\$4,574.44	\$268.19	\$4,502.70
Subcontracts and Grants	\$193,455.00	\$105,130.71	\$16,945.39	\$71,378.90
Subcontracting/Grants (NC Pregnancy Centers)	\$300,000.00	\$167,943.16	\$23,277.90	\$108,778.94
<b>TOTAL</b>				



## MONTHLY FINANCIAL REPORT Sub-Contractors

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship Sub-Contractors  
June 2016 - May 2017  
33455  
February 2017

	APPROVED CONTRACT BUDGET Includes Realignments	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
ACCOUNTS				
Repair & Maintenance	\$1,899.00	\$541.58	\$0.00	\$1,357.42
Staff Development	\$13,868.00	\$7,824.00	\$1,257.00	\$4,787.00
Supplies & Materials-Other	\$57,657.44	\$34,395.51	\$6,590.00	\$16,671.93
Supplies & Materials-Furniture	\$8,795.67	\$3,760.92	\$1,975.00	\$3,059.75
Equipment (IT) & Professional IT	\$11,437.00	\$5,330.87	\$0.00	\$6,106.13
Equipment (Office/Comm)	\$5,410.37	\$2,423.41	\$1,148.02	\$1,838.94
Travel	\$20,240.00	\$10,702.88	\$1,974.65	\$7,562.47
Media/Communication-Publications	\$3,085.00	\$1,522.67		\$1,562.33
Media/Communication-Logos	\$650.00	\$320.00		\$330.00
Media/Communication-Advertising	\$19,405.03	\$13,652.82	\$641.15	\$5,111.06
Media/Communication-Audiovisual	\$2,770.00	\$175.00		\$2,595.00
Media/Communication-Promotional Items	\$5,081.00	\$1,858.84		\$3,222.16
Media/Communication-Websites & Materials	\$7,829.35	\$4,649.83	\$149.00	\$3,030.52
Media/Communication-Public Serv Announcements	\$50.00	\$0.00	\$50.00	\$0.00
Dues & Subscriptions	\$346.00	\$346.00		\$0.00
Operating Expenses-Incentives & Participants	\$34,808.14	\$17,503.38	\$3,160.57	\$14,144.19
Rent	\$123.00	\$123.00		\$0.00
<b>Total</b>	<b>\$193,455.00</b>	<b>\$105,130.71</b>	<b>\$16,945.39</b>	<b>\$71,378.90</b>







# **CONTRACT BUDGET REALIGNMENT**

**CONTRACTOR:**

Carolina Pregnancy Care Fellowship

**CONTRACT PERIOD:**

November 2014 - March 2015

**CONTRACT #:**

31318

**DATE OF REVISION:**

January 13, 2015

**CENTER'S NAME:**

**LOCATION OF CENTER:**

**Line Item**  
(e.g. Personnel; Supplies; Equipment)

**Previously  
Approved  
Budget**

**Increase**

**Decrease**  
(enter as a negative  
number)

**Revised Budget**

Dues and Subscriptions

\$668.00

\$304.00

\$304.00

\$972.00

Materials & Supplies Beg App Budget = \$14,243.00

\$12,440.00

\$304.00

\$12,744.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

**TOTAL**

\$13,108.00

\$304.00

\$304.00

\$13,716.00

**Director's Signature**

**Contractor Administrator Signature:**

(DPH Contract Administrator signs only when revision is approved.)

*Chuck DeLo*

Dues and Subscriptions: NIFLA is a tax-exempt organization which provides pregnancy help centers legal education, consultation, and training. Membership will assist CPCF to keep abreast of issues that impact pregnancy centers and to pass on the knowledge to affiliate NC pregnancy centers. \$265.00.  
Membership with American Institute for Professional Bookkeepers - \$60.00. The General Ledger monthly newsletters publishes update on the latest bookkeeping, accounting and tax news.  
Materials & Supplies-Other: Will decrease 2 cases of paper @ \$56 per case and 2 ink cartridges @ 100.33 per packet = \$312.66.

Please give the reason for the change in the justification box.

CPCF realigned Supplies and Materials - Other December 2014 decreasing the amount by \$1803.00.







CONTRACTOR:	Carolina Pregnancy Care Fellowship
CONTRACT PERIOD:	July 2016 - May 2017
CONTRACT #:	33455
DATE OF REVISION:	January 17, 2017
CENTER'S NAME:	Carolina Pregnancy Care Fellowship
LOCATION OF CENTER:	Winston-Salem

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease <i>Use negative number</i>	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Travel	\$18,140.00	\$3,586.67		\$21,726.67
Subcontracting and Grants for C/PCF- Salary	\$12,932.00		(\$3,586.67)	\$9,345.33
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL	\$31,072.00	\$3,586.67	(\$3,586.67)	\$31,072.00

**Sign here**

Bobbie Meyer

(DPH Contract Administrator signs only when revision is approved.)  
Please give the reason for the change in the justification box:

**Travel Increase:** Fall Conference Lodging and Meals were greater than budgeted: 90 participants, 50 rooms, 180 breakfasts (2 days), 90 lunches, and 90 dinners were budgeted. Actual participants were 126, 60 rooms, 202 breakfasts, 113 lunches and 101 dinners were actual amounts charged, which included water for session participants. The increase was \$1,911.14 than actually budgeted originally.

**Subcontracting and Grants Budget - Salary/Wages Decrease \$3,566.67.** As of date subcontractors have shown little interest in the Nurse Sonographer Review Program. We would like to decrease \$1,675.53 to cover travel costs that were not initially submitted in the budget for the Director's mileage to early Access Prenatal Care Workshops, 3 Regional workshops, and a Best Practices Workshop. In addition we would like to realign needed funds for travel expenses for PT Director's Assistant to include mileage, meals and lodging to Wilmington and 2 trips to Raleigh and 2 lunches for Regional and Best Practices Workshops which also were not submitted in the original budget. We would also like to decrease \$1911.14 to cover the increase of travel expenses that was generated from greater participation of sub-contractors who attended the Fall Conference in Black Mountain in October.



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

*Women's Health Branch*

FEB 03 2015

**Received** 31318

**Contract Expenditure Report**

January 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

Contract ID #:

1600130447

NCAS #:

\$36,317.91

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

	YES	NO	
Item Description	Item Number	Contractor Amount	DHHS Amount
Salary & Fringe			\$3,668.00
Dues and Subscriptions			\$304.00
Supplies & Materials - Other			\$1,358.26
Equipment (IT)			\$0.00
Equipment (Office/Telephone)			\$0.00
Travel			\$1,556.66
Media/Communication-Websites & Materials			\$37.00
Media/Communication-Advertising			\$2,950.00
Utilities - Internet			\$31.86
Utilities - Telephone			\$132.00
Subcontracting/Grants (Pregnancy Centers)			\$25,921.13
Staff Development			\$359.00
<b>Subtotal</b>		\$0.00	\$36,317.91
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account Center			
536G02 13A1-5832-AR			

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

2/3/15  
 Date

Mail to: Appropriate Division Contract Administrator

[Signature] 2/6/15  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel  
 DHHS-DPH Contract Administrator Printed Name

[Signature] 2/6/15  
 DHHS-DPH Branch Head Signature & Date  
Belinda Pettiford  
 DHHS-DPH Branch Head Printed Name



Feb 9, 2015

9:36:36 AM

BC

## AVAILABLE FUNDS INQUIRY

162

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_

=====

COMP / ACCT / CNTR	ALTERNATE COMP / ACCT / CNTR
2B01 536G02                      13A15832AR	2B01 536G02XXXXX                      13A15832AR

ACCT DESC: NGO DIRECTED GRANTS OTHER ORIG APPROPRIATION: 300,000.00

CNTR DESC: LAST ACTIVITY: 02/06/2015

300,000.00 (AUTH. BUDGET)	300,000.00 (AUTH. BUDGET)
-                      0.00 (COMMITMENT ) -	0.00 (COMMITMENT )
-                      234,262.43 (ENCUMBRANCE ) -	234,262.43 (ENCUMBRANCE )
-                      65,737.57 (EXPENDITURE ) -	65,737.57 (EXPENDITURE )
-----	-----
=                      0.00 (AVAIL BAL)	=                      0.00 (AVAIL BAL)

L	OVEREXPEND	A	E	C G		
V	TOLERANCE	BDG YTD P	EST	N	L R	ACTIVE INACTIVE
L	POST AMT	PCT GRP LTD P	REV EXP	C COMM	S P	STAT DATE DATE
1	Y 9999 999	Y Y	N Y	Y Y	5 6	0



Feb 9, 2015

9:50:58 AM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 02/09/2015 09:50:28

BROWSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS	
PO NO.	:	1600131318	
PO LINE NO.	:	1	
BLANKET REL. NO.	:	_____	
TAX/VAT CODE	:		
TAX/VAT COST	:	.00	BC STATUS :
ADDITIONAL COST CODE:			OPER APPR/REJ :
ADDITIONAL COST	:	.00	DATE APPR/REJ :
			GL EFF. DATE : 11/04/2014
QUANTITY ORDERED UOP:		1	CURRENCY CODE :
UNIT PRICE	:	300,000.00000	DISTRIBUTION IND:
EXTENDED AMOUNT	:	300,000.00	
TOTAL LINE VALUE	:	300,000.00	GL COMPANY : 2B01
QUANTITY ORDERED SKU:		1.00	GL ACCOUNT : 536G02
TARGET PRICE	:	.00000	GL CENTER : 13A15832AR
EXTENDED AMOUNT	:	.00	BID NUMBER :
STANDARD UNIT COST	:	.00000	PROJ/NCG/FED : OWN8022D
EXTENDED AMOUNT	:	.00	ACCOUNTING RULE : 02



Feb 9, 2015 9:51:14 AM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 02/09/2015 09:50:45

BROWSE: \_\_\_\_\_

=====

BUY ENTITY	: 2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	: 1600131318	
PO LINE NO.	: 0001	
BLANKET REL. NO.	:	
CURRENCY CODE	:	
PAYMENT BASIS	: SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
--	--------------------	------------------	---------------

PO HEADER	:	300,000.00	65,737.57	234,262.43
PO HEADER TAX/VAT	:	.00	.00	.00
PO HEADER ADDL COST	:	.00	.00	.00
BLANKET	:			
BLANKET TAX/VAT	:			
BLANKET ADDL COST	:			
PO LINE	:	300,000.00	65,737.57	234,262.43
PO LINE TAX/VAT	:	.00	.00	.00
PO LINE ADDL COST	:	.00	.00	.00



FEB 03 2015

Received

## MONTHLY FINANCIAL REPORT

CONTRACTOR:

Carolina Pregnancy Care Fellowship

CONTRACT PERIOD:

November 2014- May 2015

CONTRACT #:

31318

REPORTING PERIOD:

January 2015

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$26,370.00	\$6,418.68		\$3,668.00	\$16,283.32
Staff Development	\$939.00	\$295.00		\$359.00	\$285.00
Supplies & Materials-Other	12136 \$14,243.00	\$188.23	(\$2,107.00)	\$1,358.26	\$10,589.51
Equipment (IT)	\$245.00	\$214.17		\$0.00	\$30.83
Equipment (Office/Telephone)	6177 \$4,374.00	\$6,176.58	\$1,803.00	\$0.00	\$0.42
Travel	\$6,614.00	\$1,437.93		\$1,556.66	\$3,619.41
Communication/Publications	\$985.00	\$0.00		\$0.00	\$985.00
Communication/Advertising	\$17,000.00	\$1,284.70		\$2,950.00	\$12,765.30
Communication/Websites & Materials	\$259.00	\$74.00		\$37.00	\$148.00
Dues & Subscriptions	972 \$668.00	\$200.00	\$304.00	\$304.00	\$164.00
Operational Other Insurance & Bonding	\$1,743.00	\$0.00		\$0.00	\$1,743.00
Utilities-Telephone	\$979.00	\$233.44		\$132.00	\$613.56
Utilities - Internet	\$224.00	\$63.72		\$31.86	\$128.42
Subcontracts and Grants	\$2,427.00	\$0.00		\$0.00	\$2,427.00
Subcontracting/Grants (Preg Ctrs)	\$222,930.00	\$49,151.12		\$25,921.13	\$147,857.75
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$65,737.57</b>	<b>\$0.00</b>	<b>\$36,317.91</b>	<b>\$497,640.52</b>

197,944.52







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

Women's Health Branch  
 Received  
 FEB 01 2016  
 FEB 01 2016

January 2016  
 mo/yr of expenditure  
 Carolina Pregnancy Care Fellowship  
 Contractor  
 Bobbie Meyer  
 Project Director  
 Training & Technical Assistance to Pregnancy Care Centers  
 Purpose

31787  
 Contract ID #:  
 1600131787  
 NCAS #:  
**\$19,473.94**  
 Total Expenditure

**Contractor match is REQUIRED by this contract:**  
 (Place an "X" in the appropriate box.)

YES	X
NO	

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary /Fringe			\$2,513.00
Staff Development			\$405.00
Supplies & Materials-Other			\$71.21
Travel			\$262.12
Media/Communication - Logos			
Media/Communication - Advertising			\$750.00
Media/Communication - Websites & Materials			\$37.00
Dues & Subscriptions			\$49.00
Operational Other-Insurance & Bonding			
Subcontracts and Grants			
Utilities - Telephone			\$115.03
Utilities - Internet			\$19.95
Sub-Contractors (NC Pregnancy Centers)			\$15,251.63
Supplies & Materials - Furniture			
<b>Subtotal</b>		<b>\$0.00</b>	<b>\$19,473.94</b>
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account Center			
536G02 13A1-5832-AR			

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

2/3/16  
 Date

Mail to: Appropriate Division Contract Administrator

[Signature] 2/8/16  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel  
 DHHS-DPH Contract Administrator Printed Name

[Signature] 2/9/16  
 DHHS-DPH Branch Head Signature & Date  
Belinda Patterson  
 DHHS-DPH Branch Head Printed Name







COMP / ACCT / CNTR										ALTERNATE COMP / ACCT / CNTR									
2B01 536G02					13A15832AR					2B01 536G02XXXXX					13A15832AR				
ACCT DESC: NGO DIRECTED GRANTS OTHER										ORIG APPROPRIATION: 300,000.00									
CNTR DESC:										LAST ACTIVITY: 02/08/2016									
300,000.00 (AUTH. BUDGET)										300,000.00 (AUTH. BUDGET)									
- 0.00 (COMMITMENT ) -										0.00 (COMMITMENT )									
- 153,314.19 (ENCUMBRANCE ) -										153,314.19 (ENCUMBRANCE )									
- 146,685.81 (EXPENDITURE ) -										146,685.81 (EXPENDITURE )									
-----										-----									
= 0.00 (AVAIL BAL)					=					0.00 (AVAIL BAL)									

L	OVEREXPEND		A		E		C G							
V	TOLERANCE	BDG YTD P	EST		N		L R		ACTIVE		INACTIVE			
L	POST AMT	PCT GRP LTD P	REV EXP	C	COMM	S P	STAT		DATE		DATE			

1	Y	9999	999		Y	Y	N	Y	Y	Y	5	6	0	
---	---	------	-----	--	---	---	---	---	---	---	---	---	---	--







Feb 9, 2016 11:24:23 AM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 02/09/2016 11:24:15  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS	
PO NO.	:	1600131787	
PO LINE NO.	:	1	
BLANKET REL. NO.	:	_____	
TAX/VAT CODE	:		
TAX/VAT COST	:	.00	BC STATUS :
ADDITIONAL COST CODE:			OPER APPR/REJ :
ADDITIONAL COST	:	.00	DATE APPR/REJ :
			GL EFF. DATE : 06/26/2015
QUANTITY ORDERED UOP:		1	CURRENCY CODE :
UNIT PRICE	:	300,000.00000	DISTRIBUTION IND:
EXTENDED AMOUNT	:	300,000.00	
TOTAL LINE VALUE	:	300,000.00	GL COMPANY : 2B01
QUANTITY ORDERED SKU:		1.00	GL ACCOUNT : 536G02
TARGET PRICE	:	.00000	GL CENTER : 13A15832AR
EXTENDED AMOUNT	:	.00	BID NUMBER :
STANDARD UNIT COST	:	.00000	PROJ/NCG/FED : 0Y9T0281
EXTENDED AMOUNT	:	.00	ACCOUNTING RULE : 02







Feb 9, 2016 11:24:28 AM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 02/09/2016 11:24:25  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	: 2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	: 1600131787	
PO LINE NO.	: 0001	
BLANKET REL. NO.	:	
CURRENCY CODE	:	
PAYMENT BASIS	: SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
--	--------------------	------------------	---------------

PO HEADER	: 300,000.00	146,685.81	153,314.19
PO HEADER TAX/VAT	: .00	.00	.00
PO HEADER ADDL COST	: .00	.00	.00
BLANKET	:		
BLANKET TAX/VAT	:		
BLANKET ADDL COST	:		
PO LINE	: 300,000.00	146,685.81	153,314.19
PO LINE TAX/VAT	: .00	.00	.00
PO LINE ADDL COST	: .00	.00	.00



100





# MONTHLY FINANCIAL REPORT

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 REPORTING PERIOD:

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 December 2015

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$39,776.00	\$21,736.49	\$3,290.00	\$2,513.00	\$18,816.51
Staff Development	\$909.00	\$504.00	\$0.00	\$405.00	\$0.00
Supplies & Materials-Other	\$7,531.00	\$2,730.16	(\$4,500.84)	\$71.21	\$228.79
Supplies & Materials-Furniture	\$0.00	\$486.90	\$487.00		\$0.10
Equipment - IT	\$0.00	\$0.00	\$257.00		\$257.00
Travel	\$15,662.00	\$14,146.58	\$2,326.00	\$262.12	\$3,579.30
Media/Communication - Logos	\$195.00	\$0.00	(\$195.00)		\$0.00
Media/Communication - Advertising	\$4,529.00	\$6,491.88	\$2,712.88	\$750.00	\$0.00
Media/Communication - Websites & Materials	\$652.00	\$409.00	\$150.00	\$37.00	\$356.00
Dues & Subscriptions	\$877.00	\$462.00	\$0.00	\$49.00	\$366.00
Operational Other Insurance & Bonding	\$1,743.00	\$805.00	(\$938.00)	\$0.00	\$0.00
Utilities-Telephone	\$1,539.00	\$805.21	(\$419.13)	\$115.03	\$199.63
Utilities - Internet	\$352.00	\$152.88	\$0.00	\$19.95	\$179.17
Subcontracts and Grants	\$8,774.00	\$250.00	(\$3,169.91)	\$0.00	\$5,354.09
Subcontracting/Grants (NC Pregnancy Centers)	\$217,461.00	\$97,705.51	\$0.00	\$15,251.63	\$104,503.86
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$146,685.61</b>	<b>\$0.00</b>	<b>\$19,473.94</b>	<b>\$133,840.45</b>







CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
DATE OF REVISION:  
CENTER'S NAME:  
LOCATION OF CENTER:.

**Carolina Pregnancy Care Fellowship**  
**Winston-Salem**

Line Item (e.g., Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Travel	\$18,140.00	\$3,586.67		\$21,726.67
Subcontracting and Grants for CPCF - Salary	\$12,932.00		(\$3,586.67)	\$9,345.33
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL	\$31,072.00	\$3,586.67	(\$3,586.67)	\$31,072.00

2/3/17

**Travel Increase:** Fall Conference Lodging and Meals were greater than budgeted: 90 participants, 50 rooms, 180 breakfasts (2 days), 90 lunches, and 90 dinners were budgeted. Actual participants were 126, 60 rooms, 202 breakfasts, 113 lunches and 101 dinners were actual amounts charged, which included water for session participants. The increase was \$1,911.14 than actually budgeted originally.

**Subcontracting and Grants Budget - Salary/Wages Decrease \$3,586.67.** As of date subcontractors have shown little interest in the Nurse Sonographer Review Program. We would like to decrease \$1,675.53 to cover travel costs that were not initially submitted in the budget for the Director's mileage to early Access Prenatal Care Workshops, 3 Regional workshops, and a Best Practices Workshop. In addition we would like to realign needed funds for travel expenses for PT Director's Assistant to include mileage, meals and lodging to Wilmington and 2 trips to Raleigh and 2 lunches for Regional and Best Practices Workshops which also were not submitted in the original budget. We would also like to decrease \$1911.14 to cover the increase of travel expenses that was generated from greater participation of sub-contractors who attended the Fall Conference in Black Mountain in October. Please see the attached documents that breaks down the travel expenses. We are only submitting a portion of what is shown on the "Changes Needed in 2017 Travel Budget" since we have projected a total of travel funds needed for the current grant period of \$3,586.67 which includes site visits and lodging and meals for Heartbeat Conference that were originally included in the budget.



## Changes Needed in 2017 Travel Budget

### I. Increased Activity and Need in Western NC

- Training new directors in Brevard and Waynesville
- A workshop on early Access to Prenatal Care added in Asheville
- The original plan to cover onsite visits to Asheville, Hendersonville, Taylorsville and Brevard had to be revised. A separate trip to Hendersonville was necessary.

### II. Unplanned trip to determine the feasibility of our annual conference at Oak Island, NC

### III. Inadvertent Omission of travel to workshops

- Early Access to Prenatal Care workshops (mileage, meals, and sometimes lodging) in Sanford, Statesville, Wilkesboro, Greenville, Morehead City, Asheville, and Franklin. 1,497 miles x .54 = **\$808.38** in 2016
- Regional workshops on Pregnancy and Drug Use – Salisbury, Raleigh, Asheville, and Winston Salem (mileage, meals and sometimes lodging) - 596 miles x .535 = \$318.86, lodging 2 nites x 67.30 = \$134.60; 2 lunches and 2 dinners \$29.60 x 2 = \$59.20 Total = **\$512.66**
- Best Practices in Raleigh – 220 miles x .535 = \$117.70, lodging \$67.30, 1 lunch and 1 dinner \$29.60 = **\$214.60**

### IV. Changes in Assistant Director's Travel

- Additional onsite visit to Wilmington (inadvertently left out) – 238 miles x .535 = \$127.33; lodging \$67.30; breakfast, lunch, dinner - \$37.90 = **\$232.53**
- Travel to workshops in Raleigh : Best Practices and Pregnancy and Drug Use –both in Raleigh – Miles 2 x 170 x 2 .535 = \$ 181.90; 2 lunches, \$21.80, = **\$203.70**



# Plan for Travel January – May 2017

Dates still undetermined

Onsite Visits to Centers		Total miles		Lodging	Meals	
1	Winston Salem to Taylorsville (63, to Wilkesboro (18), return to Winston Salem (55)	136	72.76		1L	
2	Winston Salem to Yadkinville and return	40	21.40			
3	Winston Salem to Elkin (44), Sparta (29), and return (72)	145	77.58		1L 1D	
4	Winston Salem to Raleigh (2 centers) (110), Knightdale(15), Smithfield (24), Fuquay Varina (30) and return (195)	284	151.94	2 nights	2L, 2D	
5	Winston Salem to Forest City (124), Shelby (20), Denver (37), Hickory (28) and return (71)	280	149.80		2L, D	
6	Winston Salem to Gastonia (97), Harrisburg (36), return (70)	203	108.61		2L, D	
7	Winston Salem to Burnsville (144) and return	288	154.08		L, D	
Trainings and Workshops						
1	Winston Salem to Wilkesboro and return (Early Access to Prenatal Care workshop)	110	58.85		L	
2	Best Practices workshop – Raleigh (110) and return to Winston Salem	220	117.70	1 night	1L, D	
3	Regional – Salisbury (43) and return	86	46.01			
4	Regional- Raleigh (110) and return	220	117.70	1 night	1L, D	
5	Regional – Asheville (145) and return	290	155.15	1 night	1L, D	
	Total	2,302	\$1,231.57	\$336.50	\$310.00	\$1878.07
Onsite Visits to Centers – PT Directors Assistant						
1	Onsite Visits originally budgeted and will be visited in 2017 less visit to Morehead City – 782 miles, 2 nights lodging and 2 breakfasts, 6 lunches and 2 dinners	782	418.37	134.60	119.40	
2	Greenville to Wilmington and return to Greenville – Onsite Visit	238	127.33	67.30	37.90	
3	Regional \$ Best Practices both in Raleigh – mileage 170 x 2 roundtrips & 2 lunches	340	181.90	0	21.80	
	Total	1360	\$727.60	\$201.90	\$179.10	\$1108.60
Director's Lodging and Meals - Heartbeat Conference April 2017				397.50	202.50	\$600







CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
DATE OF REVISION:  
CENTER'S NAME:  
LOCATION OF CENTER:

July 2016 - May 2017

33455

January 17, 2017

**Carolina Pregnancy Care Fellowship**

Winston-Salem

Line Item (e.g., Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Travel	\$18,140.00	\$3,586.67		\$21,726.67
Subcontracting and Grants for CPCF - Salary	\$12,932.00		(\$3,586.67)	\$9,345.33
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL	\$31,072.00	\$3,586.67	(\$3,586.67)	\$31,072.00

**Center Director's Signature**

**Sign here**

**Contractor Administrator Signature:**

(DPH Contract Administrator signs only when revision is approved.)

**Please give the reason for the change in the justification box:**

**Travel Increase:** Fall Conference Lodging and Meals were greater than budgeted: 90 participants, 50 rooms, 180 breakfasts (2 days), 90 lunches, and 90 dinners were budgeted. Actual participants were 126, 60 rooms, 202 breakfasts, 113 lunches and 101 dinners were actual amounts charged, which included water for session participants. The increase was \$1,911.14 than actually budgeted originally.

Subcontracting and Grants Budget/Salary/Wages Decrease \$3,566.67. As of date subcontractors have shown little interest in the Nurse Sonography Review Program. We would like to decrease \$1,675.53 to cover travel costs that were not initially submitted in the budget for the Director's mileage to early Access Prenatal Care Workshops, 3 Regional workshops, and a Best Practices Workshop. In addition we would like to realign needed funds for travel expenses for PT Director's Assistant to include mileage, meals and lodging to Wilmington and 2 trips to Raleigh and 2 lunches for Regional and Best Practices Workshops which also were not submitted in the original budget. We would also like to decrease \$1911.14 to cover the increase of travel expenses that was generated from greater participation of sub-contractors who attended the Fall Conference in Black Mountain in October. Please see the attached documents that breaks down the travel expenses. We are only submitting a portion of what is shown on the "Changes Included in 2017 Travel Budget" since we have projected a total of travel funds needed for the current grant period of \$3,586.67 which includes site visits and lodging and meals for Heartbeat Conference that were originally included in the budget.



## Changes Needed in 2017 Travel Budget

### I. Increased Activity and Need in Western NC

- Training new directors in Brevard and Waynesville
- A workshop on early Access to Prenatal Care added in Asheville
- The original plan to cover onsite visits to Asheville, Hendersonville, Taylorsville and Brevard had to be revised. A separate trip to Hendersonville was necessary.

### II. Unplanned trip to determine the feasibility of our annual conference at Oak Island, NC

### III. Inadvertent Omission of travel to workshops

- Early Access to Prenatal Care workshops (mileage, meals, and sometimes lodging) in Sanford, Statesville, Wilkesboro, Greenville, Morehead City, Asheville, and Franklin. 1,497 miles x .54 = **\$808.38** in 2016
- Regional workshops on Pregnancy and Drug Use – Salisbury, Raleigh, Asheville, and Winston Salem (mileage, meals and sometimes lodging) - 596 miles x .535 = \$318.86, lodging 2 nites x 67.30 = \$134.60; 2 lunches and 2 dinners \$29.60 x 2 = \$59.20 Total = **\$512.66**
- Best Practices in Raleigh – 220 miles x .535 = \$117.70, lodging \$67.30, 1 lunch and 1 dinner \$29.60 = **\$214.60**

### IV. Changes in Assistant Director's Travel

- Additional onsite visit to Wilmington (inadvertently left out) – 238 miles x .535 = \$127.33; lodging \$67.30; breakfast, lunch, dinner - \$37.90 = **\$232.53**
- Travel to workshops in Raleigh : Best Practices and Pregnancy and Drug Use –both in Raleigh – Miles 2 x 170 x 2 .535 = \$ 181.90; 2 lunches, \$21.80, = **\$203.70**



# Plan for Travel January – May 2017

Dates still undetermined

Onsite Visits to Centers					
		Total miles		Lodging	Meals
1	Winston Salem to Taylorsville (63, to Wilkesboro (18), return to Winston Salem (55)	136	72.76		1L
2	Winston Salem to Yadkinville and return	40	21.40		
3	Winston Salem to Elkin (44), Sparta (29), and return (72)	145	77.58		1L 1D
4	Winston Salem to Raleigh (2 centers) (110), Knightdale(15), Smithfield (24), Fuquay Varina (30) and return (195)	284	151.94	2 nights	2L, 2D
5	Winston Salem to Forest City (124), Shelby (20), Denver (37), Hickory (28) and return (71)	280	149.80		2L, D
6	Winston Salem to Gastonia (97), Harrisburg (36), return (70)	203	108.61		2L, D
7	Winston Salem to Burnsville (144) and return	288	154.08		L, D
Trainings and Workshops					
1	Winston Salem to Wilkesboro and return (Early Access to Prenatal Care workshop)	110	58.85		L
2	Best Practices workshop – Raleigh (110) and return to Winston Salem	220	117.70	1 night	1L, D
3	Regional – Salisbury (43) and return	86	46.01		
4	Regional- Raleigh (110) and return	220	117.70	1 night	1L, D
5	Regional – Asheville (145) and return	290	155.15	1 night	1L, D
	Total	2,302	\$1,231.57	\$336.50	\$310.00
Onsite Visits to Centers – PT Directors Assistant					
1	Onsite Visits originally budgeted and will be visited in 2017 less visit to Morehead City – 782 miles, 2 nights lodging and 2 breakfasts, 6 lunches and 2 dinners	782	418.37	134.60	119.40
2	Greenville to Wilmington and return to Greenville – Onsite Visit	238	127.33	67.30	37.90
3	Regional \$ Best Practices both in Raleigh – mileage 170 x 2 roundtrips & 2 lunches	340	181.90	0	21.80
	Total	1360	\$727.60	\$201.90	\$179.10
Director's Lodging and Meals - Heartbeat Conference April 2017					
				397.50	202.50
					\$600







N.C. Department of Health and Human Services  
Division of Public Health  
Women & Children's Health/ WHB  
Section/Branch

Contract Expenditure Report

Women's Health Branch

AUG 07 2015

Received

31787

Contract ID #: 1787  
1600130447

NCAS #: \$23,302.38

Total Expenditure

July 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor  
Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

Contractor match is REQUIRED by this contract:  
(Place an "X" in the appropriate box.)

Item Description	YES		X	
	NO		NO	
Item Number	Contractor Amount		DHHS Amount	
Salary /Fringe			\$3,791.20	
Staff Development			\$504.00	
Supplies & Materials-Other			\$188.71	
Travel			\$788.06	
Media/Communication - Logos			\$750.00	
Media/Communication - Advertising			\$37.00	
Media/Communication - Websites & Materials			\$87.00	
Dues & Subscriptions				
Operational Other-Insurance & Bonding				
Subcontracts and Grants				
Utilities - Telephone				
Utilities - Internet				
Sub-Contractors (NC Pregnancy Centers)				
			\$115.03	
			\$20.61	
			\$17,020.77	
Subtotal				
THIS SECTION FOR DPH USE ONLY:				
Company 2B01				
Account 536G02				
Center 13A1-5832-AR				
			\$0.00	
			\$23,302.38	

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, States Director

Contract Administrator Signature & Date  
8/12/15

Contract Administrator Printed Name  
Revised 9/3/08 (DPH Revised 10/10/08)

Signature

8/14/15  
Date

Delinda R. [Signature]  
DHHS-DPH Branch Head Signature & Date  
8/12/15



# MONTHLY FINANCIAL REPORT

Carolina Pregnancy Care Fellowship

CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
REPORTING PERIOD:

June 2015 - May 2016

31787

July 2015

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$39,776.00	\$1,693.04	\$0.00	\$3,791.20	\$34,291.76
Staff Development	\$909.00	\$0.00	\$0.00	\$504.00	\$405.00
Supplies & Materials-Other	\$7,531.00	\$40.33	\$0.00	\$188.71	\$7,301.96
Travel	\$15,662.00	\$39.68	\$0.00	\$788.06	\$14,834.26
Media/Communication - Logos	\$195.00	\$0.00	\$0.00		\$195.00
Media/Communication - Advertising	\$4,529.00	\$0.00	\$0.00	\$750.00	\$3,779.00
Media/Communication - Websites & Materials	\$652.00	\$37.00	\$0.00	\$37.00	\$578.00
Dues & Subscriptions	\$877.00	\$81.00	\$0.00	\$87.00	\$709.00
Operational Other Insurance & Bonding	\$1,743.00	\$0.00	\$0.00		\$1,743.00
Utilities-Telephone	\$1,539.00	\$115.03	\$0.00	\$115.03	\$1,308.94
Utilities - Internet	\$352.00	\$31.86	\$0.00	\$20.61	\$299.53
Subcontracts and Grants	\$8,774.00	\$0.00	\$0.00		\$8,774.00
Subcontracting/Grants (NC Pregnancy Centers)	\$217,461.00	\$0.00	\$0.00	\$17,020.77	\$200,440.23
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$2,037.94</b>	<b>\$0.00</b>	<b>\$23,302.38</b>	<b>\$274,659.68</b>



N.C. Department of Health and Human Services  
Division of Public Health  
Women & Children's Health/ WHB  
Section/Branch

Women's Health Branch

JUL 13 2015

Received

Contract Expenditure Report

June 2015  
mo/yr of expenditure  
Carolina Pregnancy Care Fellowship  
Contractor  
Bobbie Meyer  
Project Director  
Training & Technical Assistance to Pregnancy Care Centers  
Purpose

31787  
Contract ID #: 1787  
160013047  
NCAS #:  
\$2,037.94  
Total Expenditure

Contractor match is REQUIRED by this contract:

(Place an "X" in the appropriate box.)

Item Description	YES		NO
	YES	NO	
Salary /Fringe			\$1,693.04
Staff Development			\$0.00
Supplies & Materials-Other			\$40.33
Travel			\$39.68
Media/Communication - Logos			\$0.00
Media/Communication - Advertising			\$0.00
Media/Communication - Websites & Materials			\$37.00
Dues & Subscriptions			\$81.00
Operational Other-Insurance & Bonding			\$0.00
Subcontracts and Grants			\$0.00
Utilities - Telephone			\$115.03
Utilities - Internet			\$31.86
Sub-Contractors (NC Pregnancy Centers)			\$0.00
Subtotal		\$0.00	\$2,037.94
<b>THIS SECTION FOR DPH USE ONLY:</b>			
Company 2B01			
Account Center			
536G02 13A1-5832-AR			

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Roberta S. Meyer  
Authorized Contractor Printed Name & Title  
State Director

Signature

Date

Mail to: Appropriate Division Contract Administrator

DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

DHHS-DPH Branch Head Signature & Date

DHHS-DPH Branch Head Printed Name



JUL 15, 2015

9:16:34 AM

N23 PS

## PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_

07/15/2015 09:10:45

DOWSE: \_\_\_\_\_

BUY ENTITY : 2BBS

PO NO. : 1600131787

PO LINE NO. : 1

BLANKET REL. NO. : \_\_\_\_\_

TAX/VAT CODE :

TAX/VAT COST : .00 BC STATUS :

ADDITIONAL COST CODE: OPER APPR/REJ :

ADDITIONAL COST : .00 DATE APPR/REJ :

GL EFF. DATE : 06/26/2015

QUANTITY ORDERED UOP: 1 CURRENCY CODE :

UNIT PRICE : 300,000.00000 DISTRIBUTION IND:

EXTENDED AMOUNT : 300,000.00

TOTAL LINE VALUE : 300,000.00

QUANTITY ORDERED SKU: 1.00 GL COMPANY : 2B01

TARGET PRICE : .00000 GL ACCOUNT : 536G02

EXTENDED AMOUNT : .00 GL CENTER : 13A15832AR

STANDARD UNIT COST : .00000 PROJ/NCG/FED : 0Y9T0281

EXTENDED AMOUNT : .00 ACCOUNTING RULE : 02



JUL 15, 2015 9:16:39 AM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 07/15/2015 09:16:26

DWSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	:	1600131787	
PO LINE NO.	:	0001	
BLANKET REL. NO.	:		
CURRENCY CODE	:		
PAYMENT BASIS	:	SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
--	--------------------	------------------	---------------

PO HEADER	:	300,000.00	.00	300,000.00
PO HEADER TAX/VAT	:	.00	.00	.00
PO HEADER ADDL COST	:	.00	.00	.00
BLANKET	:			
BLANKET TAX/VAT	:			
BLANKET ADDL COST	:			
PO LINE	:	300,000.00	.00	300,000.00
PO LINE TAX/VAT	:	.00	.00	.00
PO LINE ADDL COST	:	.00	.00	.00



## MONTHLY FINANCIAL REPORT

CONTRACTOR:		Carolina Pregnancy Care Fellowship				
CONTRACT PERIOD:		June 2015 - May 2016				
CONTRACT #:		31787				
REPORTING PERIOD:		June 2015				
		APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
ACCOUNTS						
(Accounts should match approved budget)						
Salary & Fringe		\$39,776.00	\$0.00	\$0.00	\$1,693.04	\$38,082.96
Staff Development		\$909.00	\$0.00	\$0.00	\$0.00	\$909.00
Supplies & Materials-Other		\$7,531.00	\$0.00	\$0.00	\$40.33	\$7,490.67
Travel		\$15,662.00	\$0.00	\$0.00	\$39.68	\$15,622.32
Media/Communication - Logos		\$195.00	\$0.00	\$0.00	\$0.00	\$195.00
Media/Communication - Advertising		\$4,529.00	\$0.00	\$0.00	\$0.00	\$4,529.00
Media/Communication - Websites & Materials		\$652.00	\$0.00	\$0.00	\$37.00	\$615.00
Dues & Subscriptions		\$877.00	\$0.00	\$0.00	\$81.00	\$796.00
Operational Other Insurance & Bonding		\$1,743.00	\$0.00	\$0.00	\$0.00	\$1,743.00
Utilities-Telephone		\$1,539.00	\$0.00	\$0.00	\$115.03	\$1,423.97
Utilities - Internet		\$352.00	\$0.00	\$0.00	\$31.86	\$320.14
Subcontracts and Grants		\$8,774.00	\$0.00	\$0.00	\$0.00	\$8,774.00
Subcontracting/Grants (NC Pregnancy Centers)		\$217,461.00	\$0.00	\$0.00	\$0.00	\$217,461.00
TOTAL		\$300,000.00	\$0.00	\$0.00	\$2,037.94	\$297,962.06



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

Received

JUL 19 2016

Women's Health Branch

June 2016 - 2nd CER

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

33455

Contract ID #:

1600133455

NCAS #:

\$509.00

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

YES	<input checked="" type="checkbox"/> X
NO	<input type="checkbox"/>

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary/Fringe			
Staff Development			
Supplies & Materials - Other			
Equipment (IT)			\$9.00
Equipment (Office)			
Travel			
M/C - Advertising			
M/C - Promotional Items			\$500.00
M/C - Websites & Materials			
Dues & Subscriptions			
Operational Other - Insurance & Bonding			
Subcontracts and Grants			
Utilities - Telephone			
Utilities - Internet			
Sub-Contractors (Pregnancy Centers)			
<b>Subtotal</b>		\$0.00	\$509.00
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

7/15/16  
 Date

Mail to: Appropriate Division Contract Administrator

[Signature] 7/20/16  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

[Signature] 7/20/16  
 DHHS-DPH Branch Head Signature & Date

Belinda Pettiford  
 DHHS-DPH Branch Head Printed Name



Jul 21, 2016

12:40:06 PM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

● T FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_  
BROWSE: \_\_\_\_\_

07/21/2016 12:40:03

BUY ENTITY : 2BBS  
PO NO. : 1600133455  
PO LINE NO. : 0001  
BLANKET REL. NO. :  
CURRENCY CODE :  
PAYMENT BASIS : SIGNATURE

VENDOR: CAROLINA PREGNANCY CARE FELLOW

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
PO HEADER :	300,000.00	3,807.86	296,192.14
PO HEADER TAX/VAT :	.00	.00	.00
PO HEADER ADDL COST :	.00	.00	.00
BLANKET :			
BLANKET TAX/VAT :			
● ANKET ADDL COST :			
PO LINE :	300,000.00	3,807.86	296,192.14
PO LINE TAX/VAT :	.00	.00	.00
PO LINE ADDL COST :	.00	.00	.00



# MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship  
 June 2016 - May 2017  
 33455  
 June 2016

ACCOUNTS	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Salary & Fringe	\$48,942.00	\$1,523.30	\$0.00	\$47,418.70
Staff Development	\$1,013.00		\$0.00	\$1,013.00
Supplies & Materials-Other	\$10,200.00	\$48.39	\$9.00	\$10,142.61
Equipment - IT	\$2,456.00	\$989.99		\$1,466.01
Equipment Office	\$400.00		\$0.00	\$400.00
Travel	\$18,140.00		\$0.00	\$18,140.00
Media/Communication - Advertising	\$6,500.00		\$500.00	\$6,000.00
Media/Communication - Websites & Materials	\$444.00	\$37.00	\$0.00	\$407.00
Media/Communication - Promotional Items	\$758.00	\$0.00	\$0.00	\$758.00
Dues & Subscriptions	\$877.00	\$108.00	\$0.00	\$769.00
Operational Other Insurance & Bonding	\$1,743.00	\$943.00	\$0.00	\$800.00
Utilities-Telephone	\$1,788.00	\$128.84	\$0.00	\$1,659.16
Utilities - Internet	\$352.00	\$29.34	\$0.00	\$322.66
Subcontracts and Grants	\$12,932.00		\$0.00	\$12,932.00
Subcontracting/Grants (NC Pregnancy Centers)	\$193,455.00		\$0.00	\$193,455.00
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$3,807.86</b>	<b>\$509.00</b>	<b>\$295,683.14</b>







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

Women's Health Branch

JUL 06 2016

Received

**Contract Expenditure Report**

June 2016

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

33455

Contract ID #:

1600133455

NCAS #:

\$3,807.86

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

Item Description	YES		NO	DHHS Amount
	Item Number	Contractor Amount		
Salary/Fringe				\$1,523.30
Staff Development				\$0.00
Supplies & Materials - Other				\$48.39
Equipment (IT)				\$989.99
Equipment (Office)				\$0.00
Travel				\$0.00
M/C - Advertising				\$0.00
M/C - Promotional Items				\$0.00
M/C - Websites & Materials				\$0.00
Dues & Subscriptions				\$37.00
Operational Other - Insurance & Bonding				\$108.00
Subcontracts and Grants				\$943.00
Utilities - Telephone				\$0.00
Utilities - Internet				\$128.84
Sub-Contractors (Pregnancy Centers)				\$29.34
<b>Subtotal</b>				
<b>THIS SECTION FOR DPH USE ONLY:</b>				
<b>Company 2B01</b>			\$0.00	\$3,807.86
Account	Center			
536G02	13A1-5832-AR			

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

7/5/16  
 Date

Mail to: Appropriate Division Contract Administrator

[Signature] 7/7/16  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

[Signature] 7/7/16  
 DHHS-DPH Branch Head Signature & Date  
Delinda Pettiford  
 DHHS-DPH Branch Head Printed Name



7/7/2016

12:59:08 PM

N23 PS

## PO LINE FINANCIAL INFORMATION

PLF

KT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 07/07/2016 12:59:02  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS		
PO NO.	:	1600133455		
PO LINE NO.	:	1		
BLANKET REL. NO.	:	_____		
TAX/VAT CODE	:		BC STATUS	:
TAX/VAT COST	:	.00	OPER APPR/REJ	:
ADDITIONAL COST CODE:			DATE APPR/REJ	:
ADDITIONAL COST	:	.00	GL EFF. DATE	: 06/02/2016
QUANTITY ORDERED UOP:		1	CURRENCY CODE	:
UNIT PRICE	:	300,000.00000	DISTRIBUTION IND:	
EXTENDED AMOUNT	:	300,000.00		
TOTAL LINE VALUE	:	300,000.00	GL COMPANY	: 2B01
QUANTITY ORDERED SKU:		1.00	GL ACCOUNT	: 536G02
ARGET PRICE	:	.00000	GL CENTER	: 13A15832AR
EXTENDED AMOUNT	:	.00	BID NUMBER	:
STANDARD UNIT COST	:	.00000	PROJ/NCG/FED	: 119M02GF
EXTENDED AMOUNT	:	.00	ACCOUNTING RULE	: 02



ent's Health Branch

JUL 06 2016

Received

## MONTHLY FINANCIAL REPORT

CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
REPORTING PERIOD:

Carolina Pregnancy Care Fellowship  
June 2016 - May 2017  
33455  
June 2016

ACCOUNTS	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Salary & Fringe	\$48,942.00		\$1,523.30	\$47,418.70
Staff Development	\$1,013.00		\$0.00	\$1,013.00
Supplies & Materials-Other	\$10,200.00		\$57.39	\$10,142.61
Equipment - IT	\$2,456.00		\$989.99	\$1,466.01
Equipment Office	\$400.00		\$0.00	\$400.00
Travel	\$18,140.00		\$0.00	\$18,140.00
Media/Communication - Advertising	\$6,500.00		\$500.00	\$6,000.00
Media/Communication - Websites & Materials	\$444.00		\$37.00	\$407.00
Media/Communication - Promotional Items	\$758.00		\$0.00	\$758.00
Dues & Subscriptions	\$877.00		\$108.00	\$769.00
Operational Other Insurance & Bonding	\$1,743.00		\$943.00	\$800.00
Utilities-Telephone	\$1,788.00		\$128.84	\$1,659.16
Utilities - Internet	\$352.00		\$29.34	\$322.66
Subcontracts and Grants	\$12,932.00		\$0.00	\$12,932.00
Subcontracting/Grants (NC Pregnancy Centers)	\$193,455.00		\$0.00	\$193,455.00
TOTAL	\$300,000.00	\$0.00	\$4,316.86	\$295,683.14







# **CONTRACT BUDGET REALIGNMENT**

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**

Carolina Pregnancy Care Fellowship  
November 2014 - April 2015  
31318

**DATE OF REVISION:**

3/1/2015 (Revised)

**CENTER'S NAME:**

CPCF - Carolina Pregnancy Care Fellowship

**LOCATION OF CENTER:**

Line Item (e.g. Personnel; Supplies; Equipment)	Previously Approved Budget	Previously Realignment Increase +	Previously Realignment Decrease Use negative number	Increase +	Decrease Use negative number	Revised Budget
Equipment IT	\$245.00			\$130.00		\$375.00
Equipment Office	\$4,374.00	\$1,803.00		\$40.00		\$6,217.00
Utilities-Telephone	\$979.00				(\$84.00)	\$895.00
Dues and Subscriptions	\$668.00	\$304.00			(\$224.61)	\$747.39
Media/Communication-Websites	\$259.00			\$175.00		\$434.00
Supplies & Materials - Other	\$14,243.00		(\$2,107.00)		(\$36.39)	\$12,099.61
						\$0.00
						\$0.00
<b>TOTAL</b>	<b>\$20,768.00</b>	<b>\$2,107.00</b>	<b>(\$2,107.00)</b>	<b>\$345.00</b>	<b>(\$345.00)</b>	<b>\$20,768.00</b>

**Center Director's Signature**

Sign here

**Contractor Administrator Signature:**

(DPH Contract Administrator signs only when revision is approved.)

Sign here

**Please give the reason for the change in the justification box:**

**Equipment IT** - Increase to purchase of an external hard drive to back up accounting and other CPCF files.  
**Equipment - Office** to purchase a printing calculator to assist to better calculate figures for grant related reports, documents and submissions.  
**Revised - Media Communications - Websites:** Increase to add events, updates and blog restyle for website. (\$175.00)  
**Revised - Supplies and Materials-Other:** Decrease\$36.39 to provide funds for Website updates (\$36.39). Will reduce purchase of manuals.

\*Bold represents lines that are required

\*\*Line item accounts are on your Monthly Financial Form. Only use existing account lines when realigning.

\*\*\* Place a minus sign before the number in the negative column.

\*\*\*\*Realignment months: January & March 2015



# MONTHLY FINANCIAL REPORT

CONTRACTOR:

CONTRACT PERIOD:

CONTRACT #:

REPORTING PERIOD:

Carolina Pregnancy Care Fellowship

November 2014 - May 2015

31318

March 2015

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Repair & Maintenance	\$4,413.00	\$2,742.00	(\$228.66)	\$512.67	\$929.67
Staff Development	\$11,733.00	\$3,731.00	(\$3,086.00)	\$1,068.00	\$3,848.00
Supplies & Materials-Other	\$47,404.00	\$29,217.38	\$3,831.92	\$9,881.32	\$12,137.22
Supplies & Materials-Furniture	\$13,597.00	\$6,626.83	\$488.41	\$3,210.33	\$4,248.25
Equipment (IT)	\$21,122.00	\$11,084.59	(\$1,068.48)	\$6,069.74	\$2,899.19
Equipment (Office/Comm)	\$13,615.00	\$9,153.02	\$2,386.89	\$5,079.47	\$1,769.40
Travel	\$13,282.00	\$4,108.22	\$1,069.00	\$2,144.32	\$8,098.46
Media/Communication-Prints	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Media/Communication-Publications	\$2,460.00	\$794.00	(\$179.00)	\$0.00	\$1,487.00
Media/Communication-Logos	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Media/Communication-Advertising	\$17,441.00	\$9,789.44	\$2,452.81	\$6,426.57	\$3,677.80
Media/Communication-Audiovisual	\$4,842.00	\$1,200.00	(\$1,203.00)	\$400.00	\$2,039.00
Media/Communication-Promotional Items	\$9,269.00	\$2,759.90	(\$567.10)	\$107.10	\$5,834.90
Media/Communication-Websites & Materials	\$13,207.00	\$4,933.00	(\$182.91)	\$5,545.09	\$2,546.00
Media/Communication-Public Serv Announcements	\$56.00	\$0.00	(\$56.00)	\$0.00	\$0.00
Dues & Subscriptions	\$462.00	\$258.00	\$0.00	\$45.00	\$159.00
Operating Expenses-Incentives & Participants	\$45,400.00	\$15,255.97	(\$3,392.88)	\$4,074.46	\$22,676.69
Operational Other-Insurance & Bonding	\$236.00	\$0.00	\$0.00	\$23.60	\$212.40
Rent	\$3,457.00	\$1,971.66	(\$193.00)	\$447.33	\$845.01
Utilities- Telephone	\$263.00	\$318.00	\$107.00	\$26.00	\$26.00
Utilities-Electricity	\$321.00	\$70.00	(\$179.00)	\$17.50	\$54.50
Total	\$222,930.00	\$104,013.01	(\$0.00)	\$45,078.50	\$73,838.49



10:50 AM  
04/03/15  
Accrual Basis

**Carolina Pregnancy Care Fellowship, Inc.**  
**Profit & Loss by Class**  
March 2015

	asheville (NC Grant - Subs)	boone (NC Grant - Subs)	brevard (NC Grant - Subs)	carthage (NC Grant - Subs)	denver (NC Grant - Subs)
Other Income/Expense					
Other Expense					
79200 - NC Grant Expense	2,368.40	850.00	959.94	783.57	1,479.91
Total Other Expense	2,368.40	850.00	959.94	783.57	1,479.91
Net Other Income	-2,368.40	-850.00	-959.94	-783.57	-1,479.91
Net Income	-2,368.40	-850.00	-959.94	-783.57	-1,479.91



10:50 AM  
04/03/15  
Accrual Basis

Carolina Pregnancy Care Fellowship, Inc.  
**Profit & Loss by Class**  
March 2015

	elizabeth city (NC Grant - Subs)	elkin (NC Grant - Subs)	franklin (NC Grant - Subs)	fuquay varina (NC Grant - Subs)	gastonia (NC Grant - Subs)
Other Income/Expense					
Other Expense	293.63	890.52	866.98	3,904.76	600.87
79200 - NC Grant Expense			866.98	3,904.76	600.87
Total Other Expense	293.63	890.52	-866.98	-3,904.76	-600.87
Net Other Income	-293.63	-890.52	-866.98	-3,904.76	-600.87
Net Income	-293.63	-890.52	-866.98	-3,904.76	-600.87



10:50 AM

04/03/15

Accrual Basis

**Carolina Pregnancy Care Fellowship, Inc.**  
**Profit & Loss by Class**  
**March 2015**

	greenville (NC Grant - Subs)	harrisburg (NC Grant - Subs)	hendersonville (NC Grant - Subs)	jacksonville (NC Grant - Subs)	morehead city (NC Grant - Subs)
Other Income/Expense					
Other Expense					
79200 - NC Grant Expense	1,058.82	702.10	1,548.71	1,866.68	1,018.37
Total Other Expense	1,058.82	702.10	1,548.71	1,866.68	1,018.37
Net Other Income	-1,058.82	-702.10	-1,548.71	-1,866.68	-1,018.37
Net Income	-1,058.82	-702.10	-1,548.71	-1,866.68	-1,018.37



10:50 AM

04/03/15

Accrual Basis

**Carolina Pregnancy Care Fellowship, Inc.**  
**Profit & Loss by Class**  
**March 2015**

	raleigh-brithchoice (NC Grant - Subs)	shelby (NC Grant - Subs)	smithfield (NC Grant - Subs)	sparta (NC Grant - Subs)	statesville (NC Grant - Subs)
Other Income/Expense					
Other Expense					
79200 - NC Grant Expense	3,069.00	3,172.77	1,644.29	2,296.93	4,449.58
Total Other Expense	3,069.00	3,172.77	1,644.29	2,296.93	4,449.58
Net Other Income	-3,069.00	-3,172.77	-1,644.29	-2,296.93	-4,449.58
Net Income	-3,069.00	-3,172.77	-1,644.29	-2,296.93	-4,449.58



10:50 AM  
04/03/15  
Accrual Basis

**Carolina Pregnancy Care Fellowship, Inc.**  
**Profit & Loss by Class**  
**March 2015**

	taylorville (NC Grant - Subs)	Washington (NC Grant - Subs)	Whiteville (NC Grant - Subs)	wilkesboro (NC Grant - Subs)	yadkinville (NC Grant - Subs)
Other Income/Expense					
Other Expense					
79200 - NC Grant Expense	1,603.86	749.64	1,053.92	886.65	6,958.60
Total Other Expense	1,603.86	749.64	1,053.92	886.65	6,958.60
Net Other Income	-1,603.86	-749.64	-1,053.92	-886.65	-6,958.60
Net Income	-1,603.86	-749.64	-1,053.92	-886.65	-6,958.60



10:50 AM

04/03/15

Accrual Basis

**Carolina Pregnancy Care Fellowship, Inc.**  
**Profit & Loss by Class**  
March 2015

	Total NC Grant - Subs (NC Grant)	Total NC Grant:	TOTAL
Other Income/Expense			
Other Expense			
79200 - NC Grant Expense	45,078.50	45,078.50	45,078.50
Total Other Expense	45,078.50	45,078.50	45,078.50
Net Other Income	-45,078.50	-45,078.50	-45,078.50
Net Income	-45,078.50	-45,078.50	-45,078.50



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 DATE OF REVISION:  
 CENTER'S NAME:  
 LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 March 2016 - Revised  
 CPCF - Carolina Pregnancy Care Fellowship  
 Winston Salem, NC

Line Item (e.g. Personnel, Supplies, Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures or reallocations.)
From Sub-Contractors (Pregnancy Centers)	\$0.00			
Equipment Office	\$0.00	\$431.24		(\$8,943.19)
Staff Development	\$809.00	\$599.00		\$431.24
Travel	\$15,862.00	\$836.20		\$1,508.00
Media Communication Websites	\$552.00	\$382.00		\$16,488.20
Supplies and Materials	\$7,531.00	\$4,743.88		\$1,044.00
Telephone	\$1,539.00	\$260.49		\$12,274.68
Internet	\$352.00			\$1,789.49
Furniture	\$0.00			\$232.68
Media Communication Advertising	\$4,828.00	\$1,800.00		\$232.68
TOTAL	\$31,174.00	\$9,062.61		\$6,329.00
				(\$9,062.61)
				\$31,174.00

Center Director's Signature

Sign Here

*[Signature]*

4/5/2016

Date

Contractor Administrator Signature:

(DPH Contract Administrator signs only when realignment is approved.)

Please give the reason for the change in the justification box:

Equipment Office: Purchase Carlson wireless & portable PA system and lapel microphone to use for workshops - \$281.25; 1 HP 6520 Printer from Office Depot \$ 148.99 + shipping. Increase \$431.24

\$8,943.19

Equipment Office: Purchase Carlson wireless & portable PA system and lapel microphone to use for workshops - \$281.25; 1 HP 6520 Printer from Office Depot \$ 148.99 + shipping. Increase \$431.24  
 Staff Development: Increase of travel to send Blake Honeycutt, CPCF's State Director's Admin Assistant, to the Heartbeat Conference in Atlanta in March - \$ 599 registration (includes pre-conference day, Increase \$699  
 Travel: Airfare to Atlanta \$310.70, 4 nights lodging in Atlanta \$ 779.50 = \$ 318.00 & meals 1 lunch \$10.50 + 2 dinners = \$21.30 x 2 = \$42.60 - Blake's Total = \$682.20; Parking (Bobbie) @ Heartbeat Conference: \$154.00. Increase \$836.20  
 Media Communication Websites: Revamp CPCF's website to use a stronger server platform and to rework blog in WordPress due to the existing one not working correctly. Total amount to do work is \$800.00 less \$208 over budgeted = \$592.00  
 net amount for increase. Increase \$382.00.

Supplies and Materials: NIFLA Best Practices Manuals 74 x \$7.50 = \$555; 12 - 1 1/2 inch binders and 7 packs of dividers with tabs = \$111.88; 1 box of color file folders - \$18.22; refreshments for Best Practices Workshop - \$189.26 11 mls of black and red ink cartridge replacements for Casio Calculator + shipping = \$44; Training Manuals: 5 Legal Essentials (Heartbeat) @ \$79 each = \$395 2 Pregnancy Clinic Medical Manuals (NIFLA) @ \$249 = \$498; 1 Addictions & Recovery DVD (AACC) to understand and teach pregnancy centers on recognizing & dealing with addicted pregnant women - \$249; 8 Crystal Meth DVDs @ \$42.50 (includes shipping) = \$257.40; 3 Unborn Addicts DVD Series @ \$161.80 (includes shipping) \$485.70; 6 Fetal Alcohol Syndrome series @ \$141.90 (includes shipping) \$851.40 - \$1.86 to balance realignment = \$849.54 - Total Supplies & Materials \$4,743.88  
 Utilities: - Internet: Decrease \$119.32 as the monthly amount is less than originally budgeted. We project the last 3 months @ \$ 19.95 = \$59.85. Current balance is \$179.17 less \$59.85 = \$119.32 we would like to decrease. Decrease \$119.32  
 Furniture - Telephone: Increase to have enough funds to cover the remaining of the grant period @ \$ 115.03 x 3 = \$345.09 - amount of current balance in account of \$94.80 = net amount of \$250.49. Increase \$280.49  
 Furniture - clear balance in account - Decrease \$ 10  
 Media Communication Advertising: 2 1/2 months of Buzzsawdell managing social media sites and awareness promotion, particularly on facebook - Increase \$1,800.00



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 DATE OF REVISION:  
 ORGANIZATION'S NAME:  
 LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 10/19/2015  
 Carolina Pregnancy Care Fellowship

Line Item (e.g. Personnel, Supplies, Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Budget
Salary/Fringe	\$39,776.00			\$39,776.00
Repair & Maintenance	\$0.00			\$0.00
Staff Development	\$909.00			\$909.00
Supplies & Materials-Other	\$7,531.00		(\$533.00)	\$6,998.00
Supplies & Materials - Furniture	\$0.00			\$0.00
Equipment IT	\$0.00			\$0.00
Equipment Office and Communication	\$0.00			\$0.00
Travel	\$15,682.00			\$15,682.00
Media/Communication - Publications, Reprints, Audits, PSA, Promotional Items	\$0.00			\$0.00
Media/Communication - Logos	\$195.00			\$195.00
Media/Communication - Advertising	\$4,529.00	\$1,860.00		\$6,419.00
Media/Communication - Websites & Materials	\$862.00	\$150.00		\$1,012.00
Dues and Subscriptions	\$877.00			\$877.00
Operating Expenses-Incentives & Participants	\$0.00			\$0.00
Operating Other-Insurance & Bonding	\$1,743.00			\$1,743.00
Subcontracts and Grants	\$9,774.00		(\$1,507.00)	\$7,267.00
Utilities-Telephone	\$1,539.00			\$1,539.00
Utilities - Internet	\$352.00			\$352.00
Sub-Contractor Realignment	\$0.00			\$0.00
TOTAL	\$82,539.00	\$2,040.00	(\$2,040.00)	\$82,539.00

CPCF Director's Signature & Date

Sign Here

Date

Contractor Administrator Signature:

(Print Contract Administrator name only when revision is approved)

Please give the reason for the change in the justification box:

Decrease a portion of Subcontracts & Grants (travel) by \$1507 for airfare, lodging and meals for Sonographers that was budgeted to come one day prior to Fall Conference. Sonography training was cancelled due to not knowing if State Legislators would approve CPCF's block grant with NCHHS while they were in extended State Budget deliberations. Advertising exhibit needed for fairs, events and conferences.  
 Decrease 7 Legal Essentials Manual due to funds needed more for advertising exhibit display and for additional changes to CPCF's website (\$150) - \$533.00.  
 Increase Media Communications Website for additional website alterations (\$150) and increase Media Communication Advertising for display to use at fairs and etc. (\$1860).

*John De...*  
 John De...

10/26/15  
 10/21/15



## Daniel, Tonya

---

**From:** Daniel, Tonya  
**Sent:** Friday, September 04, 2015 11:13 AM  
**To:** Preciose, Jeneen  
**Subject:** RE: CPCF grant

Great! Thanks!

---

**From:** Preciose, Jeneen  
**Sent:** Friday, September 04, 2015 11:08 AM  
**To:** Daniel, Tonya  
**Subject:** RE: CPCF grant

Looks good to me. Thank you!

Jeneen M. Preciose  
N.C. Department of Health and Human Services  
Contracts Team Leader, ALCS Section – Division of Public Health  
5605 Six Forks Road  
Building 3, 2<sup>nd</sup> Floor, Room C-14  
Raleigh, NC 27609-3811  
Phone: (919) 707-5144  
Fax: (919) 870-4833  
[jeneen.preciose@dhhs.nc.gov](mailto:jeneen.preciose@dhhs.nc.gov)  
<http://publichealth.nc.gov/>

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

---

**From:** Daniel, Tonya  
**Sent:** Friday, September 04, 2015 11:05 AM  
**To:** Preciose, Jeneen  
**Subject:** RE: CPCF grant

Planning on sending this. Would you say this is adequate?

---

As far as the realignment, there is no justification regarding what will be modified in the Subcontractor and Grants line item for \$744. What will be removed/omitted? This needs to be stated.

Shelby's budget: For the most part, the budget is fine; however, there is a concern regarding the amount of furniture needed (almost half of the total budget). As you recall in our initial contract construction, there was conversation regarding why the furniture is needed and that justification needed to be added to the budget narrative. At this time, we can approve 2 desks and 2 chairs and the laptop cart. The remaining ~\$3,100 needs to be redistributed to other areas that may impact service quality.

---

**From:** Preciose, Jeneen  
**Sent:** Wednesday, September 02, 2015 1:53 PM  
**To:** Daniel, Tonya  
**Subject:** RE: CPCF grant







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

March 2015  
 mo/yr of expenditure  
 Carolina Pregnancy Care Fellowship  
 Contractor  
 Bobbie Meyer  
 Project Director  
 Training & Technical Assistance to Pregnancy Care Centers  
 Purpose

**Women's Health Branch**

APR 07 2015

**Received**

31318  
 Contract ID #: 318  
 1600130447  
 NCAS #:  
 \$58,299.80  
 Total Expenditure

**Contractor match is REQUIRED by this contract:**  
 (Place an "X" in the appropriate box.)

Item Description	Item Number	X		DHHS Amount
		YES	NO	
Salary & Fringe				\$4,619.68
Dues and Subscriptions				\$243.39
Supplies & Materials - Other				\$881.68
Equipment (IT)				\$129.79
Equipment (Office/Telephone)				\$20.86
Travel				\$916.06
Media/Communication-Websites & Materials				\$212.00
Media/Communication-Advertising				\$3,950.00
Utilities - Internet				\$31.86
Utilities - Telephone				\$131.00
Subcontracting/Grants (Pregnancy Centers)				\$45,078.50
Staff Development				\$0.00
Subcontracts and Grants (CPCF's Workshops)				\$2,084.98
<b>Subtotal</b>			\$0.00	\$58,299.80
<b>THIS SECTION FOR DPH USE ONLY:</b>				
<b>Company 2B01</b>				
Account	Center			
536G02	13A1-5832-AR			

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

4/5/15  
 Date

Mail to: Appropriate Division Contract Administrator

Tonya Daniel 4/8/15  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel  
 DHHS-DPH Contract Administrator Printed Name

Delia d. Pettiford 4/8/15  
 DHHS-DPH Branch Head Signature & Date  
Delia d. Pettiford  
 DHHS-DPH Branch Head Printed Name



BC

2:39:00 PM

## 162

EXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_

COMP / ACCT / CNTR		ALTERNATE COMP / ACCT / CNTR	
2B01 536G02	13A15832AR	2B01 536G02XXXXX	13A15832AR

ACCT DESC: NGO DIRECTED GRANTS OTHER	ORIG APPROPRIATION:	300,000.00
CNTR DESC:	LAST ACTIVITY:	04/07/2015

	300,000.00	(AUTH. BUDGET)		300,000.00	(AUTH. BUDGET)
-	0.00	(COMMITMENT )	-	0.00	(COMMITMENT )
-	160,180.12	(ENCUMBRANCE )	-	160,180.12	(ENCUMBRANCE )
-	139,819.88	(EXPENDITURE )	-	139,819.88	(EXPENDITURE )
	-----			-----	
=	0.00	(AVAIL BAL)	=	0.00	(AVAIL BAL)

L	OVEREXPEND				A		E		C G						
V	TOLERANCE		BDG	YTD	P	EST		N		L R		ACTIVE		INACTIVE	
POST	AMT	PCT	GRP	LTD	P	REV	EXP	C	COMM	S	P	STAT	DATE	DATE	
1	Y	9999	999		Y	Y	N	Y	Y	Y	5	6	0		



Apr 8, 2015

2:42:28 PM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

TEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 04/08/2015 14:42:24  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS
PO NO.	:	1600131318
PO LINE NO.	:	1
BLANKET REL. NO.	:	_____

TAX/VAT CODE	:			
TAX/VAT COST	:	.00	BC STATUS	:
ADDITIONAL COST CODE:			OPER APPR/REJ	:
ADDITIONAL COST	:	.00	DATE APPR/REJ	:
			GL EFF. DATE	: 11/04/2014

QUANTITY ORDERED UOP:	1	CURRENCY CODE	:
UNIT PRICE	: 300,000.00000	DISTRIBUTION IND:	
EXTENDED AMOUNT	: 300,000.00		
TOTAL LINE VALUE	: 300,000.00	GL COMPANY	: 2B01
QUANTITY ORDERED SKU:	1.00	GL ACCOUNT	: 536G02
TARGET PRICE	: .00000	GL CENTER	: 13A15832AR
EXTENDED AMOUNT	: .00	BID NUMBER	:
STANDARD UNIT COST	: .00000	PROJ/NCG/FED	: 0WN8022D
EXTENDED AMOUNT	: .00	ACCOUNTING RULE	: 02



Apr 8, 2015

2:42:33 PM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

EXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_

04/08/2015 14:42:29

BROWSE: \_\_\_\_\_

BUY ENTITY : 2BBS  
PO NO. : 1600131318  
PO LINE NO. : 0001  
BLANKET REL. NO. :  
CURRENCY CODE :  
PAYMENT BASIS : SIGNATURE

VENDOR: CAROLINA PREGNANCY CARE FELLOW

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
PO HEADER :	300,000.00	139,819.88	160,180.12
PO HEADER TAX/VAT :	.00	.00	.00
PO HEADER ADDL COST :	.00	.00	.00
BLANKET :			
BLANKET TAX/VAT :			
BLANKET ADDL COST :			
PO LINE :	300,000.00	139,819.88	160,180.12
PO LINE TAX/VAT :	.00	.00	.00
PO LINE ADDL COST :	.00	.00	.00



# MONTHLY FINANCIAL REPORT

<b>CONTRACTOR:</b>		Carolina Pregnancy Care Fellowship			
<b>CONTRACT PERIOD:</b>		November 2014- May 2015			
<b>CONTRACT #:</b>		31318			
<b>REPORTING PERIOD:</b>		March 2015			







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Women's Health Branch**

APR 06 2017

**Contract Expenditure Report**

**Received** 33455

March 2017

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

Contract ID #:

1600133455

NCAS #:

\$38,295.18

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

Item Description	YES		DHHS Amount
	Item Number	Contractor Amount	
Salary/Fringe			\$5,549.58
Staff Development			
Supplies & Materials - Other			
Equipment (IT)			\$2,659.29
Equipment (Office)			
Travel			\$126.54
M/C - Advertising			\$1,175.35
M/C - Promotional Items			\$750.00
M/C - Websites & Materials			
Dues & Subscriptions			\$37.00
Operational Other - Insurance & Bonding			\$108.00
Subcontracts and Grants			
Utilities - Telephone			\$318.28
Utilities - Internet			\$121.07
Sub-Contractors (Pregnancy Centers)			\$19.99
			\$27,430.08
<b>Subtotal</b>			
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account 536G02	Center 13A1-5832-AR		
		\$0.00	\$38,295.18

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

Signature

Date

Mail to: Appropriate Division Contract Administrator

DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel  
 DHHS-DPH Contract Administrator Printed Name

DHHS-DPH Branch Head Signature & Date

DHHS-DPH Branch Head Printed Name



## MONTHLY FINANCIAL REPORT

### Sub-Contractors

<b>CONTRACTOR:</b>	Carolina Pregnancy Care Fellowship Sub-Contractors
<b>CONTRACT PERIOD:</b>	June 2016 - May 2017
<b>CONTRACT #:</b>	33455
<b>REPORTING PERIOD:</b>	March 2017

	APPROVED CONTRACT BUDGET Includes Realignments	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
<b>ACCOUNTS</b>				
Repair & Maintenance	\$1,395.30	\$541.58		\$853.72
Staff Development	\$11,380.00	\$9,081.00	\$918.00	\$1,381.00
Supplies & Materials-Other	\$62,860.05	\$40,985.51	\$13,335.58	\$8,538.96
Supplies & Materials-Furniture	\$8,415.95	\$5,735.92	\$1,556.96	\$1,123.07
Equipment (IT) & Professional IT	\$10,600.82	\$5,330.87	\$2,171.41	\$3,098.54
Equipment (Office/Comm)	\$6,035.79	\$3,571.43	\$464.02	\$2,000.34
Travel	\$18,916.04	\$12,677.53	\$55.31	\$6,183.20
Media/Communication-Publications	\$1,927.17	\$1,522.67	\$0.00	\$404.50
Media/Communication-Logos	\$492.01	\$320.00	\$172.01	\$0.00
Media/Communication-Advertising	\$18,656.80	\$14,293.97	\$1,975.43	\$2,387.40
Media/Communication-Audiovisual	\$2,320.00	\$175.00	\$400.00	\$1,745.00
Media/Communication-Promotional Items	\$4,357.99	\$1,858.84	\$379.99	\$2,119.16
Media/Communication-Websites & Materials	\$8,677.83	\$4,798.83	\$764.00	\$3,115.00
Media/Communication-Public Serv Announcements	\$50.00	\$50.00	\$0.00	\$0.00
Dues & Subscriptions	\$571.00	\$346.00	\$225.00	\$0.00
Operating Expenses-Incentives & Participants	\$36,675.25	\$20,663.95	\$5,012.37	\$10,998.93
Rent	\$123.00	\$123.00		\$0.00
<b>Total</b>	<b>\$193,455.00</b>	<b>\$122,076.10</b>	<b>\$27,430.08</b>	<b>\$43,948.82</b>



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 March 2017

ACCOUNTS	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Salary & Fringe				
Staff Development	\$48,942.00	\$28,945.45	\$5,549.58	\$14,446.97
Supplies & Materials-Other	\$1,013.00	\$514.00		\$499.00
Equipment - IT	\$9,329.17	\$4,655.99	\$2,659.29	\$2,013.89
Equipment Office	\$2,579.03	\$2,579.03		\$0.00
Travel	\$400.00	\$0.00	\$126.54	\$273.46
Media/Communication - Advertising	\$21,726.67	\$19,253.89	\$1,175.35	\$1,297.43
Media/Communication - Websites & Materials	\$6,500.00	\$3,503.18	\$750.00	\$2,246.82
Media/Communication - Promotional Items	\$533.00	\$422.00	\$37.00	\$74.00
Dues & Subscriptions	\$758.00	\$0.00		\$758.00
Operational Other Insurance & Bonding	\$1,535.80	\$1,287.00	\$108.00	\$140.80
Utilities-Telephone	\$1,743.00	\$1,743.00		\$0.00
Utilities - Internet	\$1,788.00	\$1,066.78	\$121.07	\$600.15
Subcontracts and Grants	\$352.00	\$332.01	\$19.99	\$0.00
Subcontracting/Grants (NC Pregnancy Centers)	\$9,345.33	\$4,842.63	\$318.28	\$4,184.42
<b>TOTAL</b>	<b>\$193,455.00</b>	<b>\$122,076.10</b>	<b>\$27,430.08</b>	<b>\$43,948.82</b>
	<b>\$300,000.00</b>	<b>\$191,221.06</b>	<b>\$38,295.18</b>	<b>\$70,483.76</b>







# CONTRACT BUDGET REALIGNMENT - MARCH 2017

CONTRACTOR: Carolina Pregnancy Care Fellowship  
 CONTRACT PERIOD: July 2016 - May 2017  
 CONTRACT #: 33456  
 DATE OF REVISION: April 2017  
 CENTER'S NAME: Carolina Pregnancy Care Fellowship  
 LOCATION OF CENTER: Winston Salem, NC

Line Item (e.g. Personnel, Supplies, Equipment)	Approved Contract Budget (As shown on your MFR and/or Budget)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Utilities-Internet	\$362.00	\$74.00	\$0.00	\$426.00
Media/Communication - Advertising	\$6,500.00	\$2,253.18	\$0.00	\$8,753.18
Equipment Office/Communication	\$400.00	\$0.00	(\$273.46)	\$126.54
Utilities-Telephone	\$1,788.00	\$0.00	(\$358.01)	\$1,429.99
Media/Communication - Promotional	\$758.00	\$0.00	(\$758.00)	\$0.00
Subcontracting/Grants	\$9,345.33	\$0.00	(\$3,834.42)	\$5,510.91
Staff Development	\$1,013.00	\$0.00	(\$499.00)	\$514.00
Supplies and Materials - Other	\$9,329.17	\$3,395.71	\$0.00	\$12,724.88
Sub-Contractor to Contractor (Funds Will Not be Used)	Not Applicable	\$0.00	Not Applicable	\$0.00
TOTAL	\$29,485.50	\$5,722.89	(\$5,722.89)	\$29,485.50

Center Director's Signature

Sign here

*Charles J. ...* Date *25 Apr. 17*

Contractor Administrator Signature:

(DPH Contract Administrator signs only when revision is approved)

Please give the reason for the change in the justification box:

**Utilities - Internet** increase needed due to cost of service is greater than what was originally budgeted. The increase will cover the cost of \$37 for each April and May. **Media/Communication - Advertising** increase \$2253.18 to add additional advertising by having Buzzadelle come and take pictures and videos at conference for upcoming adds on Facebook. The cost will be \$3,000. \$2,253.18 is the amount needed to continue the monthly Facebook advertising and marketing @ \$750 per month, services also by Buzzadelle. This will give a balance of \$4,500.00. **Equipment Office/Communication** decrease due to not needing a HP 8610 Office Jet Pro printer for Assistant to Director. It was purchased during the prior grant period. **Utilities - Telephone** decrease - Budgeted more than what is actually going to be expended during this grant period. Need only \$242.14 - \$121.07 each for April and May. We budgeted for 12 mths @ \$128.84 but the following is what has been submitted monthly beginning with June 2016 through March 2017 - \$128.84, \$115.03, \$115.03, \$115.03, \$115.03, \$120.86, \$121.07, \$121.07, \$121.07, a total of \$1,167.85, therefore we anticipate April and May changes to be \$121.07 the latest going change rate. **Media/Communication - Promotional** decrease due to not needing flash drives this year \$728.00 (200 @ \$3.79 as originally budgeted). **Subcontracting/Grants** decrease due to lack of interest for Nurse Sonographer Review and participants for Improving Early Prenatal Care Program. Total decrease = \$3834.42. **Staff Development** decrease Budgeted to attend CareNet Conference but decided not to attend this year. **Supplies and Materials Increase** - Purchase 3 Heritage House Practical Fatherhood Curriculum @ \$528.95 each = \$1,586.85, 3 Heritage House The quest for Manhood Curriculum @ \$289.95 = \$869.85, purchase 3 NIFLA manuals - The Pregnancy Clinic @ \$201.50 = \$704.50 and purchase 4 cases of paper @ \$25.99 per case = \$107.96 + \$5.55 shipping charges. Purchase 2 boxes of Bic Pencils @ \$4.90 each and will submit only \$8.00 as being reimbursable by MCHHS grant. Total Supplies and Materials request is \$ 3,395.71



## Women's Health Branch

MAY 30 2017

CONTRACT PERIOD: July 2016 - May 2017  
CONTRACT #: 33455

**DATE OF REVISION:**

**CENTER'S NAME:**

**Carolina Pregnancy Care Fellowship**  
**Winston Salem**

**Winston Salem**

**Center Director's Signature**

rights are the same except one is positive & other is negative- \$50.00 - (\$50.00)

5-26-2017

**Contractor Administrator Signature:**  
(DPH Contract Administrator signs only when revision is approved.)

Cheryl W. Orr  
Date 31 May 17



**Sub-Contractor to Contractor Increase:** 19 sub-contractors ended the grant period with ending balances in their account lines. 2 subs were over \$500.00, 1 was \$1633.83 and another was \$2,047.26, the remaining were less than \$100, most of them less than \$10. At the end of April total sub-contractors spent \$178,741.12. By the end of May as all May expenditures have been received from sub-contractors will be \$187,159.65. This will leave \$6,295.35 of funds subs didn't spend. Sub-Contractors agreed to transfer funds to CPCF by a signed document. Out of the \$6295.35 CPCF is transferring \$4181.75 leaving \$2,113.60 as unspent funds.

**Subcontracts and Grants decrease:** Overprojected the amount to pay speaker for May's Prenatal Care Workshop in Gastonia when realigning in April - \$66.30

**Salary and Fringes decrease:** Project that CPCF will be submitting \$3,220 in salary and wages in May 2016 which leaves \$6552.89 in salary and fringes that will not be used in this category.

**Media Communication/Promotional:** Plan to purchase 200 Paper Mate Breeze Gel Pens - Solid Barrel per each \$1.58 that will include CPCF's logo and contact information (\$316) - Also purchase 144 Stainless Steel Tumblers @ \$4.89 each with Logo (\$718.56). These will be used to promote CPCF as an organization and to be used as giveaways at fairs and other CPCF events. Total Promotional = \$1034.56

**Supplies and Materials: Total Increase request is \$9,471.18** Plan to purchase National Fatherhood Initiative 2 "Be There Campaign Marketing" Kit @ \$99 each \$198 and 1 Complete 24/7 Dad Program @ \$649 and shipping \$75 + Heritage House 250 Fetal Models at 12 weeks @\$.59 white and 250 black=\$295, 20 week fetal models black and white, one of each \$139.90 and shipping \$34.79 + Staples 5 ink cartridges \$248.95, case of copy paper, \$29.99, name badges \$6.29 tax \$19.26 + Staples Lexar jump drive \$17.07 + NIFLA 2 Pregnancy Medical Clinic Manuals \$498, and 2 Policies and Procedures manuals \$190 and shipping \$12.50 + Heartbeat 4 Direct Well manuals \$396.80 and 4 Sample Policies and Procedures manuals \$188.80 and shipping \$18.74 + Celebrate Kids 1 Authentic living Training and shipping - \$353.99. This group of Supplies and Materials = \$3372.08.

**Cont'd Supplies and Materials:** CareNet: Brochures - Before You Decide Brochures 10 paks of 20 @ \$21.15 = \$211.50, 20 BYD: Informed Decision Check list pack of 50 @ \$21.17 each = \$423.40, BYD: What Should I Know? 10 paks of 50 @ \$23.50 = \$235.00, Faithful Stewards 2 @ \$167.05 = \$334.10, Making Life Disciples Church Curriculum - Leaders Kit 2 @ \$134.95 = \$269.90, Total Care Net = \$1473.09

**Cont'd Supplies and Materials:** Additional CareNet Brochures - 40 BYD: Informed Decision Check list pack of 50 @ \$21.17 each = \$846.80, BYD: What Should I Know? 40 paks of 50 @ \$23.50 = \$940.00, Faithful Stewards 4 @ \$167.05 = \$668.20, Making Life Disciples Church Curriculum - Leaders Kit 8 @ \$134.95 = \$1079.60 Total Care Net = \$3,534.60

**Cont'd Supplies and Materials:** Additional Celebrate Kids 6 Authentic Life Training @ \$350.00 each plus shipping = \$2108.94 submitting for realignment \$1091.41.

**Travel Increase \$220:** The projected amt of travel to complete the grant period and for May is more than what was anticipated. Bobbie's travel has been completed for the grant period. The Assistant Director projects 50 miles for an event and the administrative assistant projects 48 miles for May which is \$52.43, the amount remaining in the account after this realignment.

**Dues and Subscriptions Increase \$75.20:** This increase will cover the total amount of Dues and Subscriptions that will be submitted in May, the current regular amount of \$108 per month. This is for Citrix and NetWork for Good.



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

May 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

**Women's Health Branch**

JUN 03 2015

**Received**

31318

Contract ID # 1318

1600130147

NCAS #:

\$26,896.25

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

Item Description			DHHS Amount
	YES	NO	
Salary & Fringe			\$3,297.74
Dues and Subscriptions			\$0.00
Supplies & Materials - Other			\$21,129.53
Equipment (IT)			\$0.00
Equipment (Office/Telephone)			\$0.00
Travel			\$1,042.10
Media/Communication-Websites & Materials			\$37.00
Media/Communication-Advertising			\$0.00
Utilities - Internet			\$31.86
Utilities - Telephone			\$132.02
Subcontracting/Grants (Pregnancy Centers)			\$0.00
Staff Development			\$270.00
Subcontracts and Grants (CPCF's Workshops)			\$0.00
Media/Communication/Promotional Items			\$0.00
Operational Other-Insurance & Bonding			\$956.00
<b>Subtotal</b>			
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account Center			
536G02 13A1-5832-AR			
		\$0.00	\$26,896.25

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director

Authorized Contractor Printed Name & Title

Signature

Date

Mail to: Appropriate Division Contract Administrator

DHHS-DPH Contract Administrator Signature & Date

DHHS-DPH Branch Head Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

DHHS-DPH Branch Head Printed Name



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**

Carolina Pregnancy Care Fellowship

**CONTRACT PERIOD:**

November 2014- May 2015

**CONTRACT #:**

31318

**REPORTING PERIOD:**

May 2015

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$26,370.00	\$21,822.98	(\$1,232.02)	\$3,297.74	\$17.26
Staff Development	\$939.00	\$1,029.50	\$360.50	\$270.00	\$0.00
Supplies & Materials-Other	\$14,243.00	\$7,584.87	\$15,649.33	\$21,129.53	\$1,177.93
Equipment (IT)	\$245.00	\$343.96	\$98.96	\$0.00	\$0.00
Equipment (Office/Telephone)	\$4,374.00	\$6,197.44	\$1,823.44	\$0.00	\$0.00
Travel	\$6,614.00	\$6,040.11	\$468.21	\$1,042.10	\$0.00
Communication/Promotional Items	\$985.00	\$718.22	(\$266.78)	\$0.00	\$0.00
Communication/Advertising	\$17,000.00	\$27,084.70	\$10,084.70	\$0.00	\$0.00
Communication/Websites & Materials	\$259.00	\$447.00	\$225.00	\$37.00	\$0.00
Dues & Subscriptions	\$668.00	\$747.39	\$79.39	\$0.00	\$0.00
Operational Other Insurance & Bonding	\$1,743.00	\$0.00	(\$787.00)	\$956.00	\$0.00
Utilities-Telephone	\$979.00	\$760.46	(\$86.54)	\$132.00	\$0.00
Utilities - Internet	\$224.00	\$191.16	(\$0.98)	\$31.86	(\$0.00)
Subcontracts and Grants	\$2,427.00	\$2,184.98	(\$242.02)	\$0.00	\$0.00
Subcontracting/Grants (Preg Ctrs)	\$222,930.00	\$196,755.81	(\$26,174.19)	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$271,908.58</b>	<b>\$0.00</b>	<b>\$26,896.23</b>	<b>\$1,195.19</b>



10:31:42 AM

BC

## AVAILABLE FUNDS INQUIRY

162

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_

COMP / ACCT / CNTR

ALTERNATE COMP / ACCT / CNTR

2B01 536G02

13A15832AR

2B01 536G02XXXXX

13A15832AR

ACCT DESC: NGO DIRECTED GRANTS OTHER	ORIG APPROPRIATION:	300,000.00
CNTR DESC:		

CNTR DESC: LAST ACTIVITY: 06/05/2015

300,000.00 (AUTH. BUDGET)

300,000.00 (AUTH. BUDGET)

- 0.00 (COMMITMENT ) -

0.00 (COMMITMENT )

- 28,091.42 (ENCUMBRANCE) -

28,091.42 (ENCUMBRANCE )

- 271,908.58 (EXPENDITURE) -

271,908.58 (EXPENDITURE )

= 0.00 (AVAIL BAL)

= 0.00 (AVAIL BAL)

L OVEREXPEND

A

E

C G

V TOLERANCE

BDG YTD P

EST

N

L R

L POST AMT

PCT

GRP LTD P

REV

C

S P

ACTIVE

INACTIVE

DATE \_\_\_\_\_

DATE \_\_\_\_\_

1 Y 9999 999 Y Y N Y Y Y 5 6 0



JUN 8 2015

10:40:50 AM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_

06/08/2015 10:40:39

BROWSE: \_

=====

BUY ENTITY	: 2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	: 1600131318	
PO LINE NO.	: 0001	
BLANKET REL. NO.	:	
CURRENCY CODE	:	
PAYMENT BASIS	: SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
PO HEADER	: 300,000.00	271,908.58	28,091.42
PO HEADER TAX/VAT	: .00	.00	.00
PO HEADER ADDL COST	: .00	.00	.00
BLANKET	:		
BLANKET TAX/VAT	:		
BLANKET ADDL COST	:		
PO LINE	: 300,000.00	271,908.58	28,091.42
PO LINE TAX/VAT	: .00	.00	.00
PO LINE ADDL COST	: .00	.00	.00



Jun 8 2015

10:40:44 AM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_  
BROWSE: \_\_\_\_\_

06/08/2015 10:40:33

=====

BUY ENTITY	:	2BBS
PO NO.	:	1600131318
PO LINE NO.	:	1
BLANKET REL. NO.	:	_____

TAX/VAT CODE	:	
TAX/VAT COST	:	.00
ADDITIONAL COST CODE:		
ADDITIONAL COST	:	.00
QUANTITY ORDERED UOP:	1	
UNIT PRICE	:	300,000.00000
EXTENDED AMOUNT	:	300,000.00
TOTAL LINE VALUE	:	300,000.00
QUANTITY ORDERED SKU:	1.00	
TARGET PRICE	:	.00000
EXTENDED AMOUNT	:	.00
STANDARD UNIT COST	:	.00000
EXTENDED AMOUNT	:	.00

BC STATUS	:	
OPER APPR/REJ	:	
DATE APPR/REJ	:	
GL EFF. DATE	:	11/04/2014
CURRENCY CODE	:	
DISTRIBUTION IND:		
GL COMPANY	:	2B01
GL ACCOUNT	:	536G02
GL CENTER	:	13A15832AR
BID NUMBER	:	
PROJ/NCG/FED	:	OWN8022D
ACCOUNTING RULE	:	02







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

May 2016

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

31787

Contract ID #:

1600131787

NCAS #:

\$14,598.39

Total Expenditure

**Women's Health Branch**

MAY 31 2016

**Received**

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

Item Description	YES		DHHS Amount
	Item Number	Contractor Amount	
Salary /Fringe			\$4,210.03
Staff Development			
Supplies & Materials-Other			
Travel			\$3,132.03
Media/Communication - Logos			\$1,180.26
Media/Communication - Advertising			
Media/Communication - Websites & Materials			
Dues & Subscriptions			\$37.00
Operational Other-Insurance & Bonding			\$253.57
Subcontracts and Grants			
Utilities - Telephone			
Utilities - Internet			\$115.03
Sub-Contractors (NC Pregnancy Centers)			\$19.95
Supplies & Materials - Furniture			\$5,650.52
Equipment - Office			
<b>Subtotal</b>			
<b>THIS SECTION FOR DPH USE ONLY:</b>		\$0.00	\$14,598.39
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

Signature

Date

Mail to: Appropriate Division Contract Administrator

Tonya Daniel 6/3/16  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

Belinda Peterson 6/3/16  
 DHHS-DPH Branch Head Signature & Date  
Belinda Peterson  
 DHHS-DPH Branch Head Printed Name



Jun 6, 2016 4:49:57 PM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

XT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 06/06/2016 16:40:42  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	:	2BBS
PO NO.	:	1600131787
PO LINE NO.	:	1
BLANKET REL. NO.	:	_____

TAX/VAT CODE	:		BC STATUS	:	
TAX/VAT COST	:	.00	OPER APPR/REJ	:	
ADDITIONAL COST CODE:			DATE APPR/REJ	:	
ADDITIONAL COST	:	.00	GL EFF. DATE	:	06/26/2015

QUANTITY ORDERED UOP:	1	CURRENCY CODE	:		
UNIT PRICE	:	300,000.00000	DISTRIBUTION IND:		
EXTENDED AMOUNT	:	300,000.00			
TOTAL LINE VALUE	:	300,000.00	GL COMPANY	:	2B01
QUANTITY ORDERED SKU:	1.00	GL ACCOUNT	:	536G02	
ARGET PRICE	:	.00000	GL CENTER	:	13A15832AR
EXTENDED AMOUNT	:	.00	BID NUMBER	:	
STANDARD UNIT COST	:	.00000	PROJ/NCG/FED	:	0Y9T0281
EXTENDED AMOUNT	:	.00	ACCOUNTING RULE	:	02



BC

162

XT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_

L	OVEREXPEND				A		E		C G							
V	TOLERANCE		BDG	YTD	P	EST		N	L R				ACTIVE	INACTIVE		
POST	AMT	PCT	GRP	LTD	P	REV	EXP	C	COMM	S	P	STAT	DATE	DATE		
1	Y	9999	999		Y	Y	N	Y	Y	Y	5	6	0			







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

May 2017

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

Women's Health Branch

JUN 09 2017

Received

33455

Contract ID #:

1600133455

NCAS #:

\$26,428.16

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

Item Description	x		DHHS Amount
	YES	NO	
Salary/Fringe			\$2,902.66
Staff Development			
Supplies & Materials - Other			\$12,193.63
Equipment (IT)			
Equipment (Office)			
Travel			\$549.00
M/C - Advertising			\$750.00
M/C - Promotional Items			\$1,034.56
M/C - Websites & Materials			\$37.00
Dues & Subscriptions			\$108.00
Operational Other - Insurance & Bonding			
Subcontracts and Grants			\$283.70
Utilities - Telephone			\$114.08
Utilities - Internet			\$37.00
Sub-Contractors (Pregnancy Centers)			\$8,418.53
<b>Subtotal</b>		\$0.00	\$26,428.16
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director

Authorized Contractor Printed Name & Title

Signature

Date

6/8/17

Mail to: Appropriate Division Contract Administrator

Cheryl T. Davis-Dukes June 17

DHHS-DPH Contract Administrator Signature & Date

Cheryl T. Davis-Dukes

DHHS-DPH Contract Administrator Printed Name

Tara Owens Shuler for BP 6/9/17

DHHS-DPH Branch Head Signature & Date

Tara Owens Shuler for BP

DHHS-DPH Branch Head Printed Name



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 May 2017

	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
<b>ACCOUNTS</b>				
Salary & Fringe	\$42,389.11	\$39,169.11	\$2,902.66	\$317.34
Staff Development	\$514.00	\$514.00		\$0.00
Supplies & Materials-Other	\$22,196.06	\$10,002.43	\$12,193.63	\$0.00
Equipment - IT	\$2,579.03	\$2,579.03		\$0.00
Equipment Office	\$126.54	\$126.54		\$0.00
Travel	\$21,946.67	\$21,397.42	\$549.00	\$0.25
Media/Communication - Advertising	\$8,753.18	\$8,003.18	\$750.00	\$0.00
Media/Communication - Websites & Materials	\$533.00	\$496.00	\$37.00	\$0.00
Media/Communication - Promotional Items	\$1,034.56	\$0.00	\$1,034.56	\$0.00
Dues & Subscriptions	\$1,611.00	\$1,503.00	\$108.00	\$0.00
Operational Other Insurance & Bonding	\$1,743.00	\$1,743.00		\$0.00
Utilities-Telephone	\$1,429.99	\$1,301.93	\$114.08	\$13.98
Utilities - Internet	\$426.00	\$389.00	\$37.00	\$0.00
Subcontracts and Grants	\$5,444.61	\$5,160.91	\$283.70	\$0.00
Subcontracting/Grants (NC Pregnancy Centers)	<b>\$189,273.25</b>	<b>\$178,741.12</b>	<b>\$8,418.53</b>	<b>\$2,113.60</b>
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$271,126.67</b>	<b>\$26,428.16</b>	<b>\$2,445.17</b>



## MONTHLY FINANCIAL REPORT Sub-Contractors

<b>CONTRACTOR:</b>	Carolina Pregnancy Care Fellowship Sub-Contractors
<b>CONTRACT PERIOD:</b>	June 2016 - May 2017
<b>CONTRACT #:</b>	33455
<b>REPORTING PERIOD:</b>	May 2017

	APPROVED CONTRACT BUDGET Includes Realignments	*PREVIOUS- ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
ACCOUNTS				
Repair & Maintenance	\$1,395.30	\$917.30	\$418.50	\$59.50
Staff Development	\$11,630.00	\$9,999.00	\$950.90	\$680.10
Supplies & Materials-Other	\$64,310.39	\$60,256.60	\$1,724.40	\$2,329.39
Supplies & Materials-Furniture	\$8,363.47	\$7,389.35	\$906.78	\$67.34
Equipment (IT) & Professional IT	\$9,189.67	\$8,901.28		\$288.39
Equipment (Office/Comm)	\$5,230.53	\$5,230.53		\$0.00
Travel	\$19,309.59	\$17,556.83	\$273.34	\$1,479.42
Media/Communication-Publications	\$1,927.17	\$1,687.67	\$153.00	\$86.50
Media/Communication-Logos	\$492.01	\$492.01		\$0.00
Media/Communication-Advertising	\$18,678.17	\$18,003.72	\$629.45	\$45.00
Media/Communication-Audiovisual	\$2,320.00	\$2,320.00		\$0.00
Media/Communication-Promotional Items	\$4,290.99	\$3,520.26	\$766.16	\$4.57
Media/Communication-Websites & Materials	\$8,331.46	\$7,127.83	\$25.00	\$1,178.63
Media/Communication-Public Serv Announcements	\$50.00	\$50.00		\$0.00
Dues & Subscriptions	\$571.00	\$571.00		\$0.00
Operating Expenses-Incentives & Participants	\$37,242.25	\$34,594.74	\$2,571.00	\$76.51
Rent	\$123.00	\$123.00		\$0.00
Subcontractor to Contractor	(\$4,181.75)			(\$4,181.75)
<b>Total</b>	<b>\$189,273.25</b>	<b>\$178,741.12</b>	<b>\$8,418.53</b>	<b>\$2,113.60</b>



5:37 PM

06/05/17

Accrual Basis

**Carolina Pregnancy Care Fellowship, Inc.**  
**Profit & Loss by Class**  
May 2017

	asheville (NC Grant - Subs)	brevard (NC Grant - Subs)	burnsville (NC Grant - Subs)	carthage (NC Grant - Subs)	elkin (NC Grant - Subs)
Other Income/Expense					
Other Expense					
79200 - NC Grant Expense	200.00	1,662.53	470.82	129.95	905.62
Total Other Expense	200.00	1,662.53	470.82	129.95	905.62
Net Other Income	-200.00	-1,662.53	-470.82	-129.95	-905.62
Net Income	-200.00	-1,662.53	-470.82	-129.95	-905.62



5:37 PM  
06/05/17  
Accrual Basis

Carolina Pregnancy Care Fellowship, Inc.  
**Profit & Loss by Class**  
May 2017

	franklin (NC Grant - Subs)	harrisburg (NC Grant - Subs)	morehead city (NC Grant - Subs)	smithfield (NC Grant - Subs)	sparta (NC Grant - Subs)
Other Income/Expense					
Other Expense					
79200 - NC Grant Expense	198.41	838.11	1,509.07	520.99	695.00
Total Other Expense	198.41	838.11	1,509.07	520.99	695.00
Net Other Income	-198.41	-838.11	-1,509.07	-520.99	-695.00
Net Income	-198.41	-838.11	-1,509.07	-520.99	-695.00



**Carolina Pregnancy Care Fellowship, Inc.**  
**Profit & Loss by Class**  
May 2017

	statesville (NC Grant - Subs)	wilkesboro (NC Grant - Subs)	yadkinville (NC Grant - Subs)	Total NC Grant - Subs (NC Grant)	Total NC Grant
Other Income/Expense					
Other Expense					
79200 - NC Grant Expense	634.11	635.33	18.59	8,418.53	8,418.53
Total Other Expense	634.11	635.33	18.59	8,418.53	8,418.53
Net Other Income	-634.11	-635.33	-18.59	-8,418.53	-8,418.53
Net Income	-634.11	-635.33	-18.59	-8,418.53	-8,418.53



5:37 PM  
06/05/17  
Accrual Basis

**Carolina Pregnancy Care Fellowship, Inc.**  
**Profit & Loss by Class**  
May 2017

	TOTAL
Other Income/Expense	
Other Expense	
79200 - NC Grant Expense	8,418.53
Total Other Expense	8,418.53
Net Other Income	-8,418.53
Net Income	-8,418.53







CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
DATE OF REVISION:  
CENTER'S NAME:  
LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship
June 2015 - May 2016
3/17/87
May 18, 2016
CPCF - Carolina Pregnancy Care Fellowship
Winston Salem, NC

Line Item (e.g. Personnel, Supplies, Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures or reallocations.)
From Sub-Contractors (Pregnancy Centers)	\$208,517.81		(\$1,430.94)	\$207,086.87
Equipment IT	\$257.00		(\$257.00)	\$0.00
Travel	\$18,824.20	\$692.59		\$19,516.79
Salary and Fringes	\$43,086.00	\$257.00		\$43,323.00
Dues and Subscriptions	\$877.00	\$228.96		\$1,105.96
Supplies and Materials	\$7,773.84	\$2,869.88		\$10,643.72
Subcontracts and Grants	\$5,804.08		(\$2,380.49)	\$3,223.60
TOTAL	\$284,919.94	\$4,068.43	(\$4,068.43)	\$284,919.94

**Sign here**

Date \_\_\_\_\_

(DPH Contract Administrator signs only when revision is approved.)  
Please give the reason for the change in the justification box:

10  
 11  
 12  
 13  
 14  
 15  
 16  
 17  
 18  
 19  
 20  
 21  
 22  
 23  
 24  
 25  
 26  
 27  
 28  
 29  
 30  
 31  
 32  
 33  
 34  
 35  
 36  
 37  
 38  
 39  
 40  
 41  
 42  
 43  
 44  
 45  
 46  
 47  
 48  
 49  
 50  
 51  
 52  
 53  
 54  
 55  
 56  
 57  
 58  
 59  
 60  
 61  
 62  
 63  
 64  
 65  
 66  
 67  
 68  
 69  
 70  
 71  
 72  
 73  
 74  
 75  
 76  
 77  
 78  
 79  
 80  
 81  
 82  
 83  
 84  
 85  
 86  
 87  
 88  
 89  
 90  
 91  
 92  
 93  
 94  
 95  
 96  
 97  
 98  
 99  
 100  
 101  
 102  
 103  
 104  
 105  
 106  
 107  
 108  
 109  
 110  
 111  
 112  
 113  
 114  
 115  
 116  
 117  
 118  
 119  
 120  
 121  
 122  
 123  
 124  
 125  
 126  
 127  
 128  
 129  
 130  
 131  
 132  
 133  
 134  
 135  
 136  
 137  
 138  
 139  
 140  
 141  
 142  
 143  
 144  
 145  
 146  
 147  
 148  
 149  
 150  
 151  
 152  
 153  
 154  
 155  
 156  
 157  
 158  
 159  
 160  
 161  
 162  
 163  
 164  
 165  
 166  
 167  
 168  
 169  
 170  
 171  
 172  
 173  
 174  
 175  
 176  
 177  
 178  
 179  
 180  
 181  
 182  
 183  
 184  
 185  
 186  
 187  
 188  
 189  
 190  
 191  
 192  
 193  
 194  
 195  
 196  
 197  
 198  
 199  
 200  
 201  
 202  
 203  
 204  
 205  
 206  
 207  
 208  
 209  
 210  
 211  
 212  
 213  
 214  
 215  
 216  
 217  
 218  
 219  
 220  
 221  
 222  
 223  
 224  
 225  
 226  
 227  
 228  
 229  
 230  
 231  
 232  
 233  
 234  
 235  
 236  
 237  
 238  
 239  
 240  
 241  
 242  
 243  
 244  
 245  
 246  
 247  
 248  
 249  
 250  
 251  
 252  
 253  
 254  
 255  
 256  
 257  
 258  
 259  
 260  
 261  
 262  
 263  
 264  
 265  
 266  
 267  
 268  
 269  
 270  
 271  
 272  
 273  
 274  
 275  
 276  
 277  
 278  
 279  
 280  
 281  
 282  
 283  
 284  
 285  
 286  
 287  
 288  
 289  
 290  
 291  
 292  
 293  
 294  
 295  
 296  
 297  
 298  
 299  
 300  
 301  
 302  
 303  
 304  
 305  
 306  
 307  
 308  
 309  
 310  
 311  
 312  
 313  
 314  
 315  
 316  
 317  
 318  
 319  
 320  
 321  
 322  
 323  
 324  
 325  
 326  
 327  
 328  
 329  
 330  
 331  
 332  
 333  
 334  
 335  
 336  
 337  
 338  
 339  
 340  
 341  
 342  
 343  
 344  
 345  
 346  
 347  
 348  
 349  
 350  
 351  
 352  
 353  
 354  
 355  
 356  
 357  
 358  
 359  
 360  
 361  
 362  
 363  
 364  
 365  
 366  
 367  
 368  
 369  
 370  
 371  
 372  
 373  
 374  
 375  
 376  
 377  
 378  
 379  
 380  
 381  
 382  
 383  
 384  
 385  
 386  
 387  
 388  
 389  
 390  
 391  
 392  
 393  
 394  
 395  
 396  
 397  
 398  
 399  
 400  
 401  
 402  
 403  
 404  
 405  
 406  
 407  
 408  
 409  
 410  
 411  
 412  
 413  
 414  
 415  
 416  
 417  
 418  
 419  
 420  
 421  
 422  
 423  
 424  
 425  
 426  
 427  
 428  
 429  
 430  
 431  
 432  
 433  
 434  
 435  
 436  
 437  
 438  
 439  
 440  
 441  
 442  
 443  
 444  
 445  
 446  
 447  
 448  
 449  
 450  
 451  
 452  
 453  
 454  
 455  
 456  
 457  
 458  
 459  
 460  
 461  
 462  
 463  
 464  
 465  
 466  
 467  
 468  
 469  
 470  
 471  
 472  
 473  
 474  
 475  
 476  
 477  
 478  
 479  
 480  
 481  
 482  
 483  
 484  
 485  
 486  
 487  
 488  
 489  
 490  
 491  
 492  
 493  
 494  
 495  
 496  
 497  
 498  
 499  
 500  
 501  
 502  
 503  
 504  
 505  
 506  
 507  
 508  
 509  
 510  
 511  
 512  
 513  
 514  
 515  
 516  
 517  
 518  
 519  
 520  
 521  
 522  
 523  
 524  
 525  
 526  
 527  
 528  
 529  
 530  
 531  
 532

Sub-Contractors/Pregnancy Centers): \$1,430.94 the cumulative amount of various sub-contractors with funds that will not be spent in May. The majority of funds are from Equipment, Travel and Advertising or small amounts in their ending balance.

**Equipment IT Decrease:** Decided the chip credit card reader wasn't needed at this time - \$257.00.

**Travel Increase:** Projected that in May there will be 4 nights lodging - \$289.20, 7 lunches - \$78.30 and 5 dinners - \$93.50 that Blake and Bobbie will be needing for site visits. Also projected Blake and Bobbie will collectively be traveling 1,331 miles in May @ \$.54 per mile = \$718.74. The travel expenses total to \$1,180.26 and the current balance in account line is \$487.67 leaving another \$692.59 to complete traveling for the 2015-2016 grant period.

**Dues and Subscriptions Increase:** \$24.39 the amount needed to bring the ending balance up to \$49 to cover May's Go-to-Meeting monthly charge, and an annual renewal of \$204.57 with Constant Contact.

**SubContract and Grants Decrease:** Leftover funds not used for Ultrasound Training during this grant period.

Supplies and Materials Increase: -orensos, 32/606 Modular Cube Storage for supplies -\$63.66 at Amazon.com; 3 cases of paper at Staples \$29.99 +tax per case = \$96.49, Box of folders and envelopes each - \$59.26 \$7.21 in current ending account balance = \$ 62.00, 8 Heritage House "Unborn Addicts" DVDs @ \$181.90 = \$971.40, Heritage House vitamins 41 boxes at \$36.00 includes shipping (\$81.19) = \$1,657.19- 2 rolls of stamps = \$94.00, 2 boxes of file folders @ \$7.79 ea with tax = \$16.71, 1 case with 5 reams of copy paper with tax = \$30.01, 1 bag of rubber bands with tax = \$8.35 Total Supplies and Materials = \$2,899.89.

Salary and Fringes Increase: \$275.00. The average of the last 3 months Salaries and Fringes has been \$4,807 per month. The current ending balance is \$4,394.75 a difference of \$412.25. Transferring a funds from the decrease from Equipment IT to Salary to cover a portion of Salary and Fringes to conclude the amount of Salary and Fringe for the 2015-2016 grant period.



# CONTRACT BUDGET REALIGNMENT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**DATE OF REVISION:**  
**ORGANIZATION'S NAME:**  
**LOCATION OF CENTER:**

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 10/19/2015  
 Carolina Pregnancy Care Fellowship

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Budget
Salary/Fringe	\$39,776.00			\$39,776.00
Repair & Maintenance	\$0.00			\$0.00
Staff Development	\$909.00			\$909.00
Supplies & Materials-Other	\$7,531.00		(\$533.00)	\$6,998.00
Supplies & Materials - Furniture	\$0.00			\$0.00
Equipment IT	\$0.00			\$0.00
Equipment Office and Communication	\$0.00			\$0.00
Travel	\$15,862.00			\$15,862.00
Media/Communication - Publications, Reprints, Audiovisual, PSA, Promotional Items	\$0.00			\$0.00
Media/Communication - Logos	\$195.00			\$195.00
Media/Communication - Advertising	\$4,629.00	\$1,890.00		\$6,419.00
Media/Communication - Websites & Materials	\$652.00	\$150.00		\$802.00
Dues and Subscriptions	\$877.00			\$877.00
Operating Expenses-Incentives & Participants	\$0.00			\$0.00
Operation Other-Insurance & Bonding	\$1,743.00			\$1,743.00
Subcontracts and Grants	\$8,774.00		(\$1,507.00)	\$7,267.00
Utilities-Telephone	\$1,539.00			\$1,539.00
Utilities - Internet	\$352.00			\$352.00
Sub-Contractor Realignment	\$0.00			\$0.00
<b>TOTAL</b>	<b>\$82,539.00</b>	<b>\$2,040.00</b>	<b>(\$2,040.00)</b>	<b>\$82,539.00</b>

**CPCF Director's Signature & Date**

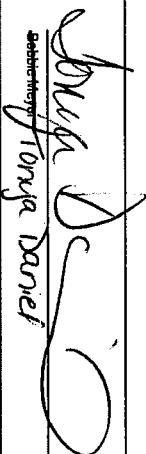
Sign here

Date

**Contractor Administrator Signature:**  
 (CPCF Contract Administrator signs only when revision is approved.)

Please give the reason for the change in the justification box:

Decrease a portion of Subcontracts & Grants (travel) by \$1507 for airfare, lodging and meals for Sonographers that was budgeted to come one day prior to Fall Conference. Sonography training was cancelled due to not knowing if State legislators would approve CPCF's block grant with NCDHHS while they were in extended State Budget deliberations. Advertising exhibit needed for fairs, events and conferences.  
 Decrease 7 Legal Essentials Manual due to funds needed more for advertising exhibit display and for additional changes to CPCF's website (\$150) - \$533.00.  
 Increase Media Communications Websites for additional website alterations (\$150) and increase Media Communication Advertising for display to use at fairs and etc. (\$1890).

  
 Deborah Franks Daniel

10/21/15



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 DATE OF REVISION:  
 CENTER'S NAME:  
 LOCATION OF OFFICE:

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 9-Dec-15  
 Carolina Pregnancy Care Fellowship  
 Winston Salem, NC

Line Item (e.g. Personnel, Supplies, Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Salary/Fringe	\$39,776.00	\$3,290.00		\$43,066.00
Travel	\$15,662.00	\$2,326.00		\$17,988.00
Supplies and Materials - Other	\$7,531.00			\$2,206.03
Media Communications/Logo	\$195.00			\$0.00
Subcontracting and Grants	\$8,774.00			\$6,677.97
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL	\$71,938.00	\$5,616.00	(\$5,616.00)	\$71,938.00

Center Director's Signature

Sign here

Date

Contractor Administrator Signature:

(CPH Contract Administrator signs only when revision is approved.)

Please give the reason for the change in the justification box:

Bobbie Meyer

Increase of Salary & Fringe: New position - State Director's Assistant. This individual will be assisting with site visits and grant related trainings primarily serving sub-contractors and pregnancy centers in eastern NC. Projected number of hours per month is 30 hrs at a rate of \$20 per hour for the last 5 months of 2015-2016 Maternal Health Grant (Jan - May 2016). = \$3,000 + .0837 fringes (FICA, Medicare and ESC) + Worker's Compensation = \$30. - Total for new position is \$3,290.00.

Increase of Travel: Projected miles for new position 1,253 miles for 5 months @ \$5.575 = \$7,204.48 + 2 overnight stays - lodging and meals @ \$105.20 per day = \$210.40 - Total travel for State Director's Assistant = \$9,308.88. Need to shift more funds to offset the increase travel expenses related to Fall Conference due to more rooms (47), participants (88) and the increased allowable rate for lodging, lunch and dinner = \$1,395.00. This will allow for continuance of what was originally budgeted for on-site visits, Heartbeat Conference and administrative assistant's monthly mileage that yet to take place for the remainder of the grant period. Decrease Supplies and Materials \$5,324.97 - 1 pkg CD labels- \$50.59; 10 cases of paper- \$515; 38 cartridges of ink- \$3,912.87; 9 binders- \$51.03; 6 boxes of brochure paper- \$209.94; 4 packs of gusset hanging folders- \$80.00; balance of packets of CDs \$147.54; 2 Medical Essentials Manual Heartbeat- \$198.00; balance of Legal Essentials manual- \$20; 4 Heartbeat Sample Policies & Procedures \$160.00. Decrease Subcontracting and Grants \$96.03 - Balance of travel expenses of sonographers pre Fall Conference not used or realigned.

\*\*Line item accounts are on your Monthly Financial Form. Only use existing account lines when realigning.

\*\*\* Place a minus sign before the number in the negative column.

\*\*\*Realignment months: August 5, 2015 & March 4, 2016



## Daniel, Tonya

---

**From:** Joanie Page, CPCF Bookkeeper <bookkeepercpcf@aol.com>  
**Sent:** Tuesday, December 29, 2015 1:38 PM  
**To:** Daniel, Tonya; 'Bobbie Meyer'  
**Subject:** RE: revised realignment response

We had budgeted \$195 for Media Communications/Logo – Logo Development. We decided that hiring the new person was more important than logo development at this time. Sorry I didn't get that included on the realignment form.

**From:** Daniel, Tonya [<mailto:tonya.daniel@dhhs.nc.gov>]  
**Sent:** Tuesday, December 29, 2015 1:22 PM  
**To:** Bobbie Meyer <[directorcpcf@aol.com](mailto:directorcpcf@aol.com)>  
**Cc:** [bookkeepercpcf@aol.com](mailto:bookkeepercpcf@aol.com)  
**Subject:** RE: revised realignment response  
**Importance:** High

Hi all!

One question about the December realignment. Your Media line is decreased by \$195. Can you tell me what was reduced?

**From:** Bobbie Meyer [<mailto:directorcpcf@aol.com>]  
**Sent:** Wednesday, December 16, 2015 2:01 PM  
**To:** Daniel, Tonya  
**Cc:** [bookkeepercpcf@aol.com](mailto:bookkeepercpcf@aol.com)  
**Subject:** revised realignment response

Sorry. There were omissions in the first attachment.

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

---

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this email in error, please notify the sender immediately and delete all records of this email.



**Daniel, Tonya**

---

**From:** Bobbie Meyer <directorcpf@aol.com>  
**Sent:** Wednesday, December 16, 2015 12:56 PM  
**To:** Daniel, Tonya  
**Subject:** answers to realignment questions  
**Attachments:** Plan for Mileage and Meals for PT Director.docx

Please see my answers in red below.

Could you give me the percentages for the specific fringe benefits? Typical full time FICA is about 7.65%, Medicare, ESC, Workers' Comp? When I put it into the budget spreadsheet in our system, I'll need to have this.

FICA and Medicare jointly is 7.65% - doesn't matter if part time or full time.

ESC will be .00720

WCI is rated and 1/3 charge. The rated is .29 per \$100 of wage amount and 1/3 of \$235 for Expense Constant, Terrorism and CAT

Can you also give me a little more details on the lodging and meals, specifically, which meals are included in the \$105.20 for the new assistant? Please see attachment.

Same for the \$1395...I need a breakout for that amount. What does it include x rooms at \$65.90; x lunches for # participants at \$10.70...that type of info.

Current allowed lodging is \$67.30. The details are already built into our contract budget. We are realigning into Travel because of the increased conference costs.

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

\* Media (\$195) decided to forego. Additional staff more important.



Plan for Mileage and Meals for PT Director's Assistant

1. Greenville to Kinston and return (60 miles).
2. Greenville to Washington and return (44 miles).
3. Greenville to Roanoke Rapids (86 miles, lunch, to Ahoskie (47 miles, overnight, to Greenville (59 miles).
4. Greenville to Elizabeth City (90 miles), lunch, to Nags Head (58 miles), overnight, to Greenville (121 miles).
5. Greenville to Morehead City (79) miles, lunch, to Greenville (79 miles)
6. Greenville to Rocky Mount (43 miles), lunch, to Wilson (20 miles), to Greenville (36 miles)
7. Greenville to Goldsboro and return to Greenville (118 miles) lunch
8. Greenville to Whiteville (136 miles), lunch, to Wilmington (46 miles), overnight, to Jacksonville (58 miles), lunch, to Greenville (73 miles)
9. Greenville to Kinston and return (60 miles)

Total miles = 1253

6 lunches  
3 overnights > covering most but not all.



# CONTRACT BUDGET REALIGNMENT

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 DATE OF REVISION:  
 CENTER'S NAME:  
 LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 May 18, 2016  
 CPOF - Carolina Pregnancy Care Fellowship  
 Winston Salem, NC

Line Item (e.g. Personnel, Supplies, Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures or reallocations.)
From Sub-Contractors (Pregnancy Centers)	\$208,517.81		(\$1,430.94)	\$207,086.87
Equipment IT	\$257.00		(\$257.00)	\$0.00
Travel	\$18,824.20	\$692.59		\$19,516.79
Salary and Fringes	\$43,086.00	\$257.00		\$43,323.00
Dues and Subscriptions	\$877.00	\$228.96		\$1,105.96
Supplies and Materials	\$7,773.84	\$2,889.88		\$10,663.72
Subcontracts and Grants	\$5,604.09		(\$2,380.49)	\$3,223.60
TOTAL	\$284,919.94	\$4,068.43	(\$4,068.43)	\$284,919.94

Center Director's Signature

Sign here

NCDHHS Contractor Administrator Signature

(OPH Contract Administrator signs only when revision is approved)

Please give the reason for the change in the justification box:

Sub-Contractors (Pregnancy Centers): \$1,430.94 the cumulative amount of various sub-contractors with funds that will not be spent in May. The majority of funds are from Equipment, Travel and Advertising or small amounts in their ending balance.

Equipment IT Decrease: Decided the chip credit card reader wasn't needed at this time - \$257.00.

Travel Increase: Projected that in May there will be 4 nights lodging - \$268.20, 7 lunches - \$78.30 and 5 dinners - \$89.50 that Blake and Bobbie will be needing for site visits. Also projected Blake and Bobbie will collectively be traveling 1,331 miles in May @ \$5.54 per mile = \$7,187.74. The travel expenses total to \$1,180.28 and the current balance in account line is \$487.67 leaving another \$692.59 to complete traveling for the 2015-2016 grant period.

Dues and Subscriptions Increase: \$24.39 the amount needed to bring the ending balance up to \$49 to cover May's Go-to-Meeting monthly charge, and an annual renewal of \$204.57 with Constant Contact.

Sub-Contract and Grants Decrease: Leftover funds not used for Ultrasound Training during this grant period.

Supplies and Materials Increase: 4 Foremost 327606 Modular Cube Storage for supplies - \$63.68 at Amazon.com; 3 cases of paper at Staples \$29.99 +tax per case = \$96.49. Box of folders and envelopes each - \$58.26 - \$7.21 in current ending account balance = \$62.05. 6 Heritage House "Unborn Addicts" DVDs @ \$181.90 = \$971.40. Heritage House vitamins 41 boxes at \$36.00 includes shipping (\$81.19) = \$1,657.19 - 2 rolls of stamps = \$44.00. 2 boxes of file folders @ \$7.79 ea with tax = \$16.71. 1 case with 5 reams of copy paper with tax = \$30.01. 1 bag of rubber bands with tax = \$8.35 Total Supplies and Materials = \$2,889.88.

Salary and Fringes Increase: \$275.00. The average of the last 3 months Salaries and Fringes has been \$4,807 per month. The current ending balance is \$4,394.75 a difference of \$412.25. Transferring a funds from the decrease from Equipment IT to Salary to cover a portion of Salary and Fringes to conclude the amount of Salary and Fringe for the 2015-2016 grant period.

Date

5/18/16

John De  
 Tonya Daniel



# CONTRACT BUDGET REALIGNMENT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**DATE OF REVISION:**  
**ORGANIZATION'S NAME:**  
**LOCATION OF CENTER:**

Carolina Pregnancy Care Fellowship  
 June 2015 - May 2016  
 31787  
 10/19/2015  
 Carolina Pregnancy Care Fellowship

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Budget
Salary/Fringe	\$39,776.00			\$39,776.00
Repair & Maintenance	\$0.00			\$0.00
Staff Development	\$909.00			\$909.00
Supplies & Materials-Other	\$7,531.00		(\$533.00)	\$6,998.00
Supplies & Materials - Furniture	\$0.00			\$0.00
Equipment IT	\$0.00			\$0.00
Equipment Office and Communication	\$0.00			\$0.00
Travel	\$15,862.00			\$15,862.00
Media/Communication - Publications, Reprints, Audiovisual, PSA, Promotional Items	\$0.00			\$0.00
Media/Communication - Logos	\$195.00			\$195.00
Media/Communication - Advertising	\$4,629.00	\$1,890.00		\$6,419.00
Media/Communication - Websites & Materials	\$652.00	\$150.00		\$802.00
Dues and Subscriptions	\$877.00			\$877.00
Operating Expenses-Incentives & Participants	\$0.00			\$0.00
Operation Other-Insurance & Bonding	\$1,743.00			\$1,743.00
Subcontracts and Grants	\$8,774.00		(\$1,507.00)	\$7,267.00
Utilities-Telephone	\$1,539.00			\$1,539.00
Utilities - Internet	\$352.00			\$352.00
Sub-Contractor Realignment	\$0.00			\$0.00
<b>TOTAL</b>	<b>\$82,539.00</b>	<b>\$2,040.00</b>	<b>(\$2,040.00)</b>	<b>\$82,539.00</b>

**CPCF Director's Signature & Date**

Sign here

Date

**Contractor Administrator Signature:**  
 (CPCF Contract Administrator signs only when revision is approved.)

*Deborah Franks Daniel*

10/21/15

Please give the reason for the change in the justification box:

Decrease a portion of Subcontracts & Grants (travel) by \$1507 for airfare, lodging and meals for Sonographers that was budgeted to come one day prior to Fall Conference. Sonography training was cancelled due to not knowing if State legislators would approve CPCF's block grant with NCDHHS while they were in extended State Budget deliberations. Advertising exhibit needed for fairs, events and conferences.  
 Decrease 7 Legal Essentials Manual due to funds needed more for advertising exhibit display and for additional changes to CPCF's website (\$150) - \$533.00.  
 Increase Media Communications Websites for additional website alterations (\$150) and increase Media Communication Advertising for display to use at fairs and etc. (\$1890).



CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
DATE OF REVISION:  
CENTER'S NAME:  
LOCATION OF OFFICE:

Carolina Pregnancy Care Fellowship
June 2015 - May 2016
31787
9-Dec-15
Carolina Pregnancy Care Fellowship
Winston Salem, NC

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Salary/Fringe	\$39,776.00	\$3,290.00		\$43,066.00
Travel	\$15,662.00	\$2,326.00		\$17,988.00
Supplies and Materials - Other	\$7,531.00		(\$5,324.97)	\$2,206.03
Media Communications/Logo	\$195.00		(\$195.00)	\$0.00
Subcontracting and Grants	\$8,774.00		(\$96.03)	\$8,677.97
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL	\$71,938.00	\$5,616.00	(\$5,616.00)	\$71,938.00

**Center Director's Signature**

**Sigh here**

Date \_\_\_\_\_

**Contractor Administrator Signature:**

Robbie Mower

**Please give the reason for the change in the justification box:**

**Increase of Salary & Fringe.** New position - State Director's Assistant. This individual will be assisting with site visits and grant related trainings primarily serving sub-contractors and pregnancy centers in eastern NC. Projected number of hours per month is 30 hrs at a rate of \$20 per hour for the last 5 months of 2015-2016 Maternal Health Grant (Jan - May 2016). = \$3,000 + .0837 fringes (FICA, Medicare and ESC) + Worker's Compensation = 290. - Total for new position is \$3,290.00.

Increase of Travel: Projected miles for new position 1,253 miles for 6 months @\$ .575 = \$720.48 + 2 overnight stays - lodging and meals @ \$105.20 per day = \$210.40 - Total travel for State Director's Assistant = \$930.88. Needed to shift more funds to offset the increase travel expenses related to Fall Conference due to more rooms (47), participants (58) and the increased allowable rate for lodging, lunch and dinner = \$1,395.00. This will allow for continuance of what was originally budgeted for on-site visits, Heartbeat Conference and administrative assistant's monthly mileage that yet to take place for the remainder of the grant period.

Decrease Supplies and Materials \$5,324.87 - 1 ppg CD labials- \$50.55; 10 cases of paper- \$51.53; 38 cartridges of ink- \$3,912.87; 9 binders- \$51.03; 6 boxes of brochure paper- \$209.94; \$60.00; balance of packets of CDs \$147.54; 2 Medical Essentials manual- \$198.00; balance of Legal Essentials manual- \$20; 4 Heartbeat Sample Policies & Procedures \$160.00.

Decrease Subcontracting and Grants \$68.03 - Balance of travel expenses of sonographers pre Fall Conference not used or realigned.

<sup>44</sup> Line item accounts are on your Monthly Financial Form. Only use existing account lines when realigning.

Place a minus sign before the number in the negative column.

Reassignment months: August 5, 2015 & March 4, 2016



## Daniel, Tonya

---

**From:** Joanie Page, CPCF Bookkeeper <bookkeepercpcf@aol.com>  
**Sent:** Tuesday, December 29, 2015 1:38 PM  
**To:** Daniel, Tonya; 'Bobbie Meyer'  
**Subject:** RE: revised realignment response

We had budgeted \$195 for Media Communications/Logo – Logo Development. We decided that hiring the new person was more important than logo development at this time. Sorry I didn't get that included on the realignment form.

**From:** Daniel, Tonya [<mailto:tonya.daniel@dhhs.nc.gov>]  
**Sent:** Tuesday, December 29, 2015 1:22 PM  
**To:** Bobbie Meyer <[directorcpcf@aol.com](mailto:directorcpcf@aol.com)>  
**Cc:** [bookkeepercpcf@aol.com](mailto:bookkeepercpcf@aol.com)  
**Subject:** RE: revised realignment response  
**Importance:** High

Hi all!

One question about the December realignment. Your Media line is decreased by \$195. Can you tell me what was reduced?

**From:** Bobbie Meyer [<mailto:directorcpcf@aol.com>]  
**Sent:** Wednesday, December 16, 2015 2:01 PM  
**To:** Daniel, Tonya  
**Cc:** [bookkeepercpcf@aol.com](mailto:bookkeepercpcf@aol.com)  
**Subject:** revised realignment response

Sorry. There were omissions in the first attachment.

Bobbie Meyer  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

---

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized State official. Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this email in error, please notify the sender immediately and delete all records of this email.



**Daniel, Tonya**

---

**From:** Bobbie Meyer <directorcpf@aol.com>  
**Sent:** Wednesday, December 16, 2015 12:56 PM  
**To:** Daniel, Tonya  
**Subject:** answers to realignment questions  
**Attachments:** Plan for Mileage and Meals for PT Director.docx

Please see my answers in red below.

Could you give me the percentages for the specific fringe benefits? Typical full time FICA is about 7.65%, Medicare, ESC, Workers' Comp? When I put it into the budget spreadsheet in our system, I'll need to have this.

FICA and Medicare jointly is 7.65% - doesn't matter if part time or full time.

ESC will be .00720

WCI is rated and 1/3 charge. The rated is .29 per \$100 of wage amount and 1/3 of \$235 for Expense Constant, Terrorism and CAT

Can you also give me a little more details on the lodging and meals, specifically, which meals are included in the \$105.20 for the new assistant? Please see attachment.

Same for the \$1395...I need a breakout for that amount. What does it include x rooms at \$65.90; x lunches for # participants at \$10.70...that type of info.

Current allowed lodging is \$67.30. The details are already built into our contract budget. We are realigning into Travel because of the increased conference costs.

**Bobbie Meyer**  
State Director  
Carolina Pregnancy Care Fellowship  
704-281-8631 cell  
PO Box 38888  
Charlotte NC 28278  
[www.cpcfink.org](http://www.cpcfink.org)

\* Media (\$195) decided to forego. Additional staff more important.



Plan for Mileage and Meals for PT Director's Assistant

1. Greenville to Kinston and return (60 miles).
2. Greenville to Washington and return (44 miles).
3. Greenville to Roanoke Rapids (86 miles, lunch, to Ahoskie (47 miles, overnight, to Greenville (59 miles).
4. Greenville to Elizabeth City (90 miles), lunch, to Nags Head (58 miles), overnight, to Greenville (121 miles).
5. Greenville to Morehead City (79) miles, lunch, to Greenville (79 miles)
6. Greenville to Rocky Mount (43 miles), lunch, to Wilson (20 miles), to Greenville (36 miles)
7. Greenville to Goldsboro and return to Greenville (118 miles) lunch
8. Greenville to Whiteville (136 miles), lunch, to Wilmington (46 miles), overnight, to Jacksonville (58 miles), lunch, to Greenville (73 miles)
9. Greenville to Kinston and return (60 miles)

Total miles = 1253

6 lunches  
3 overnights > covering most but not all.



**CONTRACT BUDGET REALIGNMENT - MAY 2017**

**Women's Health Branch**

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**DATE OF REVISION:**  
**CENTER'S NAME:**  
**LOCATION OF CENTER:**

Carolina Pregnancy Care Fellowship  
 July 2016 - May 2017  
 33455  
 22-May-17  
 Carolina Pregnancy Care Fellowship  
 Winston Salem

MAY 30 2017

**Received**

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR and/or Budget)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Sub-Contractor to Contractor	\$193,455.00	\$0.00	(\$4,181.75)	\$189,273.25
Supplies and Materials	\$12,724.88	\$9,471.18	\$0.00	\$22,196.06
Subcontracts and Grants (fees and travel)	\$5,510.91	\$0.00	(\$66.30)	\$5,444.61
Salary and Finges	\$48,942.00	\$0.00	(\$6,552.89)	\$42,389.11
Media Communication/Promotional	\$0.00	\$1,034.56	\$0.00	\$1,034.56
Travel	\$21,726.67	\$220.00	\$0.00	\$21,946.67
Dues and Subscriptions	\$1,535.80	\$75.20	\$0.00	\$1,611.00
<b>TOTAL</b>	<b>\$283,895.26</b>	<b>\$10,800.94</b>	<b>(\$10,800.94)</b>	<b>\$283,895.26</b>

**Center Director's Signature**

Sign here

**Contractor Administrator Signature:**  
 (CPH Contract Administrator signs only when revision is approved.)

[Signature] Board Chairman  
 [Signature] Cheryl J. Up-ger  
 Date 5-26-2017  
 31 May 19



Sub-Contractor to Contractor Increase: 19 sub-contractors ended the grant period with ending balances in their account lines. 2 subs were over \$500.00, 1 was \$1633.83 and another was \$2,047.26, the remaining were less than \$100, most of them less than \$10. At the end of April total sub-contractors spent \$178,741.12. By the end May as all May expenditures have been received from sub-contractors will be \$187,159.65. This will leave \$8,295.35 of funds subs didn't spend. Sub-Contractors agreed to transfer funds to CPCF by a signed document. Out of the \$8295.35 CPCF is transferring \$4181.75 leaving \$2,113.60 as unspent funds.

Subcontracts and Grants decrease: Overprojected the amount to pay speaker for May's Prenatal Care Workshop in Gastonia when realigning in April - \$86.30

Salary and Fringes decrease: Project that CPCF will be subcontracting \$3,220 in salary and wages in May 2016 which leaves \$6552.89 in salary and fringes that will not be used in this category.

Media Communication/Promotional: Plan to purchase 200 Paper Mate Breeze Gel Pens - Solid Barrel per each \$1.58 that will include CPCF's logo and contact information (\$316). Also purchase 144 Stainless Steel Tumblers @ \$4.99 each with Logo (\$718.56). These will be used to promote CPCF as an organization and to be used as giveaways at fairs and other CPCF events. Total Promotional = \$1034.56

Supplies and Materials: Total Increase request is \$9,471.18. Plan to purchase National Fatherhood Initiative 2 "Be There Campaign Marketing" Kit @ \$99 each \$198 and 1 Complete 24/7 Dad Program @ \$649 and shipping \$75 + Heritage House 250 Fetal Models at 12 weeks @ \$.59 white and 250 black = \$295. 20 week fetal models black and white, one of each \$139.90 and shipping \$34.79 + Staples 5 ink cartridges \$248.95, case of copy paper, \$23.99, name badges \$6.29 tax \$19.28 + Staples Lexar jump drive \$17.07 + NIFLA 2 Pregnancy Medical Clinic Manuals \$498, and 2 Policies and Procedures manuals \$190 and shipping \$12.50 + Heartbeat 4 Direct Well manuals \$396.80 and 4 Sample Policies and Procedures manuals \$188.80 and shipping \$18.74 + Celebrate Kids 1 Authentic living Training and shipping - \$353.99. This group of Supplies and Materials = \$3372.08.

Cont'd Supplies and Materials: CareNet: Brochures - Before You Decide Brochures 10 paks of 20 @ \$21.15 = \$211.50, 20 BYD: Informed Decision Check list pack of 50 @ \$21.17 each = \$423.40, BYD: What Should I Know? 10 paks of 50 @ \$23.50 = \$235.00, Faithful Stewards 2 @ \$167.05 = \$334.10, Making Life Disciples Church Curriculum - Leaders Kit 2 @ \$134.95 = \$269.90, Total Care Net = \$1473.09

Cont'd Supplies and Materials: Additional CareNet Brochures - 40 BYD: Informed Decision Check list pack of 50 @ \$21.17 each = \$846.80, BYD: What Should I Know? 40 paks of 50 @ \$23.50 = \$940.00, Faithful Stewards 4 @ \$167.05 = \$668.20, Making Life Disciples Church Curriculum - Leaders Kit 8 @ \$134.95 = \$1079.60 Total Care Net = \$3,534.60

Cont'd Supplies and Materials: Additional Celebrate Kids 6 Authentic Life Training @ \$350.00 each plus shipping = \$2108.94 submitting for realignment \$1091.41.

Travel Increase \$220: The projected amt of travel to complete the grant period and for May is more than what was anticipated. Bobbie's travel has been completed for the grant period. The Assistant Director projects 50 miles for an event and the administrative assistant projects 48 miles for May which is \$52.43, the amount remaining in the account after this realignment.

Dues and Subscriptions Increase \$75.20: This Increase will cover the total amount of Dues and Subscriptions that will be submitted in May, the current regular amount of \$108 per month. This is for Citrix and NetWork for Good.



## Changes Needed in 2017 Travel Budget

### I. Increased Activity and Need in Western NC

- Training new directors in Brevard and Waynesville
- A workshop on early Access to Prenatal Care added in Asheville
- The original plan to cover onsite visits to Asheville, Hendersonville, Taylorville and Brevard had to be revised. A separate trip to Hendersonville was necessary.

### II. Unplanned trip to determine the feasibility of our annual conference at Oak Island, NC

### III. Inadvertent Omission of travel to workshops

- Early Access to Prenatal Care workshops (mileage, meals, and sometimes lodging) in Sanford, Statesville, Wilkesboro, Greenville, Morehead City, Asheville, and Franklin. 1,497 miles x .54 = \$808.38 in 2016
- Regional workshops on Pregnancy and Drug Use – Salisbury, Raleigh, Asheville, and Winston Salem (mileage, meals and sometimes lodging) - 596 miles x .535 = \$318.86, lodging 2 nites x 67.30 = \$134.60; 2 lunches and 2 dinners \$29.60 x 2 = \$59.20 Total = \$512.66
- Best Practices in Raleigh – 220 miles x .535 = \$117.70, lodging \$67.30, 1 lunch and 1 dinner \$29.60 = \$214.60

### IV. Changes in Assistant Director's Travel

- Additional onsite visit to Wilmington (inadvertently left out) – 238 miles x .535 = \$127.33; lodging \$67.30; breakfast, lunch, dinner - \$37.90 = \$232.53
- Travel to workshops in Raleigh : Best Practices and Pregnancy and Drug Use –both in Raleigh – Miles 2 x 170 x 2 .535 = \$181.90; 2 lunches, \$21.80, = \$203.70



# CONTRACT BUDGET REALIGNMENT - MARCH 2017

CONTRACTOR:  
 CONTRACT PERIOD:  
 CONTRACT #:  
 DATE OF REVISION:  
 CENTER'S NAME:  
 LOCATION OF CENTER:

Carolina Pregnancy Care Fellowship  
 July 2016 - May 2017  
 39455  
 April 2017  
 Carolina Pregnancy Care Fellowship  
 Winston Salem, NC

Line Item (e.g. Personnel; Supplies; Equipment)	Approved Contract Budget (As shown on your MFR and/or Budget)	Increase +	Decrease Use negative number	Revised Contract Budget (This is not Ending Balance, therefore doesn't include previous expenditures.)
Utilities-Internet	\$362.00		\$74.00	\$0.00
Media/Communication - Advertising	\$6,500.00		\$2,253.18	\$0.00
Equipment Office/Communication	\$400.00		\$0.00	(\$273.46)
Utilities-Telephone	\$1,788.00		\$0.00	(\$358.01)
Media/Communication - Promotional	\$758.00		\$0.00	(\$758.00)
Subcontracting/Grants	\$9,345.33		\$0.00	(\$3,834.42)
Staff Development	\$1,013.00		\$0.00	(\$499.00)
Supplies and Materials - Other	\$9,329.17		\$3,395.71	\$0.00
Sub-Contractor to Contractor (Funds Will Not be Used)	Not Applicable		\$0.00	Not Applicable
TOTAL	\$29,485.50		\$5,722.99	(\$5,722.99)

Center Director's Signature

Sign here

*Cheryl S. Davis* Date *4/25/17*  
*Cheryl S. Davis* *25 Apr. 17*

Contractor Administrator Signature:

Become member

OPH Contract Administrator signs only when revision is approved.  
 Please give the reason for the change in the justification box:

**Utilities - Internet** increase needed due to cost of service is greater than what was originally budgeted. The increase will cover the cost of \$37 for each April and May.  
**Media/Communication - Advertising** increase \$2253.18 to add additional advertising by having Buzzzadell come and take pictures and videos at conference for uploading adds on facebook. The cost will be \$3,000. \$2,253.18 is the amount needed to continue the monthly facebook advertising and marketing @ \$750 per month. Services also by Buzzzadell. This will give a balance of \$4,500.00.  
**Equipment Office/Communication** decrease due to not needing a HP B610 Office Jet Pro printer for Assistant to Director. It was purchased during the prior grant period.  
**Utilities - Telephone** decrease - Budgeted more than what is actually going to be expended during the grant period. Need only \$242.14 - \$121.07 each for April and May. We budgeted for 12 mths @ \$128.84 but the following is what has been submitted monthly beginning with June 2016 through March 2017 - \$128.84, \$115.03, \$115.03, \$115.03, \$120.86, \$121.07, \$121.07, \$121.07, a total of \$1,197.95, therefore we anticipate April and May charges to be \$121.07 the latest going change rate.  
**Media/Communication - Promotional** decrease due to not needing flash drives this year. \$758.00 (200 @ \$3.79 as originally budgeted).  
**Subcontracting/Grants** decrease due to lack of interest for Nurse Screenshot Review and participants for Improving Early Prenatal Care Program. Total decrease = \$3834.42.  
**Staff Development** decrease - Budgeted to attend CarNet Conference but decided not to attend this year.  
**Supplies and Materials Increase** - Purchase 3 Heritage House Practical Faithhood Curriculum @ \$529.95 each = \$1,589.85, 3 Heritage House The quest for Mammoth Curriculum @ \$299.95 = \$899.85, purchase 3 NIFLA manuals - The Pregnancy Clinic @ \$201.50 = \$704.50 and purchase 4 cases of paper @ \$29.99 per case = \$107.96 + \$5.55 shipping charges. Purchase 2 boxes of Bic Pencils @ \$4.50 each and will submit only \$3.00 as being reimbursable by NCDHHS grant. Total Supplies and Materials request is \$ 3,395.71



N.C. Department of Health and Human Services  
Division of Public Health  
Women & Children's Health/ WHB  
Section/Branch

Women's Health Branch

DEC 05 2014

Contract Expenditure Report

Received

31318 PJ  
30147

November 2014

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

Contract ID #: 31318 PJ

1600130147

NCAS #:

\$36,346.73

Total Expenditure

Contractor match is REQUIRED by this contract:

(Place an "X" in the appropriate box.)

	X
YES	NO

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary & Fringe			\$3,378.50
Staff Development			\$295.00
Supplies & Materials - Other			\$147.48
Equipment (IT)			\$214.17
Equipment (Office/Telephone)			\$3,155.32
Travel			\$626.18
Communication/Websites & Materials			\$37.00
Utilities - Telephone			\$101.72
Utilities - Internet			\$31.86
Subcontracting/Grants (Pregnancy Centers)			\$28,359.50
Subtotal		\$0.00	\$36,346.73
<b>THIS SECTION FOR DPH USE ONLY:</b>			
Company 2B01			
Account 536G02	Center 13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director

Authorized Contractor Printed Name & Title

Signature

12/31/14

Date

Mail to: Appropriate Division Contract Administrator

DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

DHHS-DPH Branch Head Signature & Date

DHHS-DPH Branch Head Printed Name



Dec 9, 2014

2:45:57 PM

BC

## AVAILABLE FUNDS INQUIRY

162

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_

COMP / ACCT / CNTR		ALTERNATE COMP / ACCT / CNTR	
2B01 536G02	13A15832AR	2B01 536G02XXXXX	13A15832AR

ACCT DESC: NGO DIRECTED GRANTS OTHER ORIG APPROPRIATION: 300,000.00  
CNTR DESC: LAST ACTIVITY: 12/08/2014

	300,000.00	(AUTH. BUDGET)		300,000.00	(AUTH. BUDGET)
-	0.00	(COMMITMENT ) -		0.00	(COMMITMENT )
-	300,000.00	(ENCUMBRANCE ) -		300,000.00	(ENCUMBRANCE )
-	0.00	(EXPENDITURE ) -		0.00	(EXPENDITURE )
	-----			-----	
=	0.00	(AVAIL BAL)	=	0.00	(AVAIL BAL).

L	OVEREXPEND				A				E		C G						
V	TOLERANCE				BDG	YTD	P	EST		N		L R		ACTIVE		INACTIVE	
L	POST	AMT	PCT	GRP	LTD	P	REV	EXP	C	COMM	S	P	STAT	DATE	DATE		
1	Y	9999	999		Y	Y	N	Y	Y	Y	5	6	0				



Dec 9, 2014 2:50:01 PM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 12/09/2014 14:49:40  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY : 2BBS

PO NO. : 1600131318

PO LINE NO. : 1

BLANKET REL. NO. : \_\_\_\_\_

TAX/VAT CODE :

TAX/VAT COST : .00 BC STATUS :

ADDITIONAL COST CODE: OPER APPR/REJ :

ADDITIONAL COST : .00 DATE APPR/REJ :

GL EFF. DATE : 11/04/2014

QUANTITY ORDERED UOP: 1 CURRENCY CODE :

UNIT PRICE : 300,000.00000 DISTRIBUTION IND:

EXTENDED AMOUNT : 300,000.00

TOTAL LINE VALUE : 300,000.00 GL COMPANY : 2B01

QUANTITY ORDERED SKU: 1.00 GL ACCOUNT : 536G02

TARGET PRICE : .00000 GL CENTER : 13A15832AR

EXTENDED AMOUNT : .00 BID NUMBER :

STANDARD UNIT COST : .00000 PROJ/NCG/FED : 0WN8022D

EXTENDED AMOUNT : .00 ACCOUNTING RULE : 02



Dec 9, 2014 2:50:06 PM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 12/09/2014 14:49:45

BROWSE: \_\_\_\_\_

=====

BUY ENTITY	: 2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	: 1600131318	
PO LINE NO.	: 0001	
BLANKET REL. NO.	:	
CURRENCY CODE	:	
PAYMENT BASIS	: SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
--	--------------------	------------------	---------------

PO HEADER	: 300,000.00	.00	300,000.00
PO HEADER TAX/VAT	: .00	.00	.00
PO HEADER ADDL COST	: .00	.00	.00
BLANKET	:		
BLANKET TAX/VAT	:		
BLANKET ADDL COST	:		
PO LINE	: 300,000.00	.00	300,000.00
PO LINE TAX/VAT	: .00	.00	.00
PO LINE ADDL COST	: .00	.00	.00



Women's Health Branch

DEC 05 2014

Received

MONTHLY FINANCIAL REPORT				
CONTRACTOR:	Carolina Pregnancy Care Fellowship			
CONTRACT PERIOD:	November 2014- May 2015			
CONTRACT #:	30147			
REPORTING PERIOD:	November 2014			
ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)				
Salary & Fringe	\$26,370.00	\$0.00	\$3,378.50	\$22,991.50
Staff Development	\$939.00	\$0.00	\$295.00	\$644.00
Supplies & Materials-Other	\$14,243.00	\$0.00	\$147.48	\$14,095.52
Equipment (IT)	\$245.00	\$0.00	\$214.17	\$30.83
Equipment (Office/Telephone)	\$4,374.00	\$0.00	\$3,155.32	\$1,218.68
Travel	\$6,614.00	\$0.00	\$626.18	\$5,987.82
Communication/Publications	\$985.00	\$0.00	\$0.00	\$985.00
Communication/Advertising	\$17,000.00	\$0.00	\$0.00	\$17,000.00
Communication/Websites & Materials	\$259.00	\$0.00	\$37.00	\$222.00
Dues & Subscriptions	\$668.00	\$0.00	\$0.00	\$668.00
Operational Other Insurance & Bonding	\$1,743.00	\$0.00	\$0.00	\$1,743.00
Utilities-Telephone	\$979.00	\$0.00	\$101.72	\$877.28
Utilities - Internet	\$224.00	\$0.00	\$31.86	\$192.14
Subcontracts and Grants	\$2,427.00	\$0.00	\$0.00	\$2,427.00
Subcontracting/Grants (Preg Ctrs)	\$222,930.00	\$0.00	\$28,359.50	\$194,570.50
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$0.00</b>	<b>\$36,346.73</b>	<b>\$263,653.27</b>



# MONTHLY FINANCIAL REPORT

CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
REPORTING PERIOD:

Carolina Pregnancy Care Fellowship  
November 2014 - May 2015  
30147  
November 2014

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENT	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Repair & Maintenance	\$4,413.00	\$0.00		\$619.17	\$3,793.83
Staff Development	\$11,733.00	\$0.00		\$0.00	\$11,733.00
Supplies & Materials-Other	\$47,404.00	\$0.00		\$13,882.03	\$33,521.97
Supplies & Materials-Furniture	\$13,597.00	\$0.00		\$907.80	\$12,689.20
Equipment (IT)	\$21,122.00	\$0.00		\$2,818.88	\$18,303.12
Equipment (Office/Comm)	\$13,615.00	\$0.00		\$3,612.16	\$10,002.84
Travel	\$13,282.00	\$0.00		\$0.00	\$13,282.00
Media/Communication-Reprints	\$100.00	\$0.00		\$0.00	\$100.00
Media/Communication-Publications	\$2,460.00	\$0.00		\$444.00	\$2,016.00
Media/Communication-Logos	\$250.00	\$0.00		\$0.00	\$250.00
Media/Communication-Advertising	\$17,441.00	\$0.00		\$1,441.69	\$15,999.31
Media/Communication-Audiovisual	\$4,842.00	\$0.00		\$0.00	\$4,842.00
Media/Communication-Promotional Items	\$9,269.00	\$0.00		\$179.11	\$9,089.89
Media/Communication-Websites & Materials	\$13,207.00	\$0.00		\$250.00	\$12,957.00
Media/Communication-Public Serv Announcements	\$56.00	\$0.00		\$0.00	\$56.00
Dues & Subscriptions	\$462.00	\$0.00		\$0.00	\$462.00
Operating Expenses-Incentives & Participants	\$45,400.00	\$0.00		\$3,848.36	\$41,551.64
Operational Other-Insurance & Bonding	\$236.00	\$0.00		\$0.00	\$236.00
Rent	\$3,457.00	\$0.00		\$312.80	\$3,144.20
Utilities-Telephone	\$263.00	\$0.00		\$26.00	\$237.00
Utilities-Electricity	\$321.00	\$0.00		\$17.50	\$303.50
Total	\$222,930.00	\$0.00	\$0.00	\$28,359.50	\$194,570.50

Women's Health Branch

DEC 05 2014

Received



7:59 PM  
12/02/14  
Accrued

Carolina Pregnancy Care Fellowship, Inc.  
NC Grant Support Contractors

November 2014

	asheville	brevard	carthage	clayton	denver	elkin	franklin	fuquay varina	greenville	harrisburg	hendersonville	jacksonville
	1,753.05	829.41	3,437.26	2,702.18	266.20	150.00	179.11	4,581.66	1,355.98	4,351.38	1,043.77	917.88
	1,753.05	829.41	3,437.26	2,702.18	266.20	150.00	179.11	4,581.66	1,355.98	4,351.38	1,043.77	917.88
	-1,753.05	-829.41	-3,437.26	-2,702.18	-266.20	-150.00	-179.11	-4,581.66	-1,355.98	-4,351.38	-1,043.77	-917.88
	-1,753.05	-829.41	-3,437.26	-2,702.18	-266.20	-150.00	-179.11	-4,581.66	-1,355.98	-4,351.38	-1,043.77	-917.88

Women's Health Branch  
DEC 05 2014  
Received



Carolina Pregnancy Care Fellowship, Inc.  
NC Grant Sub-Contractors  
November 2014

raleigh-brithchoice	smithfield	sparta	statesville	washington	whiteville	wilkesboro	Total NC Grant - Subs
920.96	561.99	806.44	75.00	419.99	1,991.12	2,016.12	28,359.50
920.96	561.99	806.44	75.00	419.99	1,991.12	2,016.12	28,359.50
-920.96	-561.99	-806.44	-75.00	-419.99	-1,991.12	-2,016.12	-28,359.50
-920.96	-561.99	-806.44	-75.00	-419.99	-1,991.12	-2,016.12	-28,359.50

Women's Health Branch  
DEC 05 2014  
Received



**N.C. Department of Health and Human Services**

Division of Public Health

Women & Children's Health/ WHB

Section/Branch

Women's Health Branch

DEC 17 2015

**Contract Expenditure Report**

**Received**

November 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

31787

Contract ID #:

1600131787

NCAS #:

**\$29,438.86**

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

YES

NO

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary /Fringe			\$2,532.70
Staff Development			\$175.78
Supplies & Materials-Other			
Travel			\$196.42
Media/Communication - Logos			
Media/Communication - Advertising			\$90.55
Media/Communication - Websites & Materials			\$37.00
Dues & Subscriptions			
Operational Other-Insurance & Bonding			
Subcontracts and Grants			
Utilities - Telephone			\$115.03
Utilities - Internet			\$19.95
Sub-Contractors (NC Pregnancy Centers)			\$26,271.43
<b>Subtotal</b>		<b>\$0.00</b>	<b>\$29,438.86</b>
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

*Bobbie Meyer, State Director*

Authorized Contractor Printed Name & Title

Signature

Date

12/4/15

Mail to: Appropriate Division Contract Administrator

DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

DHHS-DPH Branch Head Signature & Date

DHHS-DPH Branch Head Printed Name



DEC 07 2015

Received

## MONTHLY FINANCIAL REPORT

Carolina Pregnancy Care Fellowship

June 2015 - May 2016

31787

November 2015

CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
REPORTING PERIOD:

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$39,776.00	\$15,032.14	\$0.00	\$2,532.70	\$22,211.16
Staff Development	\$909.00	\$504.00	\$0.00		\$405.00
Supplies & Materials-Other	\$7,531.00	\$2,395.35	(\$533.00)	\$175.78	\$4,426.87
Supplies & Materials-Furniture	\$0.00	\$0.00	\$487.00		\$487.00
Equipment - IT	\$0.00	\$0.00	\$257.00		\$257.00
Travel	\$15,662.00	\$13,914.40	\$0.00	\$196.42	\$1,551.18
Media/Communication - Logos	\$195.00	\$0.00	\$0.00		\$195.00
Media/Communication - Advertising	\$4,529.00	\$5,389.10	\$1,890.00	\$90.55	\$939.35
Media/Communication - Websites & Materials	\$652.00	\$335.00	\$150.00	\$37.00	\$430.00
Dues & Subscriptions	\$877.00	\$413.00	\$0.00		\$464.00
Operational Other Insurance & Bonding	\$1,743.00	\$805.00	\$0.00		\$938.00
Utilities-Telephone	\$1,539.00	\$575.15	\$0.00	\$115.03	\$848.82
Utilities - Internet	\$352.00	\$112.98	\$0.00	\$19.95	\$219.07
Subcontracts and Grants	\$8,774.00	\$250.00	(\$2,251.00)		\$6,273.00
Subcontracting/Grants (NC Pregnancy Centers)	\$217,461.00	\$57,850.49	\$0.00	\$26,271.43	\$133,339.08
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$97,576.61</b>	<b>\$0.00</b>	<b>\$29,438.86</b>	<b>\$172,984.53</b>



N.C. Department of Health and Human Services  
Division of Public Health  
Women & Children's Health/ WHB  
Section/Branch

Contract Expenditure Report

October 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

Women's Health Branch

NOV 09 2015

Received

31787

Contract ID #:

1600131787

NCAS #:

\$35,544.34

Total Expenditure

Contractor match is REQUIRED by this contract:

(Place an "X" in the appropriate box.)

Item Description	Item Number	Contractor Amount		DHHS Amount
		YES	NO	
Salary /Fringe				\$3,656.16
Staff Development				
Supplies & Materials-Other				\$1,257.12
Travel				\$11,513.24
Media/Communication - Logos				
Media/Communication - Advertising				\$2,639.10
Media/Communication - Websites & Materials				\$187.00
Dues & Subscriptions				\$245.00
Operational Other-Insurance & Bonding				
Subcontracts and Grants				\$250.00
Utilities - Telephone				\$115.03
Utilities - Internet				\$19.95
Sub-Contractors (NC Pregnancy Centers)				\$15,661.74
Subtotal			\$0.00	\$35,544.34
<b>THIS SECTION FOR DPH USE ONLY:</b>				
<b>Company 2B01</b>				
Account	Center			
536G02	13A1-5832-AR			

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director

Authorized Contractor Printed Name & Title

[Signature]

Signature

11/3/15

Date

Mail to: Appropriate Division Contract Administrator

Tonya Daniel 11/12/15

DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

Belinda Pettiford 11/12/15

DHHS-DPH Branch Head Signature & Date

Belinda Pettiford

DHHS-DPH Branch Head Printed Name



## MONTHLY FINANCIAL REPORT

CONTRACTOR:

Carolina Pregnancy Care Fellowship

CONTRACT PERIOD:

June 2015 - May 2016

CONTRACT #:

31787

REPORTING PERIOD:

October 2015

	ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
	(Accounts should match approved budget)					
	Salary & Fringe	\$39,776.00	\$11,375.98	\$0.00	\$3,656.16	\$24,743.86
	Staff Development	\$909.00	\$504.00	\$0.00		\$405.00
	Supplies & Materials-Other	\$7,531.00	\$1,138.23	(\$533.00)	\$1,257.12	\$4,602.65
	Supplies & Materials-Furniture	\$0.00	\$0.00	\$487.00		\$487.00
	Equipment - IT	\$0.00	\$0.00	\$257.00		\$257.00
	Travel	\$15,662.00	\$2,401.16	\$0.00	\$11,513.24	\$1,747.60
	Media/Communication - Logos	\$195.00	\$0.00	\$0.00		\$195.00
	Media/Communication - Advertising	\$4,529.00	\$2,750.00	\$1,890.00	\$2,639.10	\$1,029.90
	Media/Communication - Websites & Materials	\$652.00	\$148.00	\$150.00	\$187.00	\$467.00
	Dues & Subscriptions	\$877.00	\$168.00	\$0.00	\$245.00	\$464.00
	Operational Other Insurance & Bonding	\$1,743.00	\$805.00	\$0.00		\$938.00
	Utilities-Telephone	\$1,539.00	\$460.12	\$0.00	\$115.03	\$963.85
	Utilities - Internet	\$352.00	\$93.03	\$0.00	\$19.95	\$239.02
	Subcontracts and Grants	\$8,774.00	\$0.00	(\$2,251.00)	\$250.00	\$6,273.00
	Subcontracting/Grants (NC Pregnancy Centers)	\$217,461.00	\$42,188.75	\$0.00	\$15,661.74	\$159,610.51
	<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$62,032.27</b>	<b>\$0.00</b>	<b>\$35,544.34</b>	<b>\$202,423.39</b>



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

Recvd 12-16-16

**Contract Expenditure Report**

November 2016  
 mo/yr of expenditure  
 Carolina Pregnancy Care Fellowship  
 Contractor  
 Bobbie Meyer  
 Project Director  
 Training & Technical Assistance to Pregnancy Care Centers  
 Purpose

33455  
 Contract ID #:  
 1600133455  
 NCAS #:  
 \$29,835.36  
 Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

	X
YES	NO

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary/Fringe			\$3,966.37
Staff Development			\$0.00
Supplies & Materials - Other			\$618.41
Equipment (IT)			\$1,248.99
Equipment (Office)			\$0.00
Travel			\$1,070.43
M/C - Advertising			\$750.00
M/C - Promotional Items			\$0.00
M/C - Websites & Materials			\$126.00
Dues & Subscriptions			\$108.00
Operational Other - Insurance & Bonding			\$0.00
Subcontracts and Grants			\$636.07
Utilities - Telephone			\$115.03
Utilities - Internet			\$37.00
Sub-Contractors (Pregnancy Centers)			\$21,159.06
<b>Subtotal</b>		\$0.00	\$29,835.36
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

12/5/16  
 Date

Mail to: Appropriate Division Contract Administrator

Phyllis C. Johnson 12/19/16  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel Phyllis C. Johnson  
 DHHS-DPH Contract Administrator Printed Name

Belinda Pettiford 12/20/16  
 DHHS-DPH Branch Head Signature & Date  
Belinda Pettiford  
 DHHS-DPH Branch Head Printed Name



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 November 2016

	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
<b>ACCOUNTS</b>				
Salary & Fringe	\$48,942.00	\$16,072.97	\$3,966.37	\$28,902.66
Staff Development	\$1,013.00	\$0.00	\$0.00	\$1,013.00
Supplies & Materials-Other	\$9,329.17	\$2,048.92	\$618.41	\$6,661.84
Equipment - IT	\$2,579.03	\$1,330.04	\$1,248.99	\$0.00
Equipment Office	\$400.00	\$0.00	\$0.00	\$400.00
Travel	\$18,140.00	\$16,075.72	\$1,070.43	\$993.85
Media/Communication - Advertising	\$6,500.00	\$500.00	\$750.00	\$5,250.00
Media/Communication - Websites & Materials	\$533.00	\$185.00	\$126.00	\$222.00
Media/Communication - Promotional Items	\$758.00	\$0.00	\$0.00	\$758.00
Dues & Subscriptions	\$1,535.80	\$855.00	\$108.00	\$572.80
Operational Other Insurance & Bonding	\$1,743.00	\$1,743.00	\$0.00	\$0.00
Utilities-Telephone	\$1,788.00	\$588.96	\$115.03	\$1,084.01
Utilities - Internet	\$352.00	\$184.01	\$37.00	\$130.99
Subcontracts and Grants	\$12,932.00	\$2,804.21	\$636.07	\$9,491.72
Subcontracting/Grants (NC Pregnancy Centers)	<b>\$193,455.00</b>	<b>\$53,542.58</b>	<b>\$21,159.06</b>	<b>\$118,753.36</b>
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$95,930.41</b>	<b>\$29,835.36</b>	<b>\$174,234.23</b>



## MONTHLY FINANCIAL REPORT Sub-Contractors

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship Sub-Contractors  
 June 2016 - May 2017  
 33455  
 November 2016

ACCOUNTS	APPROVED CONTRACT BUDGET Includes Realignments	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Repair & Maintenance	\$1,899.00	\$442.58	\$99.00	\$1,357.42
Staff Development	\$13,868.00	\$2,814.00	\$778.00	\$10,276.00
Supplies & Materials-Other	\$57,657.44	\$12,333.43	\$8,089.70	\$37,234.31
Supplies & Materials-Furniture	\$8,795.67	\$2,988.20	\$614.78	\$5,192.69
Equipment (IT) & Professional IT	\$11,437.00	\$4,103.87	\$1,227.00	\$6,106.13
Equipment (Office/Comm)	\$5,410.37	\$1,034.29	\$963.04	\$3,413.04
Travel	\$20,240.00	\$6,419.41	\$1,347.13	\$12,473.46
Media/Communication-Publications	\$3,085.00	\$1,522.67		\$1,562.33
Media/Communication-Logos	\$650.00	\$320.00		\$330.00
Media/Communication-Advertising	\$19,405.03	\$5,662.86	\$3,933.45	\$9,808.72
Media/Communication-Audiovisual	\$2,770.00	\$0.00	\$175.00	\$2,595.00
Media/Communication-Promotional Items	\$5,081.00	\$1,858.84		\$3,222.16
Media/Communication-Websites & Materials	\$7,829.35	\$3,736.00	\$149.00	\$3,944.35
Media/Communication-Public Serv Announcements	\$50.00	\$0.00		\$50.00
Dues & Subscriptions	\$346.00	\$346.00		\$0.00
Operating Expenses-Incentives & Participants	\$34,808.14	\$9,837.43	\$3,782.96	\$21,187.75
Rent	\$123.00	\$123.00		\$0.00
Total	\$193,455.00	\$53,542.58	\$21,159.06	\$118,753.36







**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

**Received**

NOV 09 2016

Women's Health Branch

October 2016

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

33455

Contract ID #:

1600133455

NCAS #:

\$30,037.73

Total Expenditure

**Contractor match is REQUIRED by this contract:**

(Place an "X" in the appropriate box.)

Item Description			
	YES	NO	
Salary/Fringe			
Staff Development			\$4,757.76
Supplies & Materials - Other			\$148.07
Equipment (IT)			
Equipment (Office)			
Travel			\$14,090.75
M/C - Advertising			
M/C - Promotional Items			
M/C - Websites & Materials			\$37.00
Dues & Subscriptions			\$153.00
Operational Other - Insurance & Bonding			
Subcontracts and Grants			\$1,359.69
Utilities - Telephone			\$115.03
Utilities - Internet			\$37.00
Sub-Contractors (Pregnancy Centers)			\$9,339.43
<b>Subtotal</b>			
		\$0.00	\$30,037.73
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

11/11/16  
 Date

Mail to: Appropriate Division Contract Administrator

Phyllis C. Johnson 11-14-16  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel-Phyllis C. Johnson  
 DHHS-DPH Contract Administrator Printed Name

Delinda Pettiford 11/14/16  
 DHHS-DPH Branch Head Signature & Date  
Delinda Pettiford  
 DHHS-DPH Branch Head Printed Name



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 October 2016

	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
<b>ACCOUNTS</b>				
Salary & Fringe	\$48,942.00	\$11,315.21	\$4,757.76	\$32,869.03
Staff Development	\$1,013.00	\$0.00		\$1,013.00
Supplies & Materials-Other	\$10,200.00	\$1,900.85	\$148.07	\$8,151.08
Equipment - IT	\$2,456.00	\$1,330.04		\$1,125.96
Equipment Office	\$400.00	\$0.00		\$400.00
Travel	\$18,140.00	\$1,984.97	\$14,090.75	\$2,064.28
Media/Communication - Advertising	\$6,500.00	\$500.00		\$6,000.00
Media/Communication - Websites & Materials	\$444.00	\$148.00	\$37.00	\$259.00
Media/Communication - Promotional Items	\$758.00	\$0.00		\$758.00
Dues & Subscriptions	\$877.00	\$702.00	\$153.00	\$22.00
Operational Other Insurance & Bonding	\$1,743.00	\$1,743.00		\$0.00
Utilities-Telephone	\$1,788.00	\$473.93	\$115.03	\$1,199.04
Utilities - Internet	\$352.00	\$147.01	\$37.00	\$167.99
Subcontracts and Grants	\$12,932.00	\$1,444.52	\$1,359.69	\$10,127.79
Subcontracting/Grants (NC Pregnancy Centers)	\$193,455.00	\$44,203.15	\$9,339.43	\$139,912.42
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$65,892.68</b>	<b>\$30,037.73</b>	<b>\$204,069.59</b>



## MONTHLY FINANCIAL REPORT Sub-Contractors

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship Sub-Contractors  
June 2016 - May 2017  
33455  
October 2016

ACCOUNTS	APPROVED CONTRACT BUDGET Includes Realignments	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Repair & Maintenance	\$1,899.00	\$173.58	\$269.00	\$1,456.42
Staff Development	\$13,868.00	\$2,814.00	\$0.00	\$11,054.00
Supplies & Materials-Other	\$57,657.44	\$10,770.29	\$1,563.14	\$45,324.01
Supplies & Materials-Furniture	\$8,795.67	\$2,743.50	\$244.70	\$5,807.47
Equipment (IT) & Professional IT	\$11,437.00	\$3,822.84	\$281.03	\$7,333.13
Equipment (Office/Comm)	\$5,410.37	\$821.25	\$213.04	\$4,376.08
Travel	\$20,240.00	\$6,181.07	\$238.34	\$13,820.59
Media/Communication-Publications	\$3,085.00	\$1,238.50	\$284.17	\$1,562.33
Media/Communication-Logos	\$650.00	\$320.00	\$0.00	\$330.00
Media/Communication-Advertising	\$19,405.03	\$4,727.96	\$934.90	\$13,742.17
Media/Communication-Audiovisual	\$2,770.00	\$0.00	\$0.00	\$2,770.00
Media/Communication-Promotional Items	\$5,081.00	\$1,858.84	\$0.00	\$3,222.16
Media/Communication-Websites & Materials	\$7,829.35	\$2,337.00	\$1,399.00	\$4,093.35
Media/Communication-Public Serv Announcements	\$50.00	\$0.00	\$0.00	\$50.00
Dues & Subscriptions	\$346.00	\$178.00	\$168.00	\$0.00
Operating Expenses-Incentives & Participants	\$34,808.14	\$6,216.32	\$3,621.11	\$24,970.71
Rent	\$123.00	\$0.00	\$123.00	\$0.00
Total	\$193,455.00	\$44,203.15	\$9,339.43	\$139,912.42







# Outcomes Report on Maternal and Child Health Grant

Carolina Pregnancy Care Fellowship

Contract number 00031318

Prepared by Bobbie Meyer, State Director

## Background

Carolina Pregnancy Care Fellowship (CPCF) is a non-profit organization that provides services to 77 pregnancy resource centers (PRCs) in North Carolina, 26 of which applied to us for participation in the Maternal & Infant Health grant as subcontractors. CPCF'S mission is equipping these separately funded non-profit agencies, providing operational support, and facilitating networking among these agencies. As the contractor for this grant, we have worked with each subcontracting pregnancy resource center to ensure they developed grant budgets that were feasible, program planning & tracking that would yield stated outcomes, and monitored their reports as well as an onsite visit to each center.

This report covers the seven month active grant cycle, November 1, 2014 – May 31, 2015.

## **I. Specific CPCF Services** (as stated in the contract Performance Requirements section)

### **A. Providing training in best practices, client services, and non-profit management to the statewide network of pregnancy resource centers**

#### **1. Best Practices Training**

On 3/25 in Cary and again in Winston Salem on 3/26 in Winston Salem, we held day-long workshops on Best Practices in pregnancy resource centers. The presenter was Ellen Foell, General Counsel for Heartbeat International, a national affiliate organization of approximately 1100 pregnancy resource centers. She presented important information on legal aspects of pregnancy center organization and management, client case management and documentation as well as volunteer management. The workshop was required of all grant recipients. Other centers were encouraged to attend.

- 47 people attended representing 32 pregnancy resource centers
- Pre and post surveys were administered and indicated an improvement in understanding material and the plan to implement improvements as a result of the training.
- One participant summed up the benefit by saying that the information was vital to running her organization in a more efficient manner, allowing them to better serve the community and their clients.

#### **2. Regional One-Day Workshops**

- The original plan was to conduct 4 identical workshops spread across the state geographically. Registration was not sufficient for one of them, requiring it to be cancelled.
- Each workshop consisted of an information-filled training on social media marketing by BJ Emerson of Buzzadelic, a marketing firm in Greenville, NC. The presentation was followed by a Q & Q, group discussion, lunch and opportunities for networking. Without question, the sharing of idea and relationship building among the leadership in various pregnancy resource centers is valuable.



E. Technical Assistance to Pregnancy Resource Centers

Technical assistance in areas of best practices, client services and non-profit management is an on-going part of CPCF's work with the pregnancy resource centers.

I apologize for overlooking this requirement until March. These are actuals and projections of similar activity the other months of the grant cycle.

Documented 3/1/15 – 5/31/15

o Phone consultations with directors = 141 (av. 47)      Emails – 846 (av) 282)

o Projected total for 11/1/2014 – 5/31/2015:  
Phone = 564      Emails = 3,384

a. Number of centers receiving technical assistance or training of some type: 74

F. Schedule of Onsite Visits to pregnancy resource centers in:

Red indicates an agency not receiving grant funding as a subcontractor.

11/25/14	Sparta	26 subcontractor visits
12/1/14	Burnsville and Wilkesboro	16 other pregnancy centers
12/8/14	Asheboro and Whiteville	
12/9/14	Wilmington and Jacksonville	
12/10/14	Morehead City and Havelock	
12/11/14	Washington	
1/9/14	Raleigh Gateway	
1/20/15	Wilson	
1/21/15	Smithfield	
1/23/15	Hendersonville	
1/28/15	Carthage and Sanford	
1/29/15	Fayetteville AAA and Fayetteville Agape	
2/6/15	Harrisburg	
2/13/15	Taylorsville	
2/27-28/15	Rockingham	
3/20/15	Greenville	
3/31/15	Yadkinville and Elkin	
4/1/15	Boone	
4/14/15	Fuquay Varina and Clayton	
4/20/15	Statesville and Brevard	
4/21/15	Franklin	
4/22/15	Hickory	
4/24/15	Wilkesboro	
4/28/15	Raleigh Birth Choice and Chapel Hill	
5/1/15	Asheville	



Grant funding has enabled many prc's to have the supplies and improved service delivery tools to serve an important segment of the population that is often underserved.

**A. Categories of grant spending:**

- Many PRCs purchased tangible items such as updated computer equipment and educational programs which will continue to improve their service to the women who will be helped for future months, even years. While there is no way to document that future effect, we believe this grant has been of great value.
- Others focused on community awareness efforts to help potential clients in need of services find them.
- Grant funds purchased baby equipment and supplies – so needed by most of the clients, the majority of whom are Medicaid eligible. Participation in prenatal and parenting education programs provides a way for them to “earn” needed baby items while they are preparing for a healthy birth and early parenting challenges.

**B. Activities, Outputs, and Outcomes in Funded Pregnancy Resource Centers**  
(Organized by budget line item)

Each PRC submitted a detailed outcomes reports to the Program Director. These are available if needed.

Reporting Period was Nov. 1 – May 15

PRC Location	# clients served in 2014 total	# client visits in 2014 total	# Clients Served in Educational Program during grant period	# Sessions (may be individual or group) in grant period
Asheville	231	599	26 in new satellite where grant \$ focused	349
Boone	120	n/a	51	n/a
Brevard	360	751	446	892
Carthage	152	1006	133	584
Clayton	112	786	91	677
Denver	184	404	38	131
Elizabeth City	191	852	15	50
Elkin	157	918	39	167
Franklin	194	918	141	230
Fuquay Varina	314	756	62	319
Gastonia	942	3264	950	1904
Greenville	539	1133	11	84
Harrisburg	134	1226	110	489
Hendersonville	186	1280	126	12
Jacksonville	209	671	122	391
Morehead City	134	408	65	126
Raleigh	796	1182	423	557
Shelby	170	611	121	204
Smithfield	241	1374	148	665
Sparta	50	206	13	39



	for education	
Harrisburg	Additional curriculum	
Jacksonville	Fatherhood program, expanded curriculum	
Morehead City	Pregnancy tests and STI testing materials	
Raleigh	Educational brochures for distribution to clients	
Smithfield	Expanded curriculum	
Sparta	Expanded curriculum	
Statesville	Expanded curriculum ,Fatherhood program, pregnancy tests	
Taylorsville	Expanded curriculum	
Whiteville	Expanded curriculum, Fatherhood Program	
Wilkesboro	Expanded curriculum	
Yadkinville	Exam table for ultrasounds	

One client's comments on the value of the prenatal/parenting program in the prc where she has been involved:  
 "The Alleghany Pregnancy Center [Sparta] is a wonderful program that helps parents like me. This is my third child and I continue to learn new things, like crib bumpers are unsafe and a suffocating hazard to the baby. Also the effects of smoking on a baby. Not only do I learn but I earn while doing it. It helps me because I can't afford all the things I need for this baby but this program allows me to meet baby needs."

#### **Office Furniture**

PRC Location	Supplies	Comments
Elkin	Tables & chairs for training space	
Greenville	Several pieces for lobby update, table & chairs in consultation room	
Harrisburg	Computer desk and 3 folding tables for classroom	
Raleigh	Storage modules to make educational materials more available to clients	
Smithfield	Table & chairs due to restructuring rom usage, file cabinet, storage building for client incentive storage	
Taylorsville	Desk, chair, bookshelf & file cabinets for space reutilization, shelving to organize supplies for clients	
Yadkinville	Updated exam table for ultrasounds	

#### **Office Equipment**

PRC Location	Equipment	Comments
Brevard	Updated phone system, copier, video camera to promote classes, TV for client viewing	
Denver	Phone system to add additional lines	
Fuquay Varina	2 TVs to expand individual client sessions, 2 printers	Equipment for 2 locations



### **Travel and Staff Development**

All subcontractors were required to attend the Best Practices workshop, so many submitted mileage for grant support.

PRC's attending the Heartbeat International requested travel and registration: Brevard, Denver, Franklin, Greenville, Jacksonville and Raleigh.

Elkin received registration and travel funding to attend a training in Missouri to begin an STI testing program.

### **Rent, Maintenance and Repairs**

Asheville's new satellite location needed an emergency repair. Also requested funding toward the ultrasound machine maintenance contract.

Partial rent budgeted by Morehead City and Sparta.

### **Media Communication – Websites**

PRC Location	Item	Comments
Boone	Redesign of website to mobile capability	
Brevard	Redesign of website to mobile capability	
Carthage	Updating website, client tracking software updating	
Denver	Implemented google optimization	
Greenville	Updating website, google advertising	
Morehead City	Updating website, hosting	
Raleigh	Redesign of website, add mobile capability	
Wilkesboro	Redesign of website, mobile capability and Spanish	

### **Promotional – Advertising**

PRC Location	Item	Comments
Asheville	Ads in local newspapers to build awareness of new satellite	
Boone	Billboards and TV ads	
Brevard	Brochures on program, new building signage, newspaper ads	
Elkin	billboards	
Franklin	Billboards, TV ads	
Hendersonville	billboard	
Jacksonville	Yellow page ads (3 months), brochures for community outreach	
Sparta	Newspaper ads, website development	
Statesville	Website development, Yellow pages (4 months)	
Yadkinville	Development of client programs promo video	







## Pregnancy - The Second Trimester

### Lesson 3.1

#### DVD Worksheet, Page 3

##### Call Your Doctor if ...

- Fever at or over 100.4°F
- Painful cramping
- Bright red vaginal bleeding
- Severe constant headaches, especially if accompanied by vision changes
- Persistent vomiting or diarrhea
- Inability to keep liquids down due to nausea or vomiting
- At any time you are concerned

##### Preparing for birth. Things to consider:

- Type of pain relief
- Vaginal birth after Caesarean (VBAC) if you've had a previous Caesarean
- Breast or formula feed
- Circumcision if you have a boy
- Home preparation
- Birthing plan
- Preparing siblings for baby's arrival

17. Call your doctor if you experience:

- a. A \_\_\_\_\_ in vaginal discharge.
- b. Sensation that something feels \_\_\_\_\_.
- c. Leaking or \_\_\_\_\_ clear fluid or bright red bleeding or spotting.
- d. Persistent \_\_\_\_\_ backache or pelvic pressure.
- e. \_\_\_\_\_ or more uterine contractions per hour.

18. By the end of the \_\_\_\_\_ month, your baby is \_\_\_\_\_ inches long, is beginning to swallow and suck, and her body is now growing faster than her \_\_\_\_\_. Her fingers and toes are well developed, and the buds of her \_\_\_\_\_ are starting to show up.

19. At the end of the fifth month, your baby is now \_\_\_\_\_ to \_\_\_\_\_ inches long. Her body is covered with a downy covering called lanugo. Her hair is beginning to grow on her head.

20. By the end of your sixth month, your baby is approximately \_\_\_\_\_ inches long and weighs almost \_\_\_\_\_ pounds. Her fingerprints can be seen, and her eyes are starting to open.

21. At each visit, your doctor will:

- a. Measure your \_\_\_\_\_ growth.
- b. Check your \_\_\_\_\_ and \_\_\_\_\_ pressure.
- c. Listen to your baby's \_\_\_\_\_ rate.

22. The test for gestational diabetes is usually done at your \_\_\_\_\_ week visit.

23. Also at your 28-week visit, you will be given instructions for counting \_\_\_\_\_ movement.

24. An ultrasound is usually performed between \_\_\_\_\_ to \_\_\_\_\_ weeks of pregnancy to evaluate your baby's development.







# N.C. Department of Health and Human Services

Division of Public Health

Women & Children's Health/ WHB

Section/Branch

## Contract Expenditure Report

Women's Health Branch

September 2015

mo/yr of expenditure

Carolina Pregnancy Care Fellowship

Contractor

Bobbie Meyer

Project Director

Training & Technical Assistance to Pregnancy Care Centers

Purpose

OCT 06 2015

Received

31787

Contract ID #:

1600131787

NCAS #:

\$22,056.07

Total Expenditure

Contractor match is REQUIRED by this contract:

(Place an "X" in the appropriate box.)

Item Description			DHHS Amount
	YES	NO	
Salary /Fringe			\$3,289.32
Staff Development			\$0.00
Supplies & Materials-Other			\$644.96
Travel			\$1,236.07
Media/Communication - Logos			\$0.00
Media/Communication - Advertising			\$1,250.00
Media/Communication - Websites & Materials			\$37.00
Dues & Subscriptions			\$0.00
Operational Other-Insurance & Bonding			\$0.00
Subcontracts and Grants			\$0.00
Utilities - Telephone			\$115.03
Utilities - Internet			\$19.95
Sub-Contractors (NC Pregnancy Centers)			\$15,463.74
<b>Subtotal</b>		\$0.00	\$22,056.07
<b>THIS SECTION FOR DPH USE ONLY:</b>			
<b>Company 2B01</b>			
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director

Authorized Contractor Printed Name & Title

Signature

Date

Mail to: Appropriate Division Contract Administrator

Tonya Daniel 10/9/15

DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel

DHHS-DPH Contract Administrator Printed Name

Belinda Redford 10/9/15

DHHS-DPH Branch Head Signature & Date

DHHS-DPH Branch Head Printed Name



OCT 12, 2015

10:10:08 AM

N23 PS

PO LINE FINANCIAL INFORMATION

PLF

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 10/12/2015 10:09:57

BROWSE: \_\_\_\_\_

=====

BUY ENTITY : 2BBS

PO NO. : 1600131787

PO LINE NO. : 1

BLANKET REL. NO. : \_\_\_\_\_

TAX/VAT CODE :

TAX/VAT COST : .00 BC STATUS :

ADDITIONAL COST CODE: OPER APPR/REJ :

ADDITIONAL COST : .00 DATE APPR/REJ :

GL EFF. DATE : 06/26/2015

QUANTITY ORDERED UOP: 1 CURRENCY CODE :

UNIT PRICE : 300,000.00000 DISTRIBUTION IND:

EXTENDED AMOUNT : 300,000.00

TOTAL LINE VALUE : 300,000.00 GL COMPANY : 2B01

QUANTITY ORDERED SKU: 1.00 GL ACCOUNT : 536G02

TARGET PRICE : .00000 GL CENTER : 13A15832AR

EXTENDED AMOUNT : .00 BID NUMBER :

STANDARD UNIT COST : .00000 PROJ/NCG/FED : 0Y9T0281

EXTENDED AMOUNT : .00 ACCOUNTING RULE : 02



Oct 12, 2015 10:10:13 AM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 10/12/2015 10:10:09  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	: 2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	: 1600131787	
PO LINE NO.	: 0001	
BLANKET REL. NO.	:	
CURRENCY CODE	:	
PAYMENT BASIS	: SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
PO HEADER	: 300,000.00	39,976.20	260,023.80
PO HEADER TAX/VAT	: .00	.00	.00
PO HEADER ADDL COST	: .00	.00	.00
BLANKET	:		
BLANKET TAX/VAT	:		
BLANKET ADDL COST	:		
PO LINE	: 300,000.00	39,976.20	260,023.80
PO LINE TAX/VAT	: .00	.00	.00
PO LINE ADDL COST	: .00	.00	.00



# MONTHLY FINANCIAL REPORT

Carolina Pregnancy Care Fellowship

June 2015 - May 2016

31787

September 2015

CONTRACTOR:  
CONTRACT PERIOD:  
CONTRACT #:  
REPORTING PERIOD:

ACCOUNTS	APPROVED CONTRACT BUDGET	*PREVIOUS ACCUMULATED EXPENDITURES	REALIGNMENTS Total per Grant Period	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
(Accounts should match approved budget)					
Salary & Fringe	\$39,776.00	\$8,086.66	\$0.00	\$3,289.32	\$28,400.02
Staff Development	\$909.00	\$504.00	\$0.00	\$0.00	\$405.00
Supplies & Materials-Other	\$7,531.00	\$493.27	\$0.00	\$644.96	\$6,392.77
Supplies & Materials-Furniture	\$0.00	\$0.00	\$487.00	\$0.00	\$487.00
Equipment - IT	\$0.00	\$0.00	\$257.00	\$0.00	\$257.00
Travel	\$15,662.00	\$1,165.09	\$0.00	\$1,236.07	\$13,260.84
Media/Communication - Logos	\$195.00	\$0.00	\$0.00	\$0.00	\$195.00
Media/Communication - Advertising	\$4,529.00	\$1,500.00	\$0.00	\$1,250.00	\$1,779.00
Media/Communication - Websites & Materials	\$652.00	\$111.00	\$0.00	\$37.00	\$504.00
Dues & Subscriptions	\$877.00	\$168.00	\$0.00		\$709.00
Operational Other Insurance & Bonding	\$1,743.00	\$805.00	\$0.00		\$938.00
Utilities-Telephone	\$1,539.00	\$345.09	\$0.00	\$115.03	\$1,078.88
Utilities - Internet	\$352.00	\$73.08	\$0.00	\$19.95	\$258.97
Subcontracts and Grants	\$8,774.00	\$0.00	(\$744.00)		\$8,030.00
Subcontracting/Grants (NC Pregnancy Centers)	\$217,461.00	\$26,725.01	\$0.00	\$15,463.74	\$175,272.25
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$39,976.20</b>	<b>\$0.00</b>	<b>\$22,056.07</b>	<b>\$237,967.73</b>



**N.C. Department of Health and Human Services**  
**Division of Public Health**  
**Women & Children's Health/ WHB**  
**Section/Branch**

**Contract Expenditure Report**

September 2016  
 mo/yr of expenditure  
 Carolina Pregnancy Care Fellowship  
 Contractor  
 Bobbie Meyer  
 Project Director  
 Training & Technical Assistance to Pregnancy Care Centers  
 Purpose

Women's Health Branch  
 OCT 07 2016  
 Received

33455  
 Contract ID #:  
 1600133455  
 NCAS #:  
**\$22,056.56**  
 Total Expenditure

**Contractor match is REQUIRED by this contract:**  
 (Place an "X" in the appropriate box.)

YES	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>

Item Description	Item Number	Contractor Amount	DHHS Amount
Salary/Fringe			
Staff Development			\$2,442.95
Supplies & Materials - Other			
Equipment (IT)			\$282.71
Equipment (Office)			\$340.05
Travel			
M/C - Advertising			\$1,010.81
M/C - Promotional Items			
M/C - Websites & Materials			
Dues & Subscriptions			\$37.00
Operational Other - Insurance & Bonding			\$378.00
Subcontracts and Grants			
Utilities - Telephone			
Utilities - Internet			\$115.03
Sub-Contractors (Pregnancy Centers)			\$37.00
			\$17,413.01
<b>Subtotal</b>			
<b>THIS SECTION FOR DPH USE ONLY:</b>			
Company 2B01		\$0.00	\$22,056.56
Account	Center		
536G02	13A1-5832-AR		

As chief executive officer or designee of the contracting organization, I hereby certify that the units billed to DHHS on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

As chief executive officer or designee of the recipient organization, I hereby certify that the cost or units billed for reimbursement on the above Request for Reimbursement were incurred and delivered according to the provisions of the assistance agreement. I further certify that any required matching expenditures have been incurred, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this contract.

Bobbie Meyer, State Director  
 Authorized Contractor Printed Name & Title

[Signature]  
 Signature

10/5/16  
 Date

Mail to: Appropriate Division Contract Administrator

Phyllis C. Johnson 10/7/16  
 DHHS-DPH Contract Administrator Signature & Date

Tonya Daniel  
 DHHS-DPH Contract Administrator Printed Name

Belinda Pettiford 10/7/16  
 DHHS-DPH Branch Head Signature & Date  
Belinda Pettiford  
 DHHS-DPH Branch Head Printed Name



Oct 7, 2016 5:04:21 PM

N23 PS

PO INVOICE MATCHING INFORMATION

PMI

KT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ HISTORY: \_\_\_\_\_ 10/07/2016 17:04:18  
BROWSE: \_\_\_\_\_

=====

BUY ENTITY	: 2BBS	VENDOR: CAROLINA PREGNANCY CARE FELLOW
PO NO.	: 1600133455	
PO LINE NO.	: 0001	
BLANKET REL. NO.	:	
CURRENCY CODE	:	
PAYMENT BASIS	: SIGNATURE	

	BASE PERMIT TO PAY	INVOICED TO DATE	PERMIT TO PAY
PO HEADER	: 300,000.00	23,144.60	276,855.40
PO HEADER TAX/VAT	: .00	.00	.00
PO HEADER ADDL COST	: .00	.00	.00
BLANKET	:		
BLANKET TAX/VAT	:		
BLANKET ADDL COST	:		
PO LINE	: 300,000.00	23,144.60	276,855.40
PO LINE TAX/VAT	: .00	.00	.00
PO LINE ADDL COST	: .00	.00	.00



## MONTHLY FINANCIAL REPORT

**CONTRACTOR:**  
**CONTRACT PERIOD:**  
**CONTRACT #:**  
**REPORTING PERIOD:**

Carolina Pregnancy Care Fellowship-Contractor  
 June 2016 - May 2017  
 33455  
 September 2016

ACCOUNTS	APPROVED CONTRACT BUDGET (INCLUDES REALIGNMENTS)	*PREVIOUS ACCUMULATED EXPENDITURES	CURRENT MONTH EXPENDITURES	NEW ENDING BALANCE
Salary & Fringe	\$48,942.00			
Staff Development	\$1,013.00	\$8,872.26	\$2,442.95	\$37,626.79
Supplies & Materials-Other	\$10,200.00	\$0.00		\$1,013.00
Equipment - IT	\$2,456.00	\$1,618.14	\$282.71	\$8,299.15
Equipment Office	\$400.00	\$989.99	\$340.05	\$1,125.96
Travel	\$18,140.00	\$0.00		\$400.00
Media/Communication - Advertising	\$6,500.00	\$974.16	\$1,010.81	\$16,155.03
Media/Communication - Websites & Materials	\$444.00	\$500.00		\$6,000.00
Media/Communication - Promotional Items	\$758.00	\$111.00	\$37.00	\$296.00
Dues & Subscriptions	\$877.00	\$0.00		\$758.00
Operational Other Insurance & Bonding	\$1,743.00	\$324.00	\$378.00	\$175.00
Utilities-Telephone	\$1,788.00	\$1,743.00		\$0.00
Utilities - Internet	\$352.00	\$358.90	\$115.03	\$1,314.07
Subcontracts and Grants	\$12,932.00	\$110.01	\$37.00	\$204.99
Subcontracting/Grants (NC Pregnancy Centers)	\$193,455.00	\$1,444.52		\$11,487.48
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$26,790.14</b>	<b>\$17,413.01</b>	<b>\$149,251.85</b>
		<b>\$43,836.12</b>	<b>\$22,056.56</b>	<b>\$234,107.32</b>







## Women's Health Branch Site Visit Report

Date of Visit: May 18, 2015

Subrecipient Agency: Carolina Pregnancy Care Fellowship (CPCF)

Program(s) Reviewed: Maternal and Child Health contract funds

Agency Staff Present: Bobbie Meyer, Executive Director; Joanie Page, Administrative Assistant

Branch Staff Present: Tonya Daniel, Program Manager

### A. Purpose of Visit

Mid-contract assessment: To review status of program deliverables & financial documentation.

### B. Programmatic Review (this includes review of client records, if applicable)

#### 1. Findings

- The Carolina Pregnancy Care Fellowship had no major issues regarding meeting program deliverables. As agreed in the contract with Women's Health Branch (WHB), contractor and subcontractor records were kept in an orderly fashion where information requested could be easily located. CPCF provided samples of documents used in corresponding with subcontractor (sample monthly financial report, emails, account summaries.) Documentation of trainings and site visits were also provided. Samples of billboards purchased were reviewed for compliance with contract guidelines. A full report of outcomes will be sent to the WHB Program Manager by June 15<sup>th</sup> as indicated in the contract agreement.
  - Five trainings in best practices were held. (Six were scheduled, but because they were not required, one was cancelled due to low registration. Alternate onsite trainings were held for those registrants.
- Personnel Policies and Procedures Manual detailing policies and procedures suggested by the WHB team during previous contract period remain in place.

#### 2. Recommendations:

**Regarding Subcontractors:** Include in the Personnel Policies and Procedures Manual written policy/procedures regarding use & selection of